

**2014-2015 CAPITAL BUDGET**

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**2015-2019 CAPITAL  
IMPROVEMENT PROGRAM**

**LIBRARY**

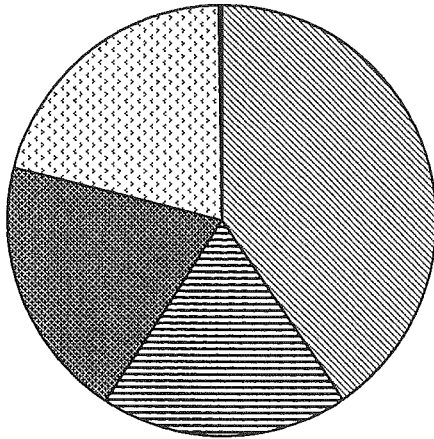


# LIBRARY

## 2015-2019 Capital Improvement Program

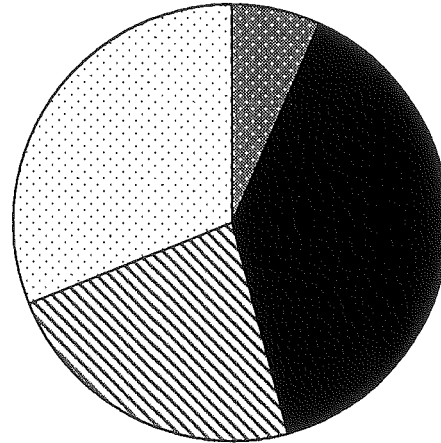
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**2014-2015 Proposed Source of Funds**



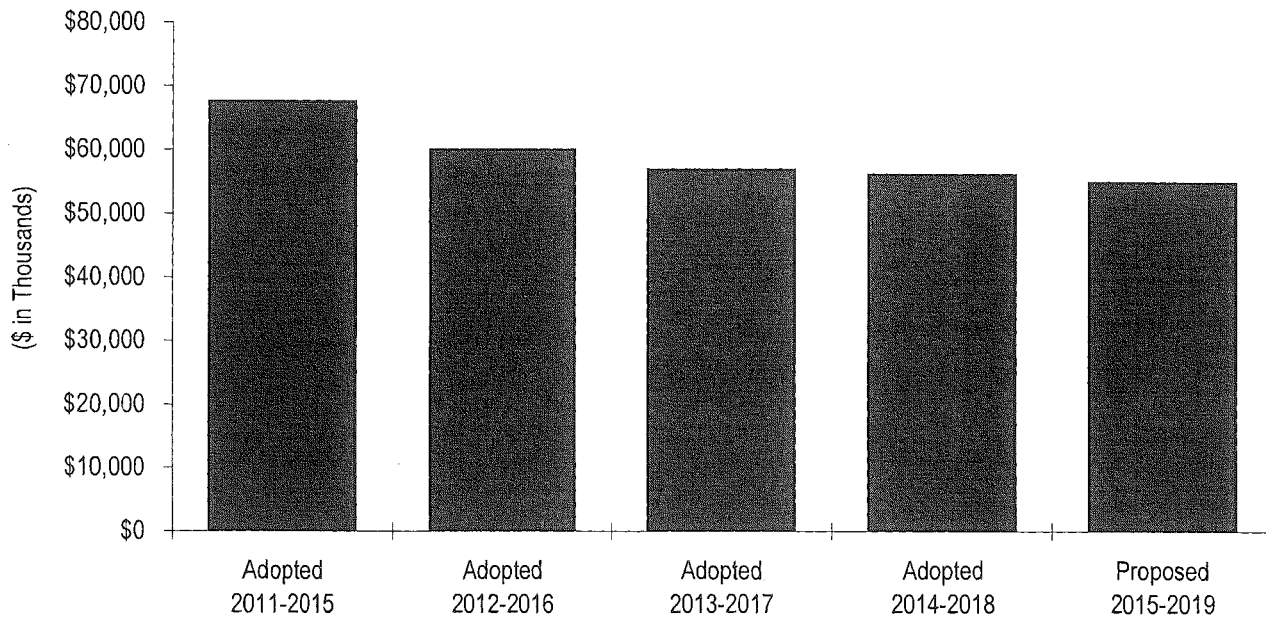
- ▨ Beginning Fund Balance
- ▨ Taxes, Fees and Charges
- ▨ Sale of Bonds
- ▨ Transfers and Misc. Revenue
- ▨ Interest Income

