



*Parks, Recreation and
Neighborhood Services*

PARKS AND RECREATION COMMISSION

District 1 – Daphna Woolfe, Chair
District 3 – Lawrence Ames
District 5 – Vacant
District 7 – Trami Cron
District 9 – Rudy Flores
Citywide – George Adas, Vice Chair

Andre Morrow – District 2
Kelly Snider – District 4
Vacant – District 6
Vacant – District 8
Vacant – District 10

Draft Minutes **Wednesday, March 4, 2020** **5:30 p.m.**

I. Call to Order & Orders of the Day

- Meeting called to order at 5:30 p.m.

II. Public Comment

(Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission).

- None.

III. Announcements

- Commissioner Cron announced two Chopsticks Alley Art events: Art Making Workshop on March 7, 2020 and Grand Opening Party on March 15, 2020.

IV. Announcements of Conflict of Interest

- None.

V. Consent Calendar

- A. Approve the Minutes of March 4, 2020
- B. Approve the Attendance March 4, 2020
- C. Receive and File Correspondence to Commission

Documents Filed: (1) Minutes of March 4, 2020. (2) Attendance Report for March 4, 2020.

Action: Upon motion by Commissioner Ames seconded by Commissioner Morrow, the Commission minutes and attendance report were approved. (6-0-1). Absent: Flores

VI. Reports

A. Chair

- None

Commissioner Flores entered the meeting at 5:33 pm.

B. Director; Avi Yotam, Acting Deputy Director, Parks, Recreation and Neighborhood Services (PRNS) and Andrea Flores Shelton, Acting Deputy Director, PRNS reported on the following:

- Volunteers needed for census stations at six community centers from March 12 through April 30, 2020.
- Herb and Susie Grasshof were honored by the California Parks and Recreation Society Dinner on February 28, 2020 for their volunteer work at the Almaden Winery Rose Park.
- SPUR will honor the Placemaking Team for Viva Calle and the leadership of Recreation Superintendent Ed Solis on March 20, 2020.
- Update on the City of San José's efforts in responding to COVID-19.

C. Council and Commission

1. Council Liaison; Councilmember Maya Esparza (Michael Pearce)

- None.

D. Department Staff and Organizations

1. Update on Early Education and Council Priority #14;

Documents Filed: (1) Memorandum from Andrea Flores Shelton, dated February 21, 2020 (2) PowerPoint Presentation

Andrea Flores Shelton, Acting Deputy Director, PRNS, presented the item.

Commission discussion ensued.

Staff responded to Commissioner comments and questions.

2. Park Ranger Program Annual Report;

Documents Filed: (1) Memorandum from Avi Yotam, dated February 21, 2020 (2) October 2019 Park Ranger Annual Report Memorandum (3) 2019 Park Ranger Annual Report Presentation

Pam Helmke, Supervising Park Ranger, PRNS presented the item.

Commission discussion ensued.

Staff responded to Commissioner comments and questions.

3. Park Naming Process Update;

Documents Filed: (1) Memorandum from Nicolle Burnham, dated February 21, 2020 (2) Presentation

Rebekah Ross, Planner IV, PRNS presented the item.

Commission discussion ensued.

Staff responded to Commissioner comments and questions.

VII. New & Returning Business

A. Nomination to Name a New Public Park: Heinlenville Park;

Documents Filed: (1) Memorandum from Nicolle Burnham, dated February 21, 2020 (2) PowerPoint Presentation

Rebekah Ross, Planner IV, PRNS presented the item.

Commissioner discussion ensued.

Staff responded to Commissioner questions.

Action: Commissioner Ames made a motion to amend the recommendation to re-name Heinlenville Park to Sakura Park, which was seconded by Commissioner Cron. The motion was unanimous. (7-0).

B. Nomination to Name a New Public Park: Urban Oak Park;

Documents Filed: (1) Memorandum from Nicolle Burnham, dated February 21, 2020
(2) PowerPoint Presentation

Rebekah Ross, Planner IV, PRNS, presented the item.

Commissioner discussion ensued.

Staff responded to Commissioner questions.

Action: Commissioner Ames made a motion to amend the recommendation to re-name Urban Oak Park to Golden Oak Park, which was seconded by Commissioner Morrow. The motion was not unanimous (6-1). Noes: Snider

C. Sustainable Park Maintenance;

Documents Filed: (1) Memorandum from Avi Yotam, dated February 18, 2020
(2) PowerPoint Presentation

Torie O'Reilly, Division Manager, PRNS, and Acting Parks Manager Jeff Gomez presented the item.

Commissioner discussion ensued.

Staff responded to Commissioner questions.

Action: Commissioner Morrow moved to accept the report, which was seconded by Commissioner Adas. The motion was unanimous. (7-0)

D. 2019-2020 Draft Parks and Recreation Commission Work Plan;

Documents Filed: (1) 2019-2020 Draft Work Plan.

The following changes were made to the Work Plan:

- The Family Camp Annual Report moved from March to April.
- City staff will present a conceptual design for the Rotary All-Inclusive Playground in April.
- City staff will commemorate Pat Pizzo's memory at the April 1, 2020 Parks and Recreation Commission meeting.
- The Payne Avenue Master Plan moved from April to May.
- Vice Chair Adas will lead the April 1, 2020 Parks and Recreation Commission meeting.

Action: Commissioner Flores moved to accept the report, which was seconded by Commissioner Adas. The motion carried. (7-0)

VIII. Adjournment

Meeting adjourned at 8:34 p.m.

The City of San Jose is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at http://www.sanjoseca.gov/clerk/cp_manual/CPM_0_15.pdf

To request an accommodation or alternative format for City-sponsored meetings or printed materials, please call 408-793-5505 or 408-294-9337 (TTY) as soon as possible; but, at least three business days before the meeting.

For questions, please contact Melrose Hurley at (408) 793-4186.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection in the Parks, Recreation and Neighborhood Services Department at San José City Hall, 200 E. Santa Clara Street, 9th Floor, San José, CA 95113 at the same time that the public records are distributed or made available to the legislative body.

The foregoing minutes were approved by the Parks and Recreation Commission on August 5, 2020.

Daphna Woolfe, Chair
Parks and Recreation Commission