

FOCUS GROUP MEETINGS FOR DEVELOPMENT AND DESIGN COMMUNITY AGENDA

Proposed San José Citywide Design Standards and Guidelines

When: Friday, July 24, 9:00 a.m. – 10:30 a.m.

COVID-19 Notice: Due to the Santa Clara County Health Officer’s March 16, 2020 Shelter in Place Order, this meeting will not be physically open to the public. Members of the public may view and listen to the meeting by following the instructions listed on page 3. Additional instructions are provided on page 4 to those members of the Public who would like to comment. The live meeting will be recorded. You will be muted upon entry to the meeting. Please do not unmute yourself until the presenter has called on you to speak. If you have not participated in a Zoom meeting before, we encourage you to download the Zoom app to your phone, tablet, or computer and feel free to log in early to troubleshoot any technical issues that may arise. Participants who are unable to install Zoom on their computer or mobile device can join a meeting through their computer’s web browser or by dialing the phone number listed on page 3. Meeting function may be limited on a web browser. Zoom currently works best with Google Chrome, Apple Safari, Mozilla Firefox, and Chromium Edge.

Proposed Project: San José Citywide Design Standards and Guidelines Public Draft

[Link to the Proposed Draft San José Citywide Design Standards and Guidelines](#)

Meeting Purpose: City staff will provide a brief presentation of the project and facilitate comments and questions from Development and Design Community.

Project Description: San José Citywide Design Standards and Guidelines” (Citywide DSG) has updated and consolidated residential, commercial, and industrial design guidelines as one document. The Citywide DSG will work in conjunction with other City documents and regulations to ensure that buildings throughout San José have high-quality design and are appropriate for their site, function, and neighborhood. Compliance with the Citywide DSG will be mandatory in the design review process for all applicable developments.

If you have questions regarding the project or this meeting, please contact the Project Manager:

Leila Hakimizadeh, AICP

leila.hakimizadeh@sanjoseca.gov

(408) 535-7818

AGENDA

I. **Welcome, Introductions, Agenda Overview, and Background**


The Project Manager for the Department of Planning, Building, and Code Enforcement will welcome participants, explain Zoom protocol and Code of Conduct, provide an overview of the agenda, and introduce presenters.

II. **Brief Presentation of the Draft San José Citywide Design Guidelines Planning**

The Project Manager will provide a brief presentation of the proposed project.

III. **Open Forum**

The Project Manager will facilitate questions and comments from Development and Design Community via the Zoom Raise Hand function (at the bottom of your screen, click on icon

labeled “Raise Hand”  . Your hand is now raised). Each speaker will be limited to two minutes each. Each individual may be limited to speaking once depending on the time available. Comments may be submitted in writing after the meeting if additional comments are to be made.

IV. **Next Steps**

V. **Meeting Adjournment**

Please provide best contact information to receive project updates by submitting an email request to Leila.hakimizadeh@sanjoseca.gov. Meeting recordings and related documents can be found at {web-friendly link}.

ZOOM MEETING DETAILS

Electronic device instructions:

For participants who would like to join electronically from a PC, Mac, iPad, iPhone or Android device, please click this URL: <https://sanjoseca.zoom.us/j/97169720815>

Please ensure your device has audio input and output capabilities. During the session, if you would like to comment, please use the 'raise hand' feature in Zoom conference call or click *9 to raise a hand to speak.

1. Use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
2. Enter an email address and name. The name will be visible online and will be used to notify you that it is your turn to speak.
3. If you wish to speak during open forum, click on "raise hand." Speakers will be notified shortly before they are called to speak.
4. When called, please limit your remarks to the time limit allotted.

Telephone device instructions:

For participants who would like to join telephonically please dial +877-853-5257 and when prompted, enter meeting ID: **971 6972 0815**. You may also click *9 to raise a hand to speak.

Public Comments prior to meeting:

If you would like to submit your comments prior to the meeting, please e-mail Leila.hakimizadeh@sanjoseca.gov. Comments submitted prior to this meeting will be considered as if you were present in the meeting.

COMMUNITY MEETING CODE OF CONDUCT

The City of San José is committed to providing the information and opportunities to encourage residents to follow development activity in their neighborhoods and to actively participate in the land use development process. The intent of this community meeting today is to inform property owners, residents, and other interested parties about the proposed development, answer questions, and receive public comments. Staff will take notes on the discussion, respect all input and opinions, and respond to policy and process questions.

If you wish to speak, please refer to the following guidelines:

- Questions and comments will be taken at the end of the meeting during Open Forum
- Please use the Zoom Meeting “Raise Hand” function or press *9 on your phone to indicate you’d like to speak. Speakers will be called upon by staff and unmuted to speak.
- Depending on the number of speakers, each person will be called upon to speak only once. If time allows a speaker may be called upon more than once. Each speaker will be limited to two minutes of speaking time each time they are called.
- Persons on the Zoom Meeting call will refrain from behavior which disrupts the public meeting or which may intimidate others who wish to voice their opinions. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disrupts or impedes the orderly conduct of the meeting.
- Harassment of meeting participants including City staff will not be tolerated in any form. If a participant engages in harassing behavior, City Staff will end the meeting or remove the participant from the Zoom Meeting call.