



City of San José Neighborhoods Commission

District 1— Franklin Nguyen District 3 – Pete Kolstad District 6 – Jim Carter District 8 – VACANT
District 1— Gary Cunningham District 4 – John Semanik District 6 – Olivia Navarro District 9 – Michael Young
District 2— David Wilkins District 4 – Alan Hinman , Jr. District 7 – Jonathan Fleming (VC) District 9 – Terry Martin
District 2— Perry Henry District 5 – Juan Estrada District 7 – VACANT District 10 – Richard Giammona
District 3— Nia Celestin District 5 – Mimi Hernandez District 8 – Nichole Edraos (C) District 10 – Nick Labosky
Commission Staff: Sabrina Parra-Garcia
Council Liaison: Frank Ponciano

AMENDED REGULAR MEETING AGENDA

6 p.m. – 8 p.m.

February 14, 2018

San José City Hall
Tower Conference Room 1734

I. Call to Order & Roll Call

II. Orders of the Day

III. Public Record - None

IV. Public Comment

(Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission.)

V. Consent Calendar

- A. Approve the minutes for the regular meeting of [January 10, 2018](#).

VI. Reports and Information Only

- A. Chair Nichole Edraos
- B. Frank Ponciano; Office of Councilmember Rocha, Council Liaison
- C. Staff; Sabrina Parra-García, Office of the City Manager

VII. Old Business

- A. Neighborhoods Commission Champions; Chair Edraos
Purpose: Select new topics and champions that the Commissioners can act on for the remainder of the fiscal year.

Action: Approve topics and corresponding champions.

- B. Ad Hoc Project Progress; Vice Chair Fleming
Purpose: Review the Council approved work plan and the ad hoc committee timelines and topics, and discuss best practices for working with City staff.

Action: Discussion only.

Reference Materials: (1) [Final Commission Approved Work Plan](#).

VIII. New Business

- A. City of San Jose Illegal Fireworks Presentation; Ryan Dulin, Deputy Director of the Fire Department
Purpose: To inform the Commission about the City's continued work to eliminate illegal fireworks use.

Action: Discussion only.

Reference materials: (1) [2018 Fireworks flyers](#). (2) Fireworks Presentation.

- B. Commission Caucus Process Update; Commissioner Kolstad
Purpose: To inform the Commission about the progress of the ad hoc committee regarding the Spring caucus.

Action: Vote to approve Appendices A, B, E, and H of the 2018 Caucus Processes document.

Reference Materials: (1) [Feb 14, 2018 Caucus Report](#). (2) [2018 Caucus Procoesses](#).

- C. Neighborhoods Commission Bylaws; Commissioner Wilkins
Purpose: To present the draft Commission by-laws and vote to approve them.

Action: Vote to approve the draft Commission by-laws and send to Rules.

Reference Materials: (1) [Neighborhoods Commission 2018 draft By-laws](#).

- D. Independent Citizens Oversight Committee (ICOC) Update; Commissioner Cunningham
Purpose: to provide an update to the Commission about the work of the Committee and to get Commission approval of the Charter.

Action: Vote to approve the ICOC Charter.

Reference Materials: (1) [ICOC Charter](#).

- E. Fostering Neighborhood Associations Presenters; Commissioner Henry
Purpose: To approve the addition or changes to the list of guest presenters and to allow the Commissioners to ask questions about their presentations.

Action: Vote to approve adding to or changing the list of presenters and to approve their presentations for inclusion in the Neighborhoods Commission's Roadshow presentation.

Reference Materials: (1) [Roadshow presentation with placeholders for guest presenters](#).

- F. Neighborhoods Commission Budget letter preparation; Chair Edraos
Purpose: To prime Commissioners to begin doing outreach to the community for the budget letter, which must be sent to Council by May.

Action: Discussion only.

Reference Materials: (1) [City Auditor's FY 2016-17 Report](#).

IX. Meeting Schedule and Agenda Items

The next regular meeting will be March 14, 2018 at 6 p.m., San José City Hall Tower Room 1734.

X. Adjournment

The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at <http://sanjoseca.gov/index.aspx?nid=3970>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk, 200 East Santa Clara Street, 14th Floor, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

On occasion the Commission may consider agenda items out of order.

The Neighborhoods Commission meets every second Wednesday of the month at 6 p.m., with special meetings as necessary. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 535-1260 as soon as possible, but at least three business days before the meeting.

Please direct correspondence and questions to:

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