



2015-2016

OPERATING BUDGET

**ATTACHMENT B -
STATUS OF MAYOR
AND
CITY COUNCIL
REFERRALS**

Status of Mayor and City Council Referrals

2015-2016 Adopted Operating Budget

Referral	Resolution
<p>Submit a proposed budget for fiscal year 2015-2016 that is balanced and guided by the policy direction and framework of priorities contained in the Mayor's March Budget Message.</p>	<p>The 2015-2016 Adopted Budget incorporates this direction.</p>
<p>Resolve Measure B with Employees – Per the City Council-approved direction, continue making a global settlement of the outstanding disputes related to Measure B a top priority.</p>	<p>On June 5, 2012, Measure B was passed by San José voters, which made changes related to retirement. Since then, a second tier retirement plan has been put into place for all City employees and the Supplemental Retiree Benefit Reserve (SRBR) was eliminated. At its meeting on August 25, 2015 the City Council approved the terms of an alternative pension reform settlement framework concerning the litigation arising out of Measure B with the San José Police Officers' Association and the San José Fire Firefighters, International Association of Fire Fighters, Local 230. Discussions are continuing with the Federated bargaining units and the Federated Retirees' Association in order to reach a global settlement with all parties to the Measure B litigation.</p>
<p>Police Department Staffing (Overtime) – Allocate the \$5 million 2015-2016 Police Department Overtime Reserve to address immediate 2015-2016 staffing needs.</p>	<p>The 2015-2016 Adopted Budget increases the Police Department overtime budget by \$5.0 million from a Base Budget level of \$12.5 million to \$17.5 million, which is offset by the use of a \$5.0 million 2015-2016 Police Department Overtime Reserve that was proactively established with the approval of the 2014-2015 Mid-Year Budget Review. A budget adjustment included in the 2014-2015 Annual Report approved by the City Council on October 20, 2015 also reallocates \$8.5 million in anticipated 2015-2016 Police Department vacancy savings to the overtime line item, bringing the overtime total to \$27.3 million. This resource allocation allows for the continued backfilling for vacant patrol positions, maintains targeted enforcement of high crime activity through suppression cars, conduct high profile investigations, and backfills for civilian vacancies as needed.</p>

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Referral	Resolution
<p>Police Department Staffing (One-Time Funding) – Allocate funding in the Police Department Staffing Reserve or additional Police Department one-time vacancy savings to the Police Department as part of the 2015-2016 Proposed Budget, aligning one-time funding with one-time needs.</p>	<p>The 2015-2016 Adopted Budget reallocates \$6.96 million from the Police Department Staffing/Operating Reserve to fund the following one-time police needs: Community Service Officer vehicles, equipment, and staffing costs during first year while in training (\$2.65 million); Police field patrol Mobile Data Computers (MDCs) (\$1.18 million); Police Downtown Foot Patrol (\$560,000); protective equipment (\$530,000); recruiting and backgrounding activities (\$425,000); Police Fleet Management System (\$400,000); Police Administration Building (PAB) Roof Replacement (\$350,000); Computer-Aided Dispatch (CAD) Business Intelligence System (\$315,000); PAB-Employee Parking Lot Perimeter Fencing (\$300,000); 9-1-1 Phone System Replacement (\$150,000); and Video Unit (\$100,000) actions included in this Adopted Budget.</p> <p>In addition, the 2015-2016 Adopted Budget also decreases the Police Department Staffing Reserve to realize one-time savings of \$3.7 million from the ongoing portion of this reserve set aside as part of the 2015-2016 General Fund Forecast in an effort to build enough funding until 141 new sworn positions (bringing total sworn positions to 1,250) have been added to the Police Department on an ongoing basis. Since these funds are not being used in 2015-2016 to add any new sworn positions, due to the current high level of sworn vacancies in the Police Department, the resulting funding will support the following ongoing Police Department additions that would have otherwise been funded by this reserve on an ongoing basis per previous City Council direction: Community Service Officers (\$2.5 million); Crime Prevention Program (\$371,000); Central ID Unit (\$263,000); MDC's (\$176,000); Crime Analysis Unit (\$115,000); Video Evidence (\$90,000); Gang Investigations Unit (\$79,000); Field Training</p>

