



Memorandum

TO: MAYOR LICCARDO

FROM: Councilmember Peralez

SUBJECT: BUDGET DOCUMENT

DATE: May 24, 2017

Approved

Date

6/24/17

RECOMMENDATION

Provide feminine hygiene products at no cost within City Hall employee restrooms.

Proposal

Program/Project Title: Feminine Hygiene Product Access

Amount of City Funding Required: \$1,000

Fund Type (i.e. General Fund, C&C funds, etc.): Council District 3 Office Budget

This change is:

One-time Ongoing

Proposal description, including anticipated outcomes (describe how change would affect services for San José residents, businesses, community groups, etc.):

Currently, in the Women's restroom facilities at City Hall, there is a nominal cost of \$0.25 for each tampon or sanitary napkin, which helps with the cost recovery for the procurement of those items. However, these products are not a luxury item for our female employees, they are a necessity. The average monthly amount is approximately \$80 equating to \$1,000 annually. This is also a nominal amount within our city budget.

In an effort to be inclusive within our city, we have converted single occupancy restrooms to gender neutral restrooms. The implementation of providing access to free feminine hygiene products within our City Hall employee restrooms will continue our effort of inclusiveness. Although we would like to fund this request with District 3 funds within the upcoming fiscal year, it is important that we find continuous funding in the general fund for future years.

Funding Source

Essential Services Reserve (\$2 million)

Other (Program/Project/Fund):

Department or Organization: Department of Public Works

Department or Organization Contact (list contact information for the individual that certified cost estimates contained within your recommendation):

Name: Walter Lin

Phone number: 408.535.3808

E-mail address: walter.lin@sanjoseca.gov