



# City of San José Neighborhoods Commission Independent Citizens Oversight Standing Committee

District 1— Gary Cunningham (C)  
District 3 – Pete Kolstad

District 5 – Mimi Hernandez  
District 6 – Jim Carter

District 10 – Richard Giammona  
District 10 – Terry Martin

Commission Staff: Sabrina Parra-Garcia

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## Regular Meeting Minutes

6 p.m. – 8 p.m.

February 7, 2017

San José City Hall  
Tower Conference Room 1734

### I. Call to Order & Roll Call

The Independent Citizens Oversight Standing Committee of the Neighborhoods Commission convened at 6:00 p.m.

Present Commissioners: Cunningham, Kolstad, Hernandez, Giammona, Carter

Absent Commissioners: Martin

Staff: Sabrina Parra-Garcia, Executive Analyst with the City Manager's Office

### II. Orders of the Day

### III. Public Record - None

### IV. Public Comment

- Janice Rombeck, staff with the Office of Dave Cortese, spoke about their May 15 bus trip to Sacramento to talk to legislators about education and other issues.

### V. Consent Calendar

- A. Approve the minutes for the special meeting of January 4, 2018.
- B. Approve the minutes for the regular meeting of January 10, 2018.

Action: Commissioner Kolstad, seconded by Commissioner Carter, motioned to adopt both minutes with the addition of the word "independent" in the January 4<sup>th</sup> minutes. The Committee unanimously approved the minutes.

### VI. Reports and Information Only

A. Chair; Gary Cunningham

Chair Cunningham reported that he feels that the report and products for the committee should be further along. He also emphasized that he wants everyone's input to the documents.

B. Staff; Sabrina Parra-García, Office of the City Manager

Staff reported that Leland Wilcox is now the Chief of Staff for the City Manager and within the newly created Administration and Public Policy division of the City Manager. He will continue to be the committee's main contact regarding sales tax oversight.

### VII. New Business

- A. Review the Matrix for annual comparisons of the ¼-cent sales tax ballot measure revenue and uses; Sabrina Parra-Garcia, Office of the City Manager

The committee reviewed the changes in the matrix from the previous meeting and felt that there's not enough additional information regarding the history and sources of funding for the main areas that the sales tax is meant to fund. The Commissioners asked whether or not each department took an equivalent amount of funding was removed from the budget, meaning there was no additional funding allocated to any particular line item. They also asked whether the cost of the independent auditor and staff time is being taken from the Measure B funds. They requested additional columns for all the total sources of funding each line item, feedback on what the deliverable is for the Committee, and what the timeline is. Commissioner Giammona asked whether its possible to have the Mayor attend a future meeting to inform the Committee what his vision was when the ballot measure called for a Citizens Oversight Committee. Chair Cunningham requested that the matrix be updated so that:

- There are page numbers
- A new column for Committee comments
- The Committee knows which version they're working on
- Drop the '17-'18 column
- Add a header on each page

Action: Discussion only.

**B. Review the ICOC Charter; Chair Cunningham**

The Committee discussed the existing report and places that could be tightened up.

Action: Commissioner Kolstad, seconded by Commissioner Hernandez, motioned to approve the charter so it can be shared at the upcoming Neighborhoods Commission meeting. The Committee voted unanimously to approve.

**C. Review the ICOC Letter to the City Manager; Chair Cunningham**

to review, make final edits, and approve the final version of the ICOC's letter to City Manager Dave Sykes

Action: Commissioner Kolstad, seconded by Commissioner Hernandez, motioned to approve the final version of the letter so it can be sent to City Manager Dave Sykes. The Committee voted unanimously to approve.

**VII. Meeting Schedule and Agenda Items**

*The next special meeting will be February 14, 2018 6 at 8:15 p.m., Tower Conference Room 1734.*

**VIII. Adjournment**

The meeting ended at 7:53 p.m.

**Please direct correspondence and questions to:**

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