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Referral	Resolution
<p>Police Department Staffing (One-Time Funding) – Allocate funding in the Police Department Staffing Reserve or additional Police Department one-time vacancy savings to the Police Department as part of the 2015-2016 Proposed Budget, aligning one-time funding with one-time needs. (Cont'd.)</p>	<p>Office Program (\$68,000); and CAD Business Intelligence System (\$40,000).</p> <p>The remaining unused funds in the Police Department Staffing/Operations Reserve (after considering rebudget actions that were brought subsequent to the release of the Proposed Budget) total \$11.4 million in the 2015-2016 Adopted Budget, of which \$4.1 million will be ongoing funding beginning in 2016-2017. However, it should be noted that the actions approved by the City Council on August 25, 2015 related to the agreement with the Police Officers Association and on October 20, 2015 as part of the 2014-2015 Annual Report reduce the amount in 2015-2016 to \$2.8 million.</p>
<p>Police Department Staffing (Recruitment) – Continue allocation of funds for further recruiting activities to increase sworn police officers for the City.</p>	<p>The 2015-2016 Adopted Budget includes one-time funding of \$425,000 for recruiting (\$325,000) and backgrounding (\$100,000) for sworn and civilian vacancies. When combined with existing backgrounding resources, this action brings the total resources to \$1.1 million. Backgrounding funding will support three Police Officer Recruit Academies as well as civilian hiring needs such as Community Service Officers. Recruitment funding will augment the 2015-2016 Base Budget allocation of \$125,000, bringing total funding to \$450,000 for recruitment activities. In 2014-2015, a marketing consultant was hired to conduct targeted marketing and outreach in publications, community colleges, and military agencies. This funding will enable the department to implement recommendations brought forward by the consultant, which may include internet marketing and search engine optimization.</p>

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<p>Police Protection Resources and Effectiveness – Fund ballistic panels, plates, vests and other measures sought by the Police Chief to protect our officers, and fund new Mobile Digital Communications devices to outfit the Police Department’s remaining 250 patrol cars lacking those devices.</p>	<p>The 2015-2016 Adopted Budget includes one-time non-personal/equipment funding of \$530,000 for police protective resources, such as ballistic panels, plates, and vests to help protect the existing workforce.</p> <p>The 2015-2016 Adopted Budget also includes one-time non-personal/equipment funding of \$1.3 million for the replacement and installation of Mobile Data Computers (MDC) in the fleet of Field Patrol vehicles in order to continue critical access to data that is required for Field Patrol Officers. The current MDCs were last replaced in 2009 and are at the end of their lifecycle. In addition, an ongoing allocation of \$175,000 will allow for the upgrade to a dual carrier system to increase the reliability for MDC data transmission.</p>
<p>Community Service Officers (CSOs) – Add 26 additional positions. Expedite hiring and identify additional opportunities for CSOs to improve public safety, such as truancy abatement.</p>	<p>The 2015-2016 Adopted Budget adds 22.0 Community Service Officers (CSOs), 4.0 Senior Community Service Officers, associated non-personal/equipment costs (\$811,000), training costs (\$88,000), academy costs (\$24,000) and one-time funding for 27 vehicles (\$675,000). This action will increase the number of CSOs from 28 to 50 and will add four supervisor positions to provide oversight for this program. These combined actions will enhance the unit’s ability to handle low priority calls, and in turn will free up time for sworn officers to respond to calls for service and conduct proactive police work. Due to the lengthy recruitment, backgrounding, and hiring process, these positions are projected to be filled by February 2016.</p> <p>As the CSO program is relatively new, the Police Department is still determining the most optimal level of deployment to best meet the community’s public safety needs. In 2015-2016, the Police Department will work to identify additional opportunities for CSOs to further</p>

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Community Service Officers (CSOs) – Add 26 additional positions. Expedite hiring and identify additional opportunities for CSOs to improve public safety, such as truancy abatement. (Cont'd.)	improve public safety, including truancy abatement.
Upgrading 911 – Allocate one-time funds to fully implement the 9-1-1 system replacement to improve emergency response technology.	The 2015-2016 Adopted Operating Budget provides one-time non-personal/equipment funding of \$150,000, which is a preliminary estimate of the City's share to replace the San José Police Communications 9-1-1 telephone system and equipment (total cost approximately \$1.5 million). The California Emergency Services (CalOES) manages the replacement of 9-1-1 phone systems throughout California. Funding generated from a 9-1-1 service fee from each phone bill is placed in a State Emergency Telephone Number Account and allocated to jurisdictions on five-year cycles. The City will replace its system and upgrade its technology to meet Next Generation 9-1-1 requirements, an internet protocol (IP)-based system that will allow digital information (e.g., voice, photos, videos, text message) to be received from the public.

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<p>Police Data Analytics – Allocate ongoing funding to further explore and implement analytical tools that can enable the Police Department to best allocate the scarce time of its officers.</p>	<p>The 2015-2016 Adopted Operating Budget adds 1.0 Program Manager I to the Crime Analysis Unit to leverage and expand the use of data analytics to help enhance the delivery of prevention, patrol, and investigative services. The addition will allow the Crime Analysis Unit to maximize the use of various predictive policing programs to process and interpret large quantities of data to anticipate where crime “hot spots” will likely emerge. The Program Manager will be responsible for managing the Crime Analysis Unit by coordinating, and directing the use of complex computerized systems for crime analysis functions; ensuring the accuracy and integrity of the various databases; and providing management support and specialized expertise to users of crime data, systems analysis, and operations personnel. The Crime Analysis Unit currently consists of 10.0 Crime and Intelligence Analysts, 2.0 Senior Crime and Intelligence Analysts, and 1.0 Senior Analyst.</p> <p>The 2015-2016 Adopted Budget also provides one-time non-personal/equipment funding of \$315,000 for the Computer-Aided Dispatch (CAD) Business Intelligence Enterprise software, and ongoing software maintenance funding of \$40,000, in order to increase efficiency and accuracy in response time data reporting. The Business Intelligence Enterprise software will migrate into the current CAD 9-1-1 software to provide enhanced real-time data dashboards for Patrol Officers and command staff, including the number of patrol units available or out of service, the number of pending calls for service, and average response times. The software will allow for integration with other external databases to further improve service analysis capabilities. Finally, the maintenance contract will shift yearly report writing duties from the Police Department to the vendor, which will relieve staff from the lengthy process of re-writing existing reports.</p>

