



AGENCY EMERGENCY PLANNING (AEP) & PERSONAL PREPAREDNESS

Dates and Location

- Thursday, July 23, 2020
- 9:30 to 11:00 am (AEP)
- 1:00 to 2:00 pm (Personal Preparedness)
- By Zoom video conference

Tuition and Registration

There is no cost for attending this course. The course has been funded by the Bay Area Urban Areas Security Initiative (BAUASI).

Registration is a two-step process:

- 1) Register at the Bay Area Training and Exercise Program (BATEP) Portal at: www.batep.org
- 2) Once you have completed the registration, you will be sent an email from CADRE inviting you to register for your unique access code to the scheduled ZOOM session.

For More Information

Please contact Anna Swardenski, CADRE Consultant at admin@cadresv.org or 408- 577-2175. Or see our website for more info at www.cadresv.org

Please note the following: This course will benefit community volunteers, staff, and board members of nonprofit service providers and community-based organizations who want to better prepare and plan to meet the needs of their clients, consumers, volunteers, and staff for emergencies or disasters, including the ongoing COVID-19 pandemic.

Prerequisites

NONE

This FREE set of interactive workshops for the UASI South Bay Hub (*Santa Clara, Santa Cruz, Monterey and San Benito counties*) will give nonprofit and community-based organizations the tools needed to create emergency procedures and organization emergency plans and have staff be more personally prepared for on-going emergencies such as COVID-19 and future disasters.

Morning Session (9:30 to 11:00am) will focus on:

- Self-Assessment – How Ready Is Your Agency for a Disaster
- Planning for your Agency Using CBO Emergency Planning Guide Concepts:
 - Tier 1 Planning Elements – Life Safety and Survival
 - Tier 2 Planning Elements – Establishing and Sustaining Operations
 - Tier 3 Planning Elements – Fulfilling A Broader Community Role
- Looking at Self-Assessment Planning Gaps – A Facilitated Discussion

Afternoon Session (1:00 to 2:00pm) will focus on:

- Personal preparedness tips and best practices including:
 - What should be in your go-kit and home supplies
 - What's in your family plan
 - Benefits of having staff personally prepared for emergencies

The workshop will be presented by leadership team members and staff from Collaborating Agencies Disaster Relief Effort (CADRE), the Santa Clara County VOAD (Voluntary Organizations Active in Disaster) affiliate. Sessions are open to interested CBOs and nonprofits from throughout the region. The workshop is sponsored by the Urban Area Security Initiative (UASI).

To register, please visit

www.batep.org