**2014-2015 Proposed Use of Funds**



- ▨ Construction Projects
- ▨ Non-Construction Projects
- ▨ Transfers and Reserves
- ▨ Ending Fund Balance

**CIP History**



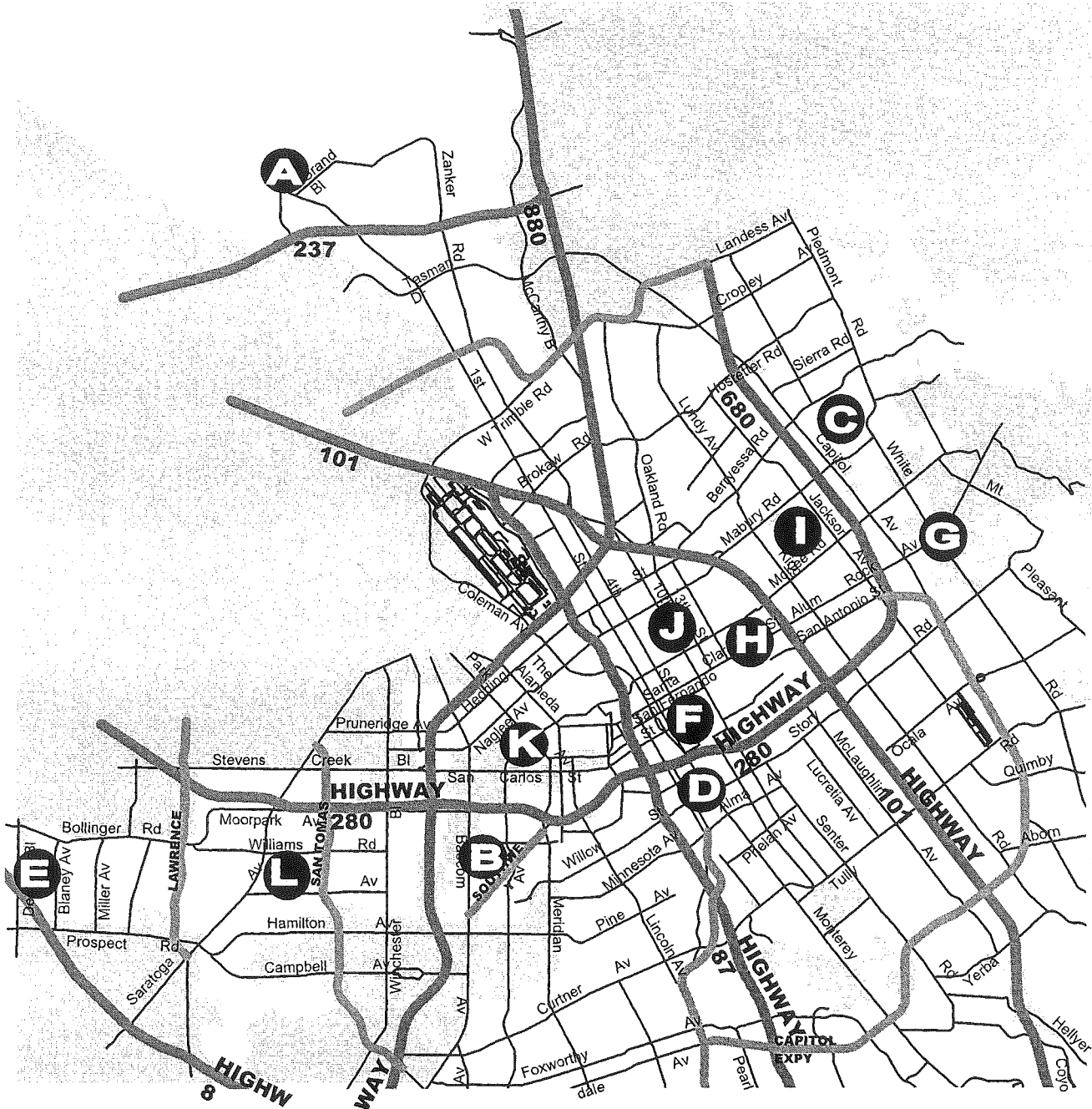
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# Library

