



# City of San José Neighborhoods Commission

District 1— Franklin Nguyen	District 3 – Richard Wong	District 6 – Jim Carter (VC)	District 8 – Jeremy Barousse
District 1— Gary Cunningham (C)	District 4 – Cassandra Langer	District 6 – Olivia Navarro	District 9 – Michael Young
District 2— David Wilkins	District 4 – VACANT	District 7 – Juan Quiñones	District 9 – Terry Martin
District 2— Perry Henry	District 5 – Jewell Buchanan	District 7 – Jonathan Velazquez	District 10 – Richard Giammona
District 3— LaToya Fernandez	District 5 – Mimi Hernandez	District 8 – Nichole Edraos	District 10 – Nick Labosky

Commission Staff: Sabrina Parra-Garcia  
Council Liaison: Frank Ponciano

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## AMENDED REGULAR MEETING AGENDA

6 p.m. – 8 p.m.

September 12, 2018

San José City Hall  
Wing Rooms 118-119

### I. Call to Order & Roll Call

### II. Orders of the Day

### III. Public Record – None.

### IV. Public Comment

*(Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission.)*

### V. Consent Calendar

- A. Approve the minutes for the regular meeting of August 8, 2018.

### VI. Reports and Information Only

- A. Chair Cunningham – [September Report](#)
- B. Councilmember Rocha, Council Liaison
- C. Staff; Sabrina Parra-García, Office of the City Manager

### VII. Old Business - None.

### VIII. New Business

- A. Presentation: Council communication – Frank Ponciano, Office of Councilmember Rocha  
Purpose: To discuss the best way to efficiently communicate with a Council office

Action: Discussion only.

- B. Roundtable Introduction – Chair Cunningham  
Purpose: to introduce a new standing section on the agenda

Action: Discussion only.

**VIII. New Business cont.**

C. Ad hoc committee guidelines; Commissioner Carter

Purpose: To discuss the best practices for an effective ad hoc committee

Action: Discussion only.

Reference Materials: (1) [Ad hoc presentation](#). (2) [Ad hoc guidelines handout](#).

D. Work plan finalization – ad hoc committees – Chair Cunningham

Purpose: to determine members on the ad hoc committees for the Commission's FY2018-19 work plan.

Action: Vote to finalize the ad hoc committee structure for the FY2018-19 work plan including committee membership.

Reference Materials: (1) [FY2017-18 Approve Commission Work Plan](#). (2) [Commission FY2018-19 Working Calendar](#). (3) [FY2018-19 Commission approved work plan](#).

E. Budget letter introduction – Commission Edraos

Purpose: to introduce the way the Commission will think about and prepare for their annual Budget letter to the City Council

Action: Discussion only.

**IX. Meeting Schedule and Agenda Items**

*The next regular meeting will be October 10, 2018 at 6 p.m., San José City Hall Wing Rooms 118-119.*

**X. Adjournment**

*The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.*

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at <http://sanjoseca.gov/index.aspx?nid=3970>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk, 200 East Santa Clara Street, 14<sup>th</sup> Floor, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

On occasion the Commission may consider agenda items out of order.

The Neighborhoods Commission meets every second Wednesday of the month at 6 p.m., with special meetings as necessary. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

**To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 535-1260 as soon as possible, but at least three business days before the meeting.**

**Please direct correspondence and questions to:**

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