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<p>Anti-Human Trafficking – Submit a Manager’s Budget Addendum to: (1) inform the Council about how previous funding from the State, County and the City has been used in the recent past to combat human trafficking, and (2) detail the scope of work for the San José Police Department or other departments if Council is to continue one-time funding.</p>	<p>Manager’s Budget Addendum #8, Anti-Human Trafficking Efforts, responds to this direction and describes a grant application jointly submitted by the San José Police Department and Santa Clara University for funding from the U.S. Department of Justice, Office of Victims of Crime. Though the City received notice in September 2015 that the grant was not awarded, the Police Department will continue to participate in the South Bay Coalition to End Human Trafficking to combat human trafficking, with the acknowledgement that available resources limit the amount of proactive investigations and community education on this issue. The 2015-2016 Adopted Budget also included the one-time addition of \$20,000 for the existing South Bay Coalition to End Human Trafficking Coordinator position through June 2016.</p>
<p>Body-Worn Cameras – Upon resolution of the meet-and-confer process, identify grant funding or one-time funds to implement body-worn cameras.</p>	<p>A status report on the implementation of the Body-Worn Cameras Pilot Program was accepted at the April 14, 2015 City Council meeting. In addition, at its meeting on April 28, 2015, the City Council approved the 2014-2016 Supplemental Law Enforcement Services (SLES) Spending Plan, which allocates \$500,000 for the roll-out of body-worn cameras for patrol. The 2015-2016 Adopted Budget also included \$613,000 from the State Drug Forfeiture Fund to match potential federal grant funding for the purchase of body-worn cameras. In September 2015 the City was notified that federal grant funding was not awarded. As a result, actions were included in the 2014-2015 Annual Report to allocate \$1.2 million in Federal Drug Forfeiture Funds for the purchase and implementation of 600 body-worn cameras with the rollout tentatively scheduled for spring 2016. Actions were also included in the 2014-2015 Annual Report to eliminate the local match of \$613,000 <i>(continued on next page)</i></p>

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<p>Body-Worn Cameras – Upon resolution of the meet-and-confer process, identify grant funding or one-time funds to implement body-worn cameras. (Cont'd)</p>	<p>since the grant was not awarded.</p> <p>As part of the Body-Worn Cameras Pilot Program evaluation, staff will analyze the need for additional ongoing costs, such as data storage and staffing, which will be brought forward as part of the 2016-2017 Proposed Budget, as appropriate.</p>
<p>Boosting Firefighter Staffing – As part of the City’s commitment to receive federal grant funding for the Staffing for Adequate Fire and Emergency Response (SAFER) Grant to fund a portion of 14 firefighter positions, allocate a local match contribution of \$1.95 million for 2015-2016 and 2016-2017.</p>	<p>The 2015-2016 Adopted Budget establishes a reserve in the amount of \$1.95 million to cover two years of the General Fund portion of the 2014 SAFER Grant, which was accepted by the City Council at its meeting on September 22, 2015. The grant provides \$3.3 million to restore 14 firefighter positions at the step 1 level (includes salary and benefits, step increases, and anticipated benefit cost increases in year two). Pending a Fire Department organizational review that is currently in progress, SAFER 2014-funded personnel could be assigned to relief positions and minimize brownouts, or reallocate staffing to place an engine back in service for more water availability. The positions could also be assigned to Fire Station 33 (Communications Hill) based on the build out progress in that area over the next few years.</p>
<p>Emergency Medical Response and Transport – Work with other local public safety agencies to craft a Feasibility Study of our Fire Department’s assumption of patient transport within San José, and report the findings to the Public Safety, Finance and Strategic Support Committee before fall 2015 in line with the timeline for the County’s Emergency Medical System (EMS) Request for Proposal (RFP) process.</p>	<p>The Administration presented a status report of the Fire Department Emergency Medical Services Patient Transport Feasibility Study at the September 17th meeting of the Public Safety, Finance and Strategic Support Committee. Though the study is still in progress, the Committee, and subsequently the City Council on October 6, authorized the Fire Department to issue a Request for Qualifications for a potential public/private partnership for emergency medical services patient transport, as appropriate.</p>

