



# City of San José Neighborhoods Commission

District 1— Franklin Nguyen	District 3 – Richard Wong	District 6 – Jim Carter (VC)	District 8 – Jeremy Barousse
District 1— Gary Cunningham (C)	District 4 – Cassandra Langer	District 6 – Olivia Navarro	District 9 – Michael Young
District 2— David Wilkins	District 4 – VACANT	District 7 – Juan Quiñones	District 9 – Terry Martin
District 2— Perry Henry	District 5 – Jewell Buchanan	District 7 – Jonathan Velazquez	District 10 – Richard Giammona
District 3— LaToya Fernandez	District 5 – Mimi Hernandez	District 8 – Nichole Edraos	District 10 – Nick Labosky
Commission Staff: Sabrina Parra-Garcia Council Liaison: Annale Damabeh			

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## AMENDED REGULAR MEETING AGENDA

6 p.m. – 8 p.m.

June 12, 2019

San José City Hall  
Tower Conference Room 1734

### I. Call to Order & Roll Call

### II. Orders of the Day

### III. Public Record – None.

### IV. Public Comment

*(Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission.)*

### V. Consent Calendar

- A. Approve the minutes for the regular meeting of [May 8, 2019](#).

### VI. Reports and Information Only

- A. Chair Cunningham
- B. Annale Damabeh, Office of Vice Mayor Jones, Council Liaison
- C. Staff; Sabrina Parra-García, Office of the City Manager

### VII. Old Business – None.

### VIII. New Business

- A. Roundtable Reports – Vice Chair Carter  
Purpose: to allow all Commissioners to report on what they've been hearing in their district.  
  
Action: Discussion only.
- B. Fireworks Presentation – Ryan Dulin, Fire Department  
Purpose: to update the Commission on the fireworks reporting tool and plans for the 4<sup>th</sup> of July holiday.  
  
Action: Discussion only.  
  
Reference materials: (1) [Online reporting tool](#).
- C. Emergency Preparedness ad hoc committee report – Commissioner Navarro  
Purpose: to present to the Commission their final report for the year and allow time for edits.

Action: Vote to approve the Emergency Preparedness ad hoc committee report for inclusion in the FY2018-19 Neighborhoods Commission Annual Report.

Reference materials: (1) [Disaster Prep Final Report](#).

D. Neighborhood Traffic ad hoc committee report – Commissioner Young

Purpose: to present to the Commission their final report for the year and allow time for edits.

Action: Vote to approve the Neighborhood Traffic ad hoc committee report for inclusion in the FY2018-19 Neighborhoods Commission Annual Report.

Reference materials: (1) [Neighborhood Traffic Draft Final Report](#).

E. Illegal Dumping ad hoc committee report – Commissioners Buchanan and Barousse

Purpose: to present to the Commission their final report for the year and allow time for edits.

Action: Vote to approve the Illegal Dumping ad hoc committee report for inclusion in the FY2018-19 Neighborhoods Commission Annual Report.

Reference materials: (1) [Illegal Dumping Final Report](#).

F. Community Outreach ad hoc committee report – Commissioners Henry and Fernandez

Purpose: to present to the Commission their final report for the year and allow time for edits.

Action: Vote to approve the Community Outreach ad hoc committee report for inclusion in the FY2018-19 Neighborhoods Commission Annual Report, including all updated toolkit and presentation documents.

Reference materials: (1) [Final Community Outreach Report](#). (2) [Updated Roadshow presentation](#). (3) [Communications Outline](#). (4) [Neighborhood Flyer 1](#). (5) [Neighborhood Flyer 2](#). (6) [Neighborhood Flyer 3](#). (7) [Neighborhood Flyer 4](#). (8) [English toolkit](#). (9) [Spanish toolkit](#). (10) [Community Outreach members](#).

G. Fireworks Champion and work update – Commissioner Labosky/ Chair Cunningham

Purpose: to present to the Commission their final report for the year and allow time for edits.

Action: Vote to approve the Champion's report to include in the FY2018-19 Neighborhoods Commission Annual Report.

H. FY2018-19 Commission Annual Report – Chair Cunningham

Purpose: to approve the annual report for FY2018-19.

Action: Vote to approve the FY2018-19 Neighborhoods Commission Annual Report to be presented to the Neighborhood Services and Education Committee in August.

Reference materials: (1) [Draft 2018-19 Commission Annual Report](#). (2) [Year-End Review document](#).

I. Chair and Vice Chair for Next Fiscal Year – Chair Cunningham and Vice Chair Carter

Purpose: to inform the Commission about the process for electing a new chair and vice chair for next fiscal year.

Reference materials: (1) [Chair letter of interest FY2018-19](#). (2) [Vice Chair letter of interest FY 2018-19](#).

Action: Discussion only.

J. FY2019-20 Work Plan Ideas – Chair Cunningham

Purpose: to generate ideas from all the Commissioners for topics for the next work plan, to be voted on in the August meeting.

Action: Discussion only.

### **IX. Meeting Schedule and Agenda Items**

*The next regular meeting will be August 14, 2019 at 6 p.m., San José City Hall Tower Conference Room 1734.*

### **X. Adjournment**

*The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.*

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at <http://sanjoseca.gov/index.aspx?nid=3970>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk, 200 East Santa Clara Street, 14<sup>th</sup> Floor, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

On occasion the Commission may consider agenda items out of order.

The Neighborhoods Commission meets every second Wednesday of the month at 6 p.m., with special meetings as necessary. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

**To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 535-1260 as soon as possible, but at least three business days before the meeting.**

**Please direct correspondence and questions to:**

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