## 2015-2019 Proposed Capital Improvement Program

### San José Library Locations (North)

- A)** Alviso
- B)** Bascom
- C)** Berryessa
- D)** Biblioteca Latinoamericana
- E)** Calabazas
- F)** Dr. Martin Luther King, Jr.
- G)** Dr. Roberto Cruz Alum Rock
- H)** East San José Carnegie
- I)** Educational Park
- J)** Joyce Ellington
- K)** Rose Garden
- L)** West Valley



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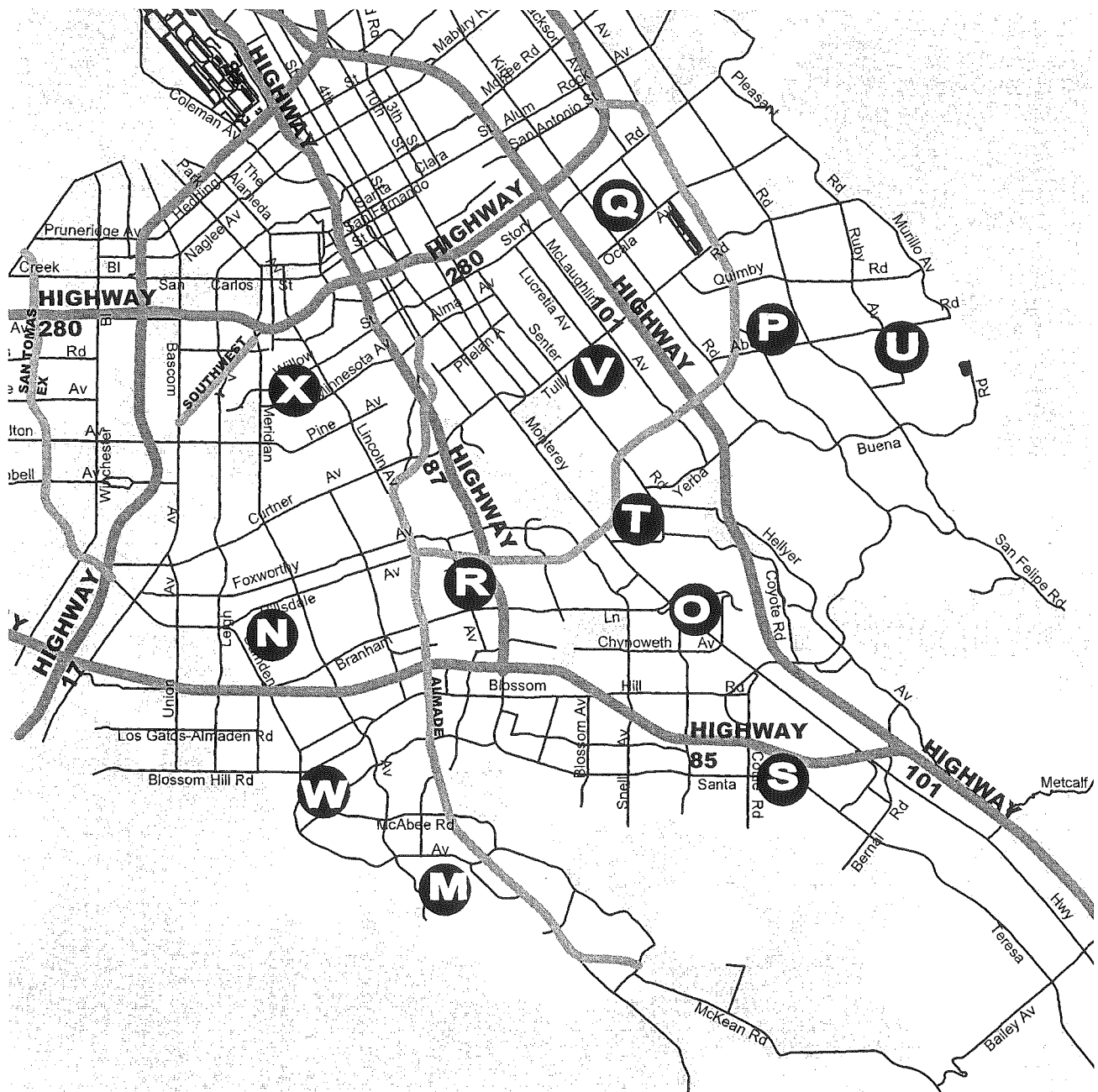
# Library

