



**SPECIAL MINUTES OF THE CITY COUNCIL
CIVIC INNOVATION & DIGITAL STRATEGY**

SAN JOSÉ, CALIFORNIA

MONDAY, JANUARY 27, 2017

The Council of the City of San José convened in Special Session at 9:00 a.m. in the Council Chambers, City Hall.

Present: Councilmembers - Arenas, Carrasco, Davis, Diep, Jimenez, Jones, Khamis, T. Nguyen, Peralez, Rocha; Liccardo.

Absent: Councilmembers - All Present.

Staff: City Attorney Richard Doyle, City Manager Norberto Dueñas, City Clerk Toni J. Taber, CMC; Deputy City Clerk, Ruth Krantz.

INTRODUCTION

Mayor offered opening comments and offered appreciation to the staff for their recommendations and confidence on the transformation of San José into the most innovative city in America by 2020.

Norberto provided introductory remarks on improvement of processes and encouraged dialog on bringing more innovation to the community.

Deputy City Manager, Civic Innovation & Digital Strategy, Kip Harkness and Sr. Policy Advisor, Director of Strategic Partnership Khanh Russo provided an overview and laid out the Innovation Team's plan to make San José a safe, inclusive, user-friendly and sustainable city, demonstrating the possibilities of technology and innovation along the way.

Deputy City Manager, Civic Innovation & Digital Strategy, Kip Harkness introduced the Director of Civic Innovation & Digital Strategy, Steven DiNoto; Data Analytics Lead, Office of Civic Innovation and Digital Strategy Erica Garaffo; City Auditor Sharon Erickson; City Manager's Office Senior Executive Analyst, Michelle Thong; and Office of Digital Inclusion and Broadband Strategy, Dolan Beckel.

STRATEGIC SUPPORT SERVICES

3.1 **Civic Innovation in San José – Administration’s Overview of the City’s First-Phase Innovation Efforts, as well as the Strategic Approach for Work in the Year Ahead**

Kip Harkness provided a review of the City Council’s adopted Smart City Vision, including an overview of the recently implemented Office of Civic Innovation & Digital Strategy. It was followed by a presentation and discussion regarding the prioritized innovation projects that comprise the Roadmap, as well as review of the accordant Workplan necessary to implement the new Innovation program in an effective manner over the next 12 months.

3.2 **Innovation Roadmap Explored – Presentation and Panel Discussion of Select Innovation Projects to Help Council Explore Needs, Challenges and Opportunities.**

Documents Filed: (1) Memorandum from Mayor Sam Liccardo, dated January 27, 2017, providing recommendations regarding the *Smart Cities & Service Improvements* workplan. (2) Memorandum from Deputy City Manager, Civic Innovation & Digital Strategy, Kip Harkness, dated January 23, 2017, recommending approval of *Smart Cities and Service Improvements* Council Committee membership, approving the scheduling of Council Committee’s meetings, and acceptance of the Administration’s recommended priority projects Roadmap and the City Council workplan.

Aracely Rodriguez, Human Resources, led a presentation on reimagining the hiring process and the Talent Recruitment Initiative and discovery workshops.

Sham Ibrahim presented mPathic’s Customer Driven Innovation Framework: Discover, Define, Design, Deliver.

Aracely Rodriguez followed up with Human Resources discovery workshops and discussed the hiring process. Chief Information Officer Rob Lloyd provided an assessment of the challenges and opportunities in building a foundation to sustain the vision of the team. Director of Civic Innovation & Digital Strategy, Steven DiNoto continued with the presentation.

Assistant Director of Transportation, Kevin O’Connor followed up with the Department of Transportation’s piece of the vision.

Director of Civic Innovation & Digital Strategy, Steven DiNoto introduced the following to discuss Innovation Demonstration Projects: Randy Phelps Chief Tech Officer East Side Union Side High School offered Tech equity and opportunity for students; Tim Danford: demonstrated the project Terragraph network and discussed community benefits; Brian Treu provided an update on direction with Silver Spring Networks.

The collaborators responded to questions from Council, and Deputy City Manager, Civic Innovation & Digital Strategy, Kip Harkness responded to questions, outlined how the Civic Innovation bootcamp will proceed and requested action from Council.

3.3 Actions Related to the Implementation of the Smart Cities and Service Improvements Council Committee.

Motion: Councilmember Raul Peralez moved approval of actions related to the implementation of the Smart Cities and Service Improvements Council Committee, including updates to be approved through the PSFSS Committee sometime within the Safe City Strategy year's workplan, and appointing Councilmember Chappie Jones as the incoming Chair of the Committee. Vice Mayor Magdalena Carrasco seconded the motion.

Action: On a call for the question, the motion carried unanimously, and Councilmember Chappie Jones was appointed Chair of the Smart Cities and Service Improvements Council Committee meeting, with the first meeting scheduled for March 2, 2017 at 1:30 p.m. and with Council Committee meetings to occur on monthly basis, so request approval for cadence for subsequent Council Committee meetings at 1:30 p.m. on April 6, May 4, and June 1, 2017; the Administration's recommended priority projects Roadmap and the Administration's recommended Council Committee Workplan were accepted. (11-0.)

ADJOURNMENT

The Council of the City of San José adjourned the Special Session at 11:57 a.m.

Minutes Recorded, Prepared and Respectfully Submitted by,



Toni J. Taber, CMC
City Clerk

mk/01-27-17 MIN