

# DEPARTMENTAL FEES AND CHARGES

# LIBRARY

Service	2019-2020 Adopted Fee	2019-2020 % Cost Recovery	2020-2021 Proposed Fee	2020-2021 Estimated Cost	2020-2021 Estimated Revenue		2020-2021 % Cost Recovery	
					Current Fee	Proposed Fee	Current Fee	Proposed Fee
<b>LIBRARY FEES - CATEGORY I</b>								
<b>1. Community Room Rental</b>								
1 Cancellation Fee (within 72 hours of event)	\$35 per cancellation		No Change					
2 Community Room Rental Fee	\$40 per use up to 4 hours; \$80 per use over 4 hours		No Change					
<b>Sub-total Community Room Rental</b>		<b>100.0%</b>		<b>36,000</b>	<b>36,000</b>	<b>36,000</b>	<b>100.0%</b>	<b>100.0%</b>
<b>2. Filming on City Premises (Branch Libraries)</b>								
Note: The City Librarian is authorized to charge persons who desire to film on City's branch library premises and require staff assistance								
1 1-3 vehicles at site	\$100 per 8 hours		No Change					
2 4-5 vehicles at site	\$150 per 8 hours		No Change					
3 6 vehicles at site	\$200 per 8 hours		No Change					
4 Additional 4 hour period	\$250 per period		No Change					
5 Additional vehicles	\$30 each vehicle		No Change					
6 Commercial Filming (8 hours minimum)	\$500 per 8 hours		No Change					
7 Commercial Photography	\$560 per 8 hours		No Change					
8 Non-Commercial Filming	\$30 per 8 hours		No Change					
9 Staff assistance (requested or required)	Actual staff cost		No Change					
<b>Sub-total Filming on City Premises (Branch Libraries)</b>								
<b>SUB-TOTAL LIBRARY FEES - CATEGORY I</b>		<b>100.0%</b>		<b>36,000</b>	<b>36,000</b>	<b>36,000</b>	<b>100.0%</b>	<b>100.0%</b>

# DEPARTMENTAL FEES AND CHARGES

# LIBRARY

Service	2019-2020 Adopted Fee	2019-2020 % Cost Recovery	2020-2021 Proposed Fee	2020-2021 Estimated Cost	2020-2021 Estimated Revenue		2020-2021 % Cost Recovery	
					Current Fee	Proposed Fee	Current Fee	Proposed Fee
<b>LIBRARY FEES - CATEGORY II</b>								
<b>1. Library Consulting - San José Way</b>								
1 Full-Day (at Client's Site); Includes Presentation, Tour(s), and Consultation	\$4,000 plus travel expenses		No Change					
2 Full-Day (in San José); Includes Presentation, Tour(s), and Consultation	\$2,500		No Change					
3 Half-Day (in San José); Includes Presentation, Q & A Session, and Consultation	\$1,500		No Change					
4 Related Printed Documents	\$30 per document		No Change					
<b>Sub-total Library Consulting - San José Way</b>								
<b>2. Library Printing Fees</b>								
1 Pay-for-Print Fee	\$0.15 per black and white print; \$0.65 per color print		No Change					
<b>Sub-total Library Printing Fees</b>								
<b>3. Library Specialized Collections</b>								
1 Copying and Reproducing Photographs (Commercial Advertisement use)	\$150 per image scanned & copied; plus \$10 if burned to a CD and mailed		No Change					
2 Copying and Reproducing Photographs (For Profit Exhibits)	\$75 per image scanned & copied; plus \$10 if burned to a CD and mailed		No Change					
3 Copying and Reproducing Photographs (Non-Profit Exhibits)	\$10 per image scanned and copied		No Change					
<b>Sub-total Library Specialized Collections</b>								
<b>SUB-TOTAL LIBRARY FEES - CATEGORY II</b>								

# DEPARTMENTAL FEES AND CHARGES

# LIBRARY

Service	2019-2020 Adopted Fee	2019-2020 % Cost Recovery	2020-2021 Proposed Fee	2020-2021 Estimated Cost	2020-2021 Estimated Revenue		2020-2021 % Cost Recovery	
					Current Fee	Proposed Fee	Current Fee	Proposed Fee
<b>LIBRARY FINES - CATEGORY II</b>								
<b>1. Fines</b>								
1 Collection Fee	\$10 per referral upon recovery of materials		No Change					
2 Damaged Materials	Price of material plus \$10 handling fee for materials costing more than the minimum database price (minimum database price adjusted as publication price increases occur)		No Change					
3 Inter-Library Loan Service - Patron Requests	Late fine is \$1 per day with no maximum		No Change					
4 Lost Materials and Equipment	Price of material plus \$10 handling fee for materials costing more than the minimum database price (minimum database price adjusted as publication price increases occur)		No Change					
5 Overdue Materials	\$0.25 per day; \$5 maximum per item (late fine waived for Children's and Young Adult materials)		No Change					
6 Replacement Cards	\$1 per card		No Change					
<b>Sub-total Fines</b>		<b>76.6%</b>		<b>364,394</b>	<b>399,000</b>	<b>224,000</b>	<b>109.5%</b>	<b>61.5%</b>
<b>SUB-TOTAL LIBRARY FINES - CATEGORY II</b>		<b>76.6%</b>		<b>364,394</b>	<b>399,000</b>	<b>224,000</b>	<b>109.5%</b>	<b>61.5%</b>
<b>TOTAL DEPARTMENT - GENERAL FUND</b>				<b>400,394</b>	<b>435,000</b>	<b>260,000</b>	<b>108.6%</b>	<b>64.9%</b>
<b>TOTAL DEPARTMENT - NON-GENERAL FUND</b>								
<b>TOTAL DEPARTMENT - Category I</b>				<b>36,000</b>	<b>36,000</b>	<b>36,000</b>	<b>100.0%</b>	<b>100.0%</b>
<b>TOTAL DEPARTMENT - Category II</b>				<b>364,394</b>	<b>399,000</b>	<b>224,000</b>	<b>109.5%</b>	<b>61.5%</b>
<b>TOTAL DEPARTMENT</b>				<b>400,394</b>	<b>435,000</b>	<b>260,000</b>	<b>108.6%</b>	<b>64.9%</b>