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<p>Emergency Response Technology – Report back to the City Council on the status of implementing the software to improve emergency response and any one-time funding necessary to ensure its full deployment by summer 2015.</p>	<p>Enhancements to the Computer-Aided Dispatch (CAD) system that will improve data related to Fire Department incidents and improve the Department’s ability to report performance metrics is underway. Due to the complexity of the procurement process, the Department continues to work on the project, which will include data warehousing and business intelligence, and anticipates full implementation as soon as possible in fall 2016.</p> <p>In addition, the 2015-2016 Adopted Budget adds 1.0 limit-dated Information Systems Analyst through June 30, 2016 to implement the Electronic Patient Care Reporting (ePCR) system and work on more efficient technical applications to provide timely information for service analysis and improvements, including EMS response times. One-time hardware and software-related costs of \$50,000 for ePCR implementation are included within the 2015-2016 Adopted Public Safety Capital Program. In addition, this position will assist with the San José Fire Department Response Time Work Plan as approved by the Public Safety, Finance and Strategic Support Committee (December 2014) to maintain current efforts to monitor response time performance (dispatch, turnout, travel) by station and by type of incident. These efforts are currently undertaken by sworn line personnel on overtime. As part of the Fire Department organizational review, currently in progress, the ongoing need for this position will be evaluated and a recommendation will be brought forward for future City Council consideration as appropriate.</p>

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<p>Gang Prevention and Intervention Efforts – Fully fund the San José Bringing Everyone’s Strengths Together (BEST)/Safe Summer Initiative Grant Program and the Safe School Campus Initiative as ongoing commitments of the General Fund to the extent possible. Return to Council with data demonstrating the efficacy of three programs funded on a one-time basis in 2014-2015 (the Female Intervention Unit, capacity building activities such as Street Outreach, the Late Night Gym Program, and the Community of Learning, and the Digital Arts Program located in three community centers in gang hot spots) and be prepared to allocate one-time funding to the programs with proven results.</p>	<p>The 2015-2016 Adopted Budget provides additional ongoing funding of \$2.5 million to the San José BEST/Safe Summer Initiative Programs, bringing the total ongoing funding to \$5.6 million. Manager’s Budget Addendum #21, Gang Prevention and Intervention Efforts, provided data demonstrating the effectiveness of the three programs and, with its inclusion in to the Mayor’s June Budget Message, as approved by the City Council, \$1.0 million of the ongoing funding was allocated for the following programs: Female Gang Intervention Unit (\$300,000), Digital Arts Teen/Youth Program (\$300,000), and Capacity Building Activities (\$400,000).</p>
<p>San José Works – In alignment with the Mayor’s Gang Prevention Task Force Workplan for 2015-2017, and the recently updated Youth Commission Workplan, which together demonstrate a strong community desire for an expanded youth job initiative, allocate one-time funding of \$1.02 million to create a two-year “San José Works: Youth Jobs” Initiative.</p>	<p>The 2015-2016 Adopted Budget provides one-time funding of \$1,020,000 for SJ Works, a youth jobs initiative. This initiative will focus on strengthening the City’s partnerships, such as those through the Mayor’s Gang Prevention Task Force, to identify, recruit, train and place at-risk youth in jobs. This will target youth in gang and crime hot spots and offer economic opportunity for the City’s young residents.</p>
<p>Safer Streets for San José – Target future investment in the capital improvement program to have the maximum impact on reducing injury crashes, with priority placed on pedestrian safety. In addition, allocate one-time funding from the Construction Excise Tax, or other appropriate funding sources, to allow for neighborhood traffic calming and pedestrian safety improvements in each Council District.</p>	<p>The 2016-2020 Adopted Capital Improvement Program includes \$61.5 million over the five-year Traffic Capital Program for street safety improvements focusing on pedestrian safety with projects in each City Council district. Of this amount, \$500,000 is allocated to the Neighborhood Traffic Calming project, including funding for a Senior Engineer, to address neighborhood speeding conditions or other unsafe roadway conditions. The total amount allocated to the Neighborhood Traffic Calming project since 2013-2014 is \$1.5 million.</p>

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LED Streetlights – Return to the City Council in summer of 2015 with information about the status of the Request for Proposals (RFP) to replace the City’s remaining 40,000 conventional streetlights with LEDs, along with information regarding any one-time City funding needed to implement LED retrofits city-wide.

The most recent informational memorandum to the City Council was released on September 30, 2015 that provided an update on the RFP process for the replacement of the City’s remaining 40,000 conventional streetlights with LEDs. After receiving feedback from potential respondents, a revised timeline was established that identifies January 29, 2016 as the date at which all qualified proposals must be submitted. The Administration will continue to update the City Council as appropriate during the RFP process, including any one-time City funding that may be needed to implement LED retrofits city-wide.

Illegal Dumping Rapid Response Program – Continue this program and shift funding from one-time to ongoing for City service delivery to the extent possible.

The 2015-2016 Adopted Budget continues on an ongoing basis previous one-time funding of \$150,000 from the General Fund. One-time funding of \$100,000 from the Community Development Block Grant (CDBG) Fund to address illegal dumping activities in the City is continued on a one-time basis. The \$150,000 from the General Fund will be used to implement recommendations from a consultant study currently underway to address illegal dumping in the City; the installation of deterrent infrastructure, such as fencing, bollards, and signage in “hot spots” identified by staff; and additional rapid response pick-ups and clean-ups in neighborhoods throughout San José as needed. The CDBG funds will provide \$50,000 for outreach, which includes community notices of neighborhood clean-up events and information on the closest facilities for proper disposal of bulky items, and \$50,000 for additional one-time clean-ups in targeted neighborhoods.