## 2015-2019 Proposed Capital Improvement Program

### San José Library Locations (South)

- M)** Almaden
- N)** Cambrian
- O)** Edenvale
- P)** Evergreen
- Q)** Hillview
- R)** Pearl Avenue

- S)** Santa Teresa
- T)** Seven Trees
- U)** Southeast
- V)** Tully Community
- W)** Vineland
- X)** Willow Glen



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# Library

## 2015-2019 Proposed Capital Improvement Program

### Overview

#### INTRODUCTION

The Library Capital Program provides funding to construct new library facilities, acquire materials, install automation equipment to improve information access and electronic processing, and support other miscellaneous facility improvements. The 2015-2019 Proposed Capital Improvement Program (CIP) provides funding of \$55.0 million, of which \$29.8 million is allocated in 2014-2015. The total CIP includes \$3.7 million from the Library Parcel Tax which is scheduled to sunset at the end of 2014-2015.

SAN JOSE PUBLIC LIBRARY Projected Statistics as of June 30, 2014	
Number of Facilities Open in 2013-2014	23
Number of Materials Purchased in 2013-2014	275,000
Number of Materials Sorted by Automated Handling Machines	4,300,000
Percentage of Materials Checked Out with Self-Check Machines	95%

This program is part of the Neighborhood Services City Service Area (CSA) and supports the following outcomes: *Safe and Clean Parks, Facilities and Attractions*; and *Vibrant Cultural Learning and Leisure Opportunities*.

#### PROGRAM PRIORITIES AND OBJECTIVES

The objective of the Library CIP is to provide readily accessible, quality library services to San José residents. The following two metrics are used to help evaluate the availability of library resources:

- Square feet of library facilities per capita (with and without Dr. Martin Luther King, Jr. Library)
- Acquisition of books per year

The targets of 0.43 and 0.59 square feet of library facilities per capita were established as part of the Branch Facilities Master Plan (2000) assuming a population increase of approximately 18% between 1999-2000 and 2019-2020. These targets have driven the Department's efforts to expand 14 and build 6 new branch libraries. The final Southeast Branch library is anticipated to open in winter 2016. The square footage of new and renovated branches was determined based on meeting this target by 2011, and more importantly, by maintaining the target through 2020. However, given that current population estimates are trending higher than anticipated, it is now evident that the square footage goals will not be reached, as shown in the Table on the next page. The developments in North San José and other areas of the City that were not anticipated for residential development in the Branch Facilities Master Plan will also have an impact on the square feet of library facilities per capita.

The Library Department also measures the acquisition of books per year. The goal for the 2015-2019 Proposed CIP is to acquire an average of 200,000 books annually. Over the past few years, book acquisitions have exceeded the target due to the availability of the Library Parcel Tax funding which has been used to supplement Construction and Conveyance (C&C) Tax funding to purchase materials. After 2014-2015, absent voter approval to extend the Library Parcel Tax, these additional funds will not be available.

# Library

## 2015-2019 Proposed Capital Improvement Program Overview

### PROGRAM PRIORITIES AND OBJECTIVES

	<u>Target 2015-2019</u>	<u>Projected 06/30/14</u>	<u>Estimated 2014-2015</u>	<u>Estimated 2018-2019</u>
Square feet of library facilities per capita (including King Library)	0.59	0.59	0.59	0.57
Square feet of library facilities per capita (excluding King Library)	0.43	0.42	0.42	0.41
Acquisition of books per year	200,000*	275,000	350,000**	200,000

\* Five-year average

\*\* Includes purchases for the new Southeast Branch, which projects to open in winter 2016. Purchases will be made in 2014-2015, prior to opening day.

