

District 1— Franklin Nguyen      District 3 – Pete Kolstad      District 6 – Jim Carter      District 8 – Jeremy Barousse  
District 1— Gary Cunningham      District 4 – VACANT      District 6 – Olivia Navarro      District 9 – Michael Young  
District 2— David Wilkins      District 4 – Alan C. Hinman Jr.      District 7 – Jonathan Fleming (VC)      District 9 – Terry Martin  
District 2— Perry Henry      District 5 – Juan Estrada      District 7 – VACANT      District 10 – Richard Giammona  
District 3— Nia Celestin      District 5 – Mimi Hernandez      District 8 – Nichole Edraos (C)      District 10 – Nick Labosky  
Commission Staff: Sabrina Parra-Garcia  
Council Liaison: Frank Ponciano

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**Special Meeting Minutes**

*Prepared by Sabrina Parra-García*

**Wednesday, May 9, 2018**

**I. Call to Order & Roll Call**

The Neighborhoods Commission of the City of San José convened at 7:08 p.m. in the City Hall Wing Rooms 118-119.

Present Commissioners: Nguyen, Cunningham, Wilkins, Henry, Kolstad, Hinman Jr., Carter, Navarro, Fleming, Velazquez, Edraos, Young, Martin, Giammona, and Labosky.

Absent Commissioners: Celestin, Estrada, Hernandez, and Barousse.

Staff: Sabrina Parra-Garcia, Executive Analyst with the City Manager’s Office, and Frank Ponciano, Council Assistant with Councilmember Rocha’s Office.

**II. Orders of the Day – None.**

**III. Public Record – None.**

**IV. Public Comment**

- Bruce Sullivan, resident, shared his observations about the caucus process related to materials ahead of time and how to get the vote count after the caucus.
- Jonathan Fleming, resident, expressed his concern with the timing of the District 7 caucus and of Ernest Guzman’s memorial service, and requested a moment of silence in honor of Ernest.
- Richard Wong, resident, extended an invitation to the Smart City Project on May 11 in the Rotunda from 8 a.m. to 3 p.m.

**V. Consent Calendar**

- A. Approve the minutes for April 11, 2018.

Action: Commissioner Carter, seconded by Commissioner Hinman, Jr., motioned to adopt the minutes as presented. The Commission unanimously approved the minutes with Commissioner Fleming abstaining.

**VI. Reports and Informational Only**

- A. Chair; Chair Edraos asked that the Commission keep things going for the evening’s meeting to ensure that the meeting doesn’t run late.

- B. Staff Liaison Frank Ponciano, Office of Council Member Rocha, provided a verbal report:
- Complete Streets design standards for all roadway users, adopted by Council on May 1. The new standards will make streets more pedestrian and bike accessible while still car usable.
  - San Jose Police graduation at the end of April where 47 cadets graduated, 9 of which were women.
  - National Night Out is in August and is meant to foster a strong relationship between the community and the police. He is asking that the Commissioners share the idea of having a local NNO event with all the neighborhood groups they speak with.
  - May 10 is National Bike to Work Day – MLK Library is hosting an event starting at 7 a.m.
- C. Commission Staff Sabrina Parra-García, Office of the City Manager, provided a verbal report on the following:
- Make Music Day is June 21<sup>st</sup>. The website has all the information about how to sign up, what the events are, and how to offer your space as a location for others to perform in.
  - LUCA Census canvassing last two days are May 12 and May 19. Please join us and send friends, etc. to come and volunteer with the City on those days.

## **VII. New Business**

### A. FY 2018-19 Commission Budget Letter; Chair Edraos

The Commission spent a lot of effort weighing whether to make a recommendation regarding Fire Station 37. An original motion moving to accept the letter as changed by the Commission during the meeting was made by Commissioner Martin with a friendly amendment by Commissioner Carter to remove the recommendation on Fire Station 37.

Action: With a motion substitute motion by Commissioner Navarro and seconded by Commissioner Fleming, the Commission voted to approve the Budget Letter as originally finalized during the meeting with minor edits for grammar etc. and retaining the recommendation on Fire Station 37. Commissioners Martin and Giammona voted against this motion.

### B. Commission bylaws; Sabrina Parra-Garcia, Office of the City Manager

The Commission spent time discussing the use of the word “elected” versus “selected”.

Action: With a motion by Commissioner Young, seconded by Commissioner Hinman, Jr., and with a friendly amendment by Commissioner Wilkins to change the phrase “Caucus elected” to “Caucus selected”, the Commission voted unanimously to approve accepting the latest version of the bylaws to allow the City Attorney’s Office to review and make comments.

### C. Caucus Process and Update; Commissioner Kolstad

Commissioner Kolstad provided a written report.

Action: Discussion only.

**VII. New Business cont.**

D. ICOC Progress; Commissioner Cunningham

Commissioner Cunningham reported that there was very little progress since the last meeting, but there was a pending meeting with the City Manager's Office and others up-coming.

Action: Discussion only.

E. Commission Annual Report; Commissioner Cunningham

Commissioner Cunningham provided some context for the need of a report given that the City Council and many in the City as well as residents don't know what the Commission has been doing. He also said he would be happy to have feedback given in the meeting, make changes based on the feedback, and bring back a new version to the next meeting.

Commissioner Edraos asked the two caucus-selected in-coming Commissioners to provide feedback.

Public Comment:

- Jewell Buchanan, resident of District 5, spoke about coming from East San Jose and how her concerns with what was happening drove her to apply to be a Commissioner.
- Richard Wong, resident of District 3, spoke about the Smart City Project and that he is looking forward to working with everyone.

Action: Discussion only.

F. Ad Hoc Project Progress; Vice Chair Fleming

Commissioner Hinman, Jr. reported that he attended the Stop Illegal Fireworks meeting and is hoping to expand their area of interest beyond downtown.

Action: Discussion only.

**VIII. Meeting Schedule and Agenda Items**

A. Next regular meeting: June 13, 2018, 6 p.m., in San Jose City Wing Rooms 118-119.

**IX. Adjournment**

The Neighborhoods Commission meeting adjourned at 8:18 p.m.