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<p>Open Libraries 6 Days a Week – Open libraries six days a week using a combination of reserves in the Library Parcel Tax Fund and the General Fund, starting with 20% of General Fund money in the first year, with a goal of phasing costs fully into the General Fund over a five-year period. To ensure a July 1, 2015 start date, begin the hiring process.</p>	<p>The 2015-2016 Adopted Budget adds 27.93 net library positions effective July 1, 2015 to restore branch library hours from four days to six days of service, and from 33/34 hours to 47 hours at all 22 branch libraries, including the Village Square Branch Library coming online March 2016. This action also continues on an ongoing basis the 2.88 positions added on a one-time basis in 2014-2015 to support Saturday hours at the Evergreen Branch Library.</p> <p>The cost of the expansion will be initially funded by the Library Parcel Tax (approximately 80% of costs) and the General Fund (approximately 20% of costs). The General Fund will assume the total cost of this expansion over a five-year period, with an anticipated increase in the General Fund share of 20% per year.</p>
<p>Streets and Roads – Move forward with long-discussed strategies for addressing street maintenance funding needs for City Council consideration from the 2016 election cycle, and to allocate one-time funding for ballot measure polling. That polling should test the viability of both a local bond measure and a sales tax increase for the June 2016 election, and multiple options should be tested and considered to maximize our opportunities to find a solution. Further, continue the City’s advocacy, in concert with City Council representatives on the Valley Transportation Authority Board (VTA), for a substantial City share for local roads from any potential VTA funding measure in November of 2016.</p>	<p>The 2015-2016 Adopted Budget provides \$55,000 in one-time funding to allow for polling of up to three potential revenue-related ballot measures, such as a sales tax increase, medical marijuana tax increase, and bond measure for street repair and pavement maintenance, that may be brought to the voters in June 2016 or November 2016. The Administration also continues its advocacy efforts with VTA for a substantial City share for local roads from any potential VTA funding measure in November of 2016.</p>

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<p>Neighborhood Dashboard – Explore the creation of a neighborhood dashboard to readily report city issues such as broken streetlights, graffiti, and abandoned vehicles, and to see the status of those requests through a visual interface of a neighborhood map; in addition, bring back through the budget process a project scope and any necessary funding required.</p>	<p>The 2015-2016 Adopted Budget adds non-personal/equipment funding of \$125,000 one-time and \$25,000 ongoing to fund the purchase and ongoing maintenance of a City-wide customer relationship and service request management application (CRM/SRM) for the management of resident and business inquiries, service requests, and work order routing from different channels including mobile applications. This procurement allows for the future creation of a digital neighborhood dashboard allowing residents to readily report city issues, such as broken streetlights, graffiti, and abandoned vehicles, and see the status of those requests through a visual interface of a neighborhood map.</p>
<p>San José Learns – Allocate one-time funding of \$2 million, over two years, to launch a program supporting recommendations from the San José Learns Working Group. In addition, include in the polling efforts for the 2016 election cycle consideration of an increase to the Medical Marijuana Tax to support these programs, among other City priorities.</p>	<p>The 2015-2016 Adopted Budget adds one-time funding of \$2.0 million to invest in the after school program infrastructure to academically focus after school programs for children in grades K-3 with the most needs. This funding will be expended over a two-year period and will support recommendations from the Mayor’s San José Learns Working Group.</p> <p>The 2015-2016 Adopted Budget also provides \$55,000 in one-time funding to allow for polling of up to three potential revenue-related ballot measures, such as a sales tax increase, medical marijuana tax increase, and bond measure for street repair and pavement maintenance, that may be brought to the voters in the 2016 election cycle.</p>

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<p>Manufacturing Jobs Initiative – Work with key stakeholders to assess how to best incentivize the retrofit of vacant, older industrial buildings, protect key potential manufacturing sites from conversion to other uses, improve manufacturers’ ability to address their power needs, and bolster a pipeline for manufacturing-related skills and careers. Identify potential funding sources for a modest amount of funding to cover permit fee waivers and accelerated permit approvals for the retrofit of older industrial buildings as part of this initiative and report back to the City Council through the budget process.</p>	<p>The 2015-2016 Adopted Budget adds one-time funding of \$200,000 to launch the manufacturing jobs initiative to incentivize the retrofit of older, vacant industrial buildings by covering the cost of permit approvals. This action will provide funds to offset the City’s permitting costs and taxes associated with manufacturing production facilities on a first come, first served basis for tenant improvement projects of 25,000 square feet or more contained in buildings built prior to 2000. It is anticipated that the funding will be able to support two to five projects in 2015-2016.</p>
<p>Small Business Activation and Assistance – Allocate \$250,000 in one-time funding to continue a similar program enacted in 2014-2015, the SJ Storefronts Initiative, whose goal was to activate vacant buildings and assist new small businesses. Bring options forward for City Council consideration, as a Manager’s Budget Addendum, to expand the Small Business Ally program to support the efforts of expanding support for new and immigrant-led small businesses in San José, utilizing one-time funding to the extent possible.</p>	<p>The 2015-2016 Adopted Budget adds one-time funding of \$220,000 to help small businesses activate vacant buildings. Originally proposed in the amount of \$250,000, actions included in the Mayor’s June Budget Message, as approved by the City Council, redirected \$30,000 to help enhance language translation support for the Small Business Ally Program which, along with other funding sources outlined in the Mayor’s June Budget Message, was consistent with Option A in Manager’s Budget Addendum #12, Small Business Activation and Assistance.</p>
	<p>In 2014-2015, the Office of Economic Development launched the SJ Storefronts Initiative to help small businesses locating in San José business districts by providing one-time grants to help businesses lease street facing vacant spaces in Downtown and Neighborhood Business Districts and facilitating pop-up retail locations on public and private properties to further encourage street activation. Following the success of the program, the funding will continue to provide qualified small businesses with grants to help offset the costs of City fees, permits, and taxes.</p>

