



City of San José Neighborhoods Commission

District 1— Franklin Nguyen District 3 – Pete Kolstad District 6 – Jim Carter District 8 – Jeremy Barousse
District 1— Gary Cunningham District 4 – John Semanik District 6 – Olivia Navarro District 9 – Michael Young
District 2— David Wilkins District 4 – Alan Hinman , Jr. District 7 – Jonathan Fleming (VC) District 9 – Terry Martin
District 2— Perry Henry District 5 – Juan Estrada District 7 – VACANT District 10 – Richard Giammona
District 3— Nia Celestin District 5 – Mimi Hernandez District 8 – Nichole Edraos (C) District 10 – Nick Labosky
Commission Staff: Sabrina Parra-Garcia
Council Liaison: Frank Ponciano

REGULAR MEETING AGENDA

6 p.m. – 8 p.m.

April 11, 2018

San José City Hall
Wing Rooms 118-119

I. Call to Order & Roll Call

II. Orders of the Day

III. Public Record - None

IV. Public Comment

(Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission.)

V. Consent Calendar

- A. Approve the minutes for the regular meeting of [March 14, 2018](#).

VI. Reports and Information Only

- A. Chair Nichole Edraos
- B. Frank Ponciano; Office of Councilmember Rocha, Council Liaison
- C. Staff; Sabrina Parra-García, Office of the City Manager

VII. New Business

- A. City's Annual Audit Presentation; Sharon Erickson, City Auditor
Purpose: To present and answer questions about the City's annual audit.

Action: Discussion only.

Reference Materials: (1) [City Auditor's FY 2016-17 Report](#).

- B. Commission bylaws; Sabrina Parra-Garcia, Office of the City Manager
Purpose: To present the staff reactions to the March bylaws draft so that the Commissioners can understand staff concerns and make edits to the bylaws for approval.

Action: Vote to approve the Commission bylaws, if appropriate.

Reference Materials: (1) [Commission March 2018 draft By-laws](#). (2) [Commission history of bylaws](#). (3) [City approved bylaws template](#).

C. Commission Budget Letter; Chair Edraos

Purpose: To ensure Commissioners are preparing for the presentation from the City Auditor.

Action: Vote to hold a Special Meeting, if deemed necessary, to prepare the budget letter prior to the May Commission meeting.

Reference Materials: (1) [2017 Commission Budget Letter](#).

D. Ad Hoc Project Progress; Vice Chair Fleming

Purpose: Review the Council approved work plan and the ad hoc committee timelines and topics, and discuss best practices for working with City staff.

Action: Discussion only.

Reference Materials: (1) [Final Commission Approved Work Plan](#).

VIII. Meeting Schedule and Agenda Items

The next regular meeting will be May 9, 2018 at 6 p.m., San José City Hall Wing Rooms 118-119.

IX. Adjournment

The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at <http://sanjoseca.gov/index.aspx?nid=3970>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk, 200 East Santa Clara Street, 14th Floor, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

On occasion the Commission may consider agenda items out of order.

The Neighborhoods Commission meets every second Wednesday of the month at 6 p.m., with special meetings as necessary. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 535-1260 as soon as possible, but at least three business days before the meeting.

Please direct correspondence and questions to:

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Email: NCStaff@sanjoseca.gov