



Memorandum

TO: MAYOR LICCARDO

FROM: Vice Mayor Rose Herrera

SUBJECT: BUDGET DOCUMENT

DATE: May 25, 2016

Approved

Rose Herrera PB

Date

5/25/16

RECOMMENDATION

That the following recommendation be enacted.

Proposal

Program/Project Title: Community Emergency Response Team (CERT) Training Program

Amount of City Funding Required: \$56,000

Fund Type (i.e. General Fund, C&C funds, etc.): General Fund

This change is:

One-time Ongoing

Proposal Description, including anticipated outcomes (describe how change would affect services for San José residents, businesses, community groups, etc.):

In response to the recent natural disasters, it is imperative that the City of San Jose provide disaster relief training and education to our residents. The Community Emergency Response Team (CERT) program develops and manages volunteers active in community preparedness prior to, during, and after an emergency. CERT members receive a 20-hour training course in emergency preparedness, disaster fire suppression, disaster medical operations, light search and rescue, and incident management.

CERT members have the opportunity for intermediate and advanced training through CERT continuing education classes. CERT training enables residents to prepare themselves, their families, and their neighbors to support the response to and recovery from large-scale, complex emergencies or disasters.

The City of San Jose's Office of Emergency Services (OES) used to provide CERT training to our residents. With the requested budget amount, OES will be able to hire a contractor to hold educational classes focused on disaster relief and complex emergencies.

We would hope that the contract would be based on an RFP that has been used in Los Angeles for the same purposes. We also request wording in the contract that would allow communities to self-fund classes through the City after the initial City funding expires.

The City Funding of \$56,000 would fund contract support to conduct a community preparedness survey and CERT training with a performance period from September 1, 2016 – June 30, 2017. This funding will include FEMA-certified CERT Program Manager and CERT Instructors to augment the small existing pool of volunteer instructors. This contractual support would deliver a minimum of five (5) CERT courses in 2016-2017. It is anticipated that initial community preparedness, such as conducting a survey to identify community needs, the level of community readiness, and areas of community interest for future community preparedness activities would be included.

Funding Source

Essential Services Reserve (\$2 million): \$56,000

Other (Program/Project/Fund):

Department or Organization: Office of Emergency Services

Department or Organization Contact (list contact information for the individual that certified cost estimates contained within your recommendation):

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