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<p>Modernizing City Permitting – Issue a Request for Proposals (RFP) for a new permitting system by the end of this fiscal year, and prioritize implementation of the system as the City’s top technology deployment project.</p>	<p>The Administration released the Integrated Permitting System RFP on August 13, 2015. Proposals were due on October 5, 2015 and the proposal evaluation process is underway. The estimated date for completing the evaluation process is January 2016 and finalization of contract negotiations is estimated for April 2016. Along with the new Human Resources/Payroll/Budget systems, the new permitting system is one of the City’s top technology deployment projects.</p>
<p>Homelessness – Shift current one-time funding levels of \$3.5 million to ongoing to the extent possible to support the Homeless Response Program and Homeless Rapid Re-Housing Team to focus on innovative approaches to rapidly re-house people to permanent or transitional housing, such as through micro-housing construction, motel conversion, and safe parking, as the City continues to search for longer-term solutions to funding permanent housing. Work with prospective donors and other key partners, such as Destination:Home, the County, and Water District, to identify sites for a pilot “tiny home” project that would serve as an accessible option within the next fiscal year. Continue to work with San José Streets Team to leverage private sector contributions to expand the “San José Gateways” initiative.</p>	<p>The 2015-2016 Adopted Budget allocates \$3.5 million previously set aside in a 2015-2016 Earmarked Reserve that was established with the 2014-2015 Adopted Budget to support the Homeless Response Team and the Homeless Rapid Rehousing Program through 2015-2016 and continues this funding on an ongoing basis (including 1.0 Senior Development Officer and 1.0 Community Program Administrator).</p> <p>The Administration will continue to work with key partners, such as Destination:Home, the County, and Water District, to identify sites for a pilot “tiny home” project.</p> <p>The Administration will also continue to work with the San José Streets Team to leverage private sector contributions to expand the “San José Gateways” initiative.</p>
<p>Immigrant Affairs – Assess the City’s appropriate role in administrative relief from deportation under President Obama’s Executive Action in support of the work being done by our partner agencies and report findings to the City Council. In addition, allocate modest one-time funding to the highest-priority services, such as outreach, education, and legal services to support the immigrant community.</p>	<p>The 2015-2016 Adopted Budget adds \$200,000 in one-time funding for the City to work collaboratively with the County of Santa Clara, the Silicon Valley Community Foundation, and community based organizations to maximize the support for the immigrant community. Manager’s Budget Addendum #6, Immigrant Affairs, describes these efforts and the City’s role in greater detail.</p>

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<p>Bridging the Digital Divide on the East Side – Provide access to City assets to enable the placement of internet-enabling infrastructure throughout neighborhoods surrounding East Side schools, community centers, and libraries, and to return to Council with an estimate of modest one-time funding if necessary to ensure implementation of this initiative by summer of 2015. Report results of this collaboration to the Schools-City Collaborative to inform other district Superintendents of the opportunities and challenges of expanding this partnership city-wide.</p>	<p>The Administration has engaged with and is working with the East Side Unified School District to develop a Memorandum of Understanding (MOU) regarding access to City assets to enable the placement of internet-enabling infrastructure now in place throughout neighborhoods surrounding East Side schools, community centers, and libraries for internet access. No additional funding is required for this effort. In fall 2015, the Administration will report results of this collaboration to the Schools-City Collaborative to inform other district superintendents of the opportunities and challenges of expanding this partnership city-wide.</p>
<p>Innovation and Strategic Partnerships – Reallocate the ongoing funding in the City Manager’s Office for civic innovation staffing to the Mayor’s Office, and allocate one-time funding of \$80,000 for the Silicon Valley Talent Partnership (SVTP).</p>	<p>The 2015-2016 Adopted Budget eliminates 1.0 Assistant to the City Manager that was created to focus on development and execution of innovative initiatives, policies, and programs through collaboration with key stakeholders throughout the community. The funding associated with this position is being moved to the Office of the Mayor, where it will be used to accomplish the same goals.</p> <p>The 2015-2016 Adopted Budget also adds \$80,000 in one-time funding for the SVTP, a non-profit that engages private sector talent and innovation to solve public sector problems. The SVTP has worked with the City since 2012-2013 on various projects that have benefited both the City and the Community through enhanced government operations and increased services. This funding will continue support for SVTP through 2015-2016 and facilitate the City’s continued use of private sector resources, as appropriate, for the betterment of the community.</p>