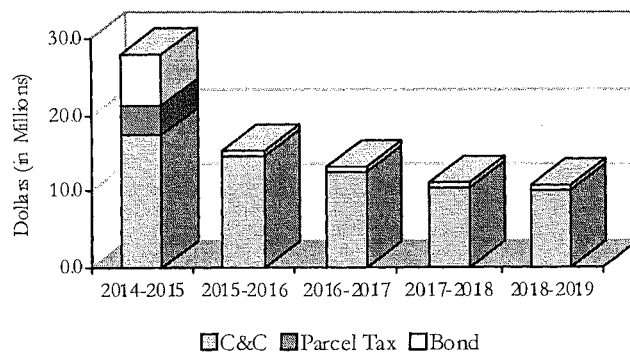
### SOURCES OF FUNDING

Revenue for the 2015-2019 Proposed CIP is derived primarily from three sources: Library Construction and Conveyance Tax Revenues (\$27.7 million); Branch Libraries Bond Projects Fund (\$9.5 million); and the Library Parcel Tax (\$3.7 million).

The 2014-2015 Proposed Capital Budget estimate for C&C taxes is \$39.0 million, of which 14.2% is allocated to the Library Capital Program. Approximately 99% of this tax is derived from a transfer tax imposed upon each transfer of real property, with the remaining 1% generated from a construction tax levied on most types of construction. The 2015-2019 CIP assumes 2013-2014 C&C revenues will exceed the 2012-2013 receipts by approximately 7.5%, grow another 5% in 2014-2015 to \$39.0 million, and then remain flat for each year of the CIP. Therefore, collections allocated to the Library Capital Program will total \$5.5 million in 2014-2015 and each year of the CIP. For additional information regarding C&C Tax revenue, please refer to the Parks and Community Facilities Development section of the CIP.

The 2015-2019 CIP includes the final sale of bonds for the Branch Libraries Bond Projects Fund in 2014-2015 (\$5.9 million). Proceeds from this sale will be used to fund the construction of the final bond project, the Southeast Branch Library, as well as additional efficiency projects at the branch libraries.

### Summary of Revenues

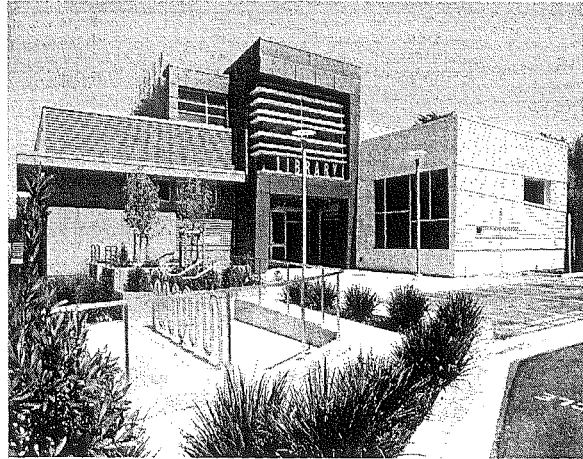


## Library

# 2015-2019 Proposed Capital Improvement Program Overview

### SOURCES OF FUNDING

Over the past few years, the Library Parcel Tax has been a significant source of support for the Library's Capital Budget. The Parcel Tax has historically provided 45% of the Acquisition of Materials budget, and 75% of the Automation Projects and System Maintenance budget. The Parcel Tax will sunset in 2014-2015 absent a voter-approved extension, which will result in a reduction to the Library Capital Budget by approximately \$3-\$4 million annually as discussed in the Program Highlights section below.



*Calabazas Branch*

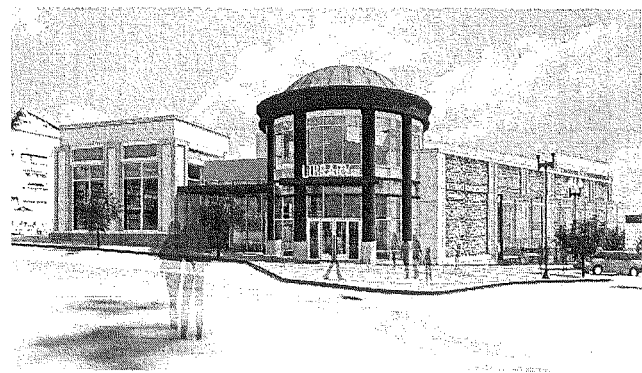
### PROGRAM HIGHLIGHTS

The following summarizes the program highlights for the Library Capital program.

#### Branch Library Bond Projects

The Branch Facilities Master Plan concluded that the City's branch library system needed significant capital improvements, including reconstruction or replacement of 14 of the 17 existing branches, and construction of six additional branches in under-served neighborhoods. In November 2000, 75.7% of San José voters approved a \$212 million Library bond measure to improve the branch library system in accordance with the Branch Facilities Master Plan.

