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Meeting Minutes  
March 2, 2020

**I. Call to Order & Orders of the Day**

**Call to order**

Chair Snyder called the meeting to order at 5:31 p.m. in Tower, Room 1254 at City Hall, 200 E. Santa Clara Street, CA 95113.

**Roll Call**

PRESENT: Ramona Snyder, Charlie McCollum, Lynne Brown, Roma Dawson, and Mazyar Lotfalian

ABSENT: None.

STAFF: Director of Cultural Affairs Kerry Adams Hapner and Arts Program Coordinator Tina Iv.

**II. Public Comment**

There were no public comments on the floor.

**III. Consent Calendar**

A. Approval of the Meeting Minutes for the regular meeting on February 3, 2020.

Action: Upon a motion by Commissioner McCollum, seconded by Commissioner Lotfalian, the minutes for the regular meeting on February 3, 2020 were approved. (4-0-1). (Commissioner Dawson abstained).

B. Public Record

There was no public record on file.

**IV. Reports and Information Only**

A. Announcements

No announcements were made on the floor.

B. Chair's report

Chair Snyder had no report.

C. Director's Report

Director of Cultural Affairs Kerry Adams Hapner reported that OCA has completed the first round of grant panel meetings - Festival, Parade and Celebrations. The Operating Grant panel will take place next week. She also announced that due the health concerns of the COVID-19, there may be a significant economic downturn to the City of San Jose budget.

**V. Business**

- A. Discussion: Ticket Policy for attending local events  
Commissioner Lotfalian presented a draft letter to the Committee and asked for feedback. The Committee provided their feedback and edits to the letter.
- B. Discussion: Private Percent for Art Policy  
Director of Cultural Affairs Kerry Adams Hapner provided an update with regards to the next steps for the Private Percent for Art Policy. She noted that OCA will meet with various departments to develop a scope/workplan for the policy and will provide updates to the Commission.
- C. Discussion: FY 2020-2021 Arts Budget  
Director of Cultural Affairs Kerry Adams Hapner reported that she did not have any additional information regarding to the budget since the last Arts Commission meeting.
- D. Review draft of Arts Commission meeting agenda  
The Committee reviewed the draft Arts Commission agenda and had no modifications to it. Arts Program Coordinator Tina Iv noted that the Public Art Committee will have an action item regarding to an approval of a new Public Art Advisory Committee member.
- E. Review Arts Commission Agenda Planner for remaining FY 2019 – 2020 meetings, including scheduled presentations.  
The Committee reviewed the agenda planner and provided suggestions for upcoming presentations.

**VII. Meeting Schedule and Agenda Items**

*The next regular meeting will take place on March 2, 2020 at 5:30 PM at City Hall in Tower, Room 1254.*

**VIII. Adjournment**

Chair Snyder adjourned the meeting at 6:30 p.m.

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LYNNE BROWN, VICE CHAIR

ATTEST:  
ARTS COMMISSION SECRETARY

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TINA IV, ARTS PROGRAM COORDINATOR