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2015-2016 Adopted Operating Budget

Referral	Resolution
<p>Program-Based Budgeting – Incorporate program-level budgeting with the implementation of a new budget system in order to increase City effectiveness and transparency and allow greater scrutiny of individual programs within each department. It will enable the public to “lift the hood” of the budget. The City Council will be able to better weigh the proposed budget changes in any given year against existing funding for each program.</p>	<p>The Administration will incorporate program-level budgeting into the new budget system.</p>
<p>St. James Park Revitalization – Continue to build on last summer’s success by leveraging modest City funding to encourage continued commitment from partners such as Levitt Foundation, the Knight Foundation, and the County Public Health Department to create a thriving, safe public space at St. James Park this summer.</p>	<p>The 2015-2016 Adopted Budget adds 1.0 Events Coordinator to organize events and activities, such as Zumba in the summer and fall, holiday-themed activities in the winter, and Bike Life Festival in the spring. The coordinator will also recruit partners, volunteers, and users; market events; track participation and feedback; and participate in grant proposal development to identify additional funding to support this effort. Ongoing non-personal/equipment funding of \$27,000 is provided to: purchase equipment, supplies, and materials, such as tables and chairs; fund class instructors; and fund incentives for food truck vendors.</p>
<p>Fourth of July City Celebrations and Fireworks – Use one-time funding to fund the creation of an Independence Day Celebration Grant program with up to \$75,000 through Transient Occupancy Tax (TOT) funds comprised of cultural grant funds and with TOT funds managed by the Office of Cultural Affairs. In addition, work with the Rotary Club of San José to ensure the City-managed private parking lot on Almaden Boulevard, which is required for the event, will be made available at no cost.</p>	<p>The 2015-2016 Adopted Budget includes funding of \$75,000 within the Cultural Grants TOT allocation to establish an Independence Day Celebration Grant program. In addition, the Administration worked with the Rotary Club of San José to ensure that the City-managed private parking lot on Almaden Boulevard was available at no cost.</p>

Status of Mayor and City Council Referrals

2015-2016 Adopted Operating Budget

Referral	Resolution
<p>Children’s Discovery Museum Funding – Allocate up to \$350,000 from Transient Occupancy Tax proceeds set aside for capital rehabilitation and maintenance of City-owned cultural facilities for construction of a sculptural fence at the Children’s Discovery Museum. Finalize priorities of other capital needs at our cultural facilities and bring them forward in the Fiscal Year 2015-2016 Proposed Capital Budget for the remaining funds available.</p>	<p>The 2015-2016 Adopted Budget adds \$350,000 from Transient Occupancy Tax (TOT) proceeds set aside for capital rehabilitation and maintenance of City-owned cultural facilities for the creation and installation of a sculptural fence, which would run around the perimeter of the southern end of the Children’s Discovery Museum parallel to the Guadalupe River Trail, allowing for expanded outdoor exhibit space. Other TOT-funded capital investments at cultural facilities include: Mexican Heritage Plaza (\$300,000) to upgrade the Building Management System; Tech Museum of Innovation (\$230,000) to replace the terrazzo floor, a cooling tower replacement design, roof repairs, and software replacement for lighting controls; Plaza de Cesar Chavez Stage Canopy (\$210,000) to design, purchase and install a canopy/bandshell; History Park (\$175,000) to replace the roof and HVAC system at the Pacific Hotel; San José Museum of Art (\$200,000) to replace the roof, refinish the parking ramp, and install a basement door and slip strips on the south stairwell entryway; and History San José (\$30,000) for various capital maintenance and improvements at the Fallon House, Portuguese Historical Building, and the Schmah Workshop facilities.</p>
<p>San José Creates & Connects – Evaluate ongoing funding options within the City’s Transient Occupancy Tax dedicated to the arts that can match the investment of \$150,000 from possible foundation investments to initiate the San José Creates & Connects programs.</p>	<p>The 2015-2016 Adopted Budget includes funding of \$150,000 within the Cultural Grants Transient Occupancy Tax allocation for the implementation of the San José Creates & Connects program. This program brings together multicultural arts organizations to focus on funding forms of creative expressions, such as murals, art boxes, performance, and artist-driven projects, as part of a community-wide effort toward creative place-making and reinvigorating neighborhoods through the arts and culture. The funding of \$150,000 will be used to match the investment of \$150,000 from the “X” Foundation to initiate the San José Creates and Connects program.</p>

