

Intergovernmental Relations Process and Timeline Briefing  
Clean Energy Advisory Commission - August 6, 2018

**City of San Jose Process for Legislative Positions**

**Legislative Guiding Principles**

- This document is adopted by Council each year to guide the legislative activities of the City over the next year.
- It includes both broad categories of engagement (e.g. “Protect Local Control”) as well as specific policies (e.g. “Oppose legislation that would suspend or slow the growth of CCAs”).
- Any legislation that the City takes a position on needs to fit one of the legislative guiding principles.

**City Council Action Request**

- Staff prepares a memo for the Rules and Open Government Committee (Rules) and City Council. The memo explains what the bill does, the impact on the City of San Jose, how it aligns with our legislative guiding principles, and recommends a position.
- The memo goes to Rules and typically will be heard at the full City Council the week after.
- This full process takes generally about a month.

**Expedited City Council Action Request**

- For time sensitive legislative actions.
- The City Manager’s Office, the City Attorney’s Office, and the Mayor’s office review the request. Action on the bill can occur immediately after approval from the three groups.
- City staff fills out the City Council Action Request memo and takes that memo to Rules and Council to inform Council of the action.

**Timeline for the 2019-2020 Session**

- City staff would like to bring the legislative guiding principles to Council this fall for the 2019-2020 session. This allows us more time to work proactively on legislative ideas.

**How can the Clean Energy Community Advisory Commission engage?**

- Let staff know if there are bills the City should be monitoring and/or engaging on.
- Help us advocate for bills by reaching out to your delegation members, community stakeholders, and key policy makers.
- Give us feedback on legislative guiding principles and specific policies/legislation that impact CCAs.
- Help communicate legislative priorities to Council.