A total of \$9.5 million is allocated in the 2015-2019 Proposed CIP for branch library bond projects. Over the course of the 2015-2019 Proposed CIP, the branch build-out will be completed with the opening of the new Southeast Branch, anticipated to open in winter 2016. Consistent with past naming practices, the Library Department plans a community outreach effort to rename the Southeast Branch in 2014.



*Artist's rendering of Southeast Branch*

Acquisition of fixtures, furnishings, and equipment (FF&E) for the Southeast Branch is ineligible for bond funding; therefore, it will be funded by the Construction and Conveyance Tax Fund. The 2015-2019 Proposed CIP includes funding of \$621,000 to provide FF&E for the new Southeast Branch. The new branch will have a significant operating and maintenance impact on the General Fund. These costs are summarized later in this overview and were included in the 2015-2019 General Fund Forecast.

## Library

# 2015-2019 Proposed Capital Improvement Program

## Overview

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### PROGRAM HIGHLIGHTS

#### Facilities Improvements

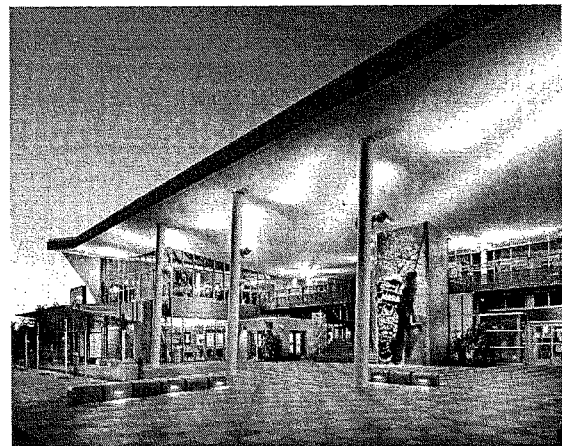
The 2015-2019 Proposed CIP continues funding for the improvement and maintenance of library facilities (\$3.0 million). Over the past decade, this allocation has enabled many library facilities to receive needed improvements including interior and exterior painting, new carpet installation, parking lot expansions or repairs, heating, ventilation and air conditioning (HVAC) upgrades, and roof repairs or replacement.

#### Acquisition of Materials

A total of \$25.0 million is allocated in the 2015-2019 Proposed CIP for the purchase of new materials. This funding enables the Library Department to add new materials at all facilities, including non-English language materials, children's books, large type books, audio books, and media materials. On an annual basis, the Library needs to replenish its inventory to ensure the public has access to high quality and current materials. In the first year of the Proposed CIP, funding for acquisition of materials totals \$6.2 million, of which \$1.7 million is funded by the Library Parcel Tax Fund. This annual allocation drops to \$4.7 million in the remaining four years of the CIP due to the sunset of the Library Parcel Tax. The Library Parcel Tax has historically funded the replacement of approximately 100,000 pieces of library materials annually. The loss of this funding source would significantly impact the quality of the materials in the libraries.

#### Automation Projects and System Maintenance

The 2015-2019 Proposed CIP includes \$5.1 million for Automation Projects and System Maintenance, which will benefit all service outlets and work units. The Library Department will continue the installation and maintenance of internet and online reference sources for public use, self-service check-out systems, and additional computer workstations at all facilities. The highest priority has been given to projects that provide enhancements to customer service, increase staff productivity and effectiveness, and increase the Library's ability to provide faster, better electronic access to information. In the first year of the Proposed CIP, \$950,000 of the funding for automation projects comes from the Library Parcel Tax Fund, which, absent a voter-approved extension, will sunset in 2014-2015. Without the extension of the Library Parcel Tax, the Library will have to depend on funding from the Conveyance and Construction Tax Fund for automation projects in the remaining four years of the Proposed CIP.



*Bascom Branch Library and Community Center*

## Library

### 2015-2019 Proposed Capital Improvement Program

#### Overview

#### PROGRAM HIGHLIGHTS

##### San José Library Foundation Support

The 2015-2019 Proposed CIP continues funding for the San José Library Foundation Support project (\$150,000). This allocation provides the Library Foundation with support to raise awareness and create a local neighborhood fundraising campaign for branch FF&E and collections. Since the inception of the San José Library Foundation Support campaign, more than \$3.3 million has been raised to help support FF&E and collection needs for new and expanded bond-funded branch libraries.