Status of Mayor and City Council Referrals

2015-2016 Adopted Operating Budget

Referral	Resolution
<p>Traffic Control for Outdoor Special Events – Adopt and codify the new outdoor special event traffic control model developed in coordination with the Police Department, Department of Transportation, and Office of Cultural Affairs. The outcome of the full adoption of this model is effective, affordable, reliable and safe traffic control for outdoor special events. This model should aim to reduce City service costs for event organizers. To fully implement this model, a range of staffing options and equipment purchases should be pursued.</p>	<p>Manager’s Budget Addendum #11, Traffic Control for Outdoor Special Events, gave an overview of the recent changes to the traffic control model to conduct outdoor special event on city streets and listed key considerations for additional revisions. The Administration will return to the Community and Economic Development Committee and City Council with recommendations to adopt the traffic control model with the goal of applying the new model to the outdoor special event season beginning in spring 2016, as well as outlining any potential fiscal impacts that may require future budget actions.</p>
<p>BART to San José – Engage with the Valley Transportation Authority (VTA) and Metropolitan Transportation Commission (MTC) to craft a funding strategy by December 2015 to build all four San José BART stations (Berryessa, Alum Rock, Downtown, and Diridon) prior to VTA’s submittal of an application for a full funding grant agreement from the Federal Transportation Administration.</p>	<p>The Administration will continue its engagement with the VTA and MTC to craft a funding strategy that includes the remaining San José BART stations of Alum Rock, Downtown, and Diridon (Berryessa is fully funded). According to representatives from VTA, they anticipate submitting their funding application to the Federal Transportation Administration by April 2016.</p>

Status of Mayor and City Council Referrals

2015-2016 Adopted Operating Budget

Referral	Resolution
<p>Groundwater Recharge – Work with key stakeholders, including the Water District, the City of Santa Clara, San José Water Company, and Great Oaks Water Company, to return to Council with options for potentially accelerating deployment of an indirect potable reuse system in San José. Opportunities to allow private sector parties to assume the risk for such endeavors should be seriously considered.</p>	<p>The 2015-2016 Adopted Budget shifts funding in 2015-2016 in the Environmental Services Department for portions of the Deputy Director (0.15 FTE) in the Water Resources Division and a Supervising Environmental Services Specialist (0.10 FTE) in the Sustainability and Compliance Division from the Water Utility Fund to the General Fund to support city-wide water conservation efforts and planning efforts to recharge local aquifers with recycled water. Because the current funding sources are utility-specific, the responsibility and level of participation for these positions can only be focused on Municipal Water System customers. With shifts to the General Fund, these positions, in combination with other City General Fund staff, will be able to advance city-wide efforts related to Indirect Potable Reuse (IPR) and water conservation, which benefit all customers and residents within City boundaries; local and regional water supply planning and coordination; outreach related to water supply and conservation programs; coordination with all water retailers and water wholesalers serving San José; and lead inter-departmental coordination on monitoring and reducing City water use.</p>
<p>Employee Suggestion Program – Use the existing \$25,000 in ongoing funding and any one-time program funding available for E-Ideas to expedite the start-up of a new Employee Suggestion Program, which should be launched no later than fall 2015.</p>	<p>A new and improved Employee Suggestion Program was launched on September 29, 2015 with submissions due October 15, 2015. Suggestions are submitted through the Human Resources Department and are reviewed once a year by the Employee Suggestion Program Committee. Ideas can be submitted by individual employees or as a team. After review by the committee, and the programs' pilot/implementation are complete, employees/teams are eligible for up to \$5,000.</p>

Status of Mayor and City Council Referrals

2015-2016 Adopted Operating Budget

Referral	Resolution
<p>Reestablish Council General – In partnership with the City Clerk, create the Council General allocation with a narrow scope to address shared costs for the Mayor and Council offices.</p>	<p>The 2015-2016 Adopted Budget includes a net-zero action to reallocate funding from the Office of the Mayor and City Council Offices to Council General. Funding from each Council District (\$5,500) and the Office of the Mayor (\$10,000) are shifted to re-establish the ongoing Council General budget at the funding level of \$65,000.</p>
<p>Budget Balancing Strategy Guidelines – Use the 2015-2016 Budget Balancing Strategy Guidelines as detailed in Attachment A of the Mayor’s March Budget Message for Fiscal Year 2015-2016 to develop a balanced budget for the next fiscal year.</p>	<p>The 2015-2016 Adopted Budget incorporates this direction.</p>
<p>Essential Services Reserve – Set aside \$2.5 million in one-time funds that may be used for the purpose of supporting services that are of essential importance to our residents. Services deemed essential by the City Council may be funded with the use of these one-time funds, as well as a Participatory Budgeting Pilot Program.</p>	<p>The 2015-2016 Proposed Budget included a \$6.2 million Essential Services Earmarked Reserve to fund one-time services that were not yet contained in the budget, but were of essential importance to the community and/or to establish a Participatory Budget Pilot Program for those City Council Districts that wish to opt-in to this program. These funds were allocated later during the 2015-2016 budget process and incorporated into the Mayor’s June Budget Message, as approved by the City Council. It should be noted that the March Budget Message directed the Administration to establish this reserve at \$2.5 million. However, the Proposed Budget contained a \$3.7 million increase to this reserve in order to provide additional flexibility during the City Council budget deliberation process.</p>

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