*Story Time at a Branch Library*

#### MAJOR CHANGES FROM THE 2014-2018 ADOPTED CIP

Major changes from the 2014-2018 Adopted CIP are summarized below.

- The 2015-2019 Proposed CIP includes \$25.0 million for materials acquisitions. This reflects an increase of \$3.4 million, primarily attributed to an increased level of the estimated Construction and Conveyance Tax revenues in the 2015-2019 CIP, which partially offsets the reduced funding due to the sunseting of the Library Parcel Tax.
- The 2015-2019 Proposed CIP includes a transfer of \$3.5 million from the Library Construction and Conveyance (C&C) Tax Fund to the Branch Libraries Bond Projects Fund, to reconcile for the expenditures that are not eligible to be reimbursed from bond proceeds. Over the next five years of the Proposed CIP, these transfers will allow for the construction of a variety of bond-eligible capital improvements at the City's branch libraries (e.g. a portion of the Materials Handling Technology project), while simultaneously allowing a phased pay down of the outstanding ineligible expenditures.
- A reserve for Eligible Branch Libraries Bond Projects is established in the amount of \$2.5 million to fund future capital projects that are eligible for reimbursement from bond proceeds.
- The 2015-2019 Proposed CIP reflects an increase of \$1.8 million in revenue. This revenue is from the 2006 Tax Allocation Bond Proceeds, which is set aside mainly for capital improvement projects at the King Library, such as escalators replacement and major renovations of interior spaces to adapt to modern uses. This bond proceed was previously under purview of the Successor Agency to the Redevelopment Agency, and is now transferred to the City of San José for further handling.

## Library

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### 2015-2019 Proposed Capital Improvement Program

#### Overview

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#### OPERATING BUDGET IMPACT

The Southeast Branch Library, the final project in the Library bond program, will require funding from the General Fund for staffing and non-personal/equipment costs. The table below and the Attachment A summarize operating and maintenance impact on the General Fund for this facility. Additional details on the project and operating budget impact are provided in the Project Detail Pages.

#### Net Operating Budget Impact Summary

	<u>2015-2016</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>
Southeast Branch	\$237,000	\$736,000	\$757,000	\$779,000

In addition to the operating and maintenance costs, funding will be necessary to purchase FF&E for the new Southeast Branch Library which is being built with Library bond proceeds. As discussed earlier, these costs are not eligible for bond funding, therefore funding of \$621,000 is allocated from the Library C&C Tax Fund for this purpose. Once the Southeast Branch Library is completed and all FF&E have been purchased, any remaining funds in the Branch Libraries FF&E allocation will return to the Library C&C Tax Fund Ending Fund Balance.

Library

**2015-2019 Proposed Capital Improvement Program  
Attachment A - Operating Budget Impact**

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	<u>2015-2016</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>
<u>Library</u>				
Southeast Branch	\$237,000	\$736,000	\$757,000	\$779,000
Total Library	<u>\$237,000</u>	<u>\$736,000</u>	<u>\$757,000</u>	<u>\$779,000</u>

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# 2014-2015 CAPITAL BUDGET

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## 2015-2019 CAPITAL IMPROVEMENT PROGRAM

### LIBRARY

#### SOURCE OF FUNDS

#### USE OF FUNDS

#### SOURCE AND USE OF FUNDS STATEMENTS

#### 2014-2015 USE OF FUNDS BY FUNDING SOURCE

*The Source of Funds displays the capital revenues by funding source for each year of the Five-Year Capital Improvement Program. The Use of Funds displays the capital expenditures by line-item for each year of the five-year period. The Source and Use of Funds Statements display major categories of capital revenues and expenditures for each year over the five-year period. The Source and Use of Funds Statement for the Library Parcel Tax Fund can be found in the Operating Budget. The 2014-2015 Use of Funds by Funding Source displays the funding sources for the capital expenditures that are budgeted in 2014-2015.*



Library

**2015-2019 Proposed Capital Improvement Program  
Source of Funds (Combined)**

<b>SOURCE OF FUNDS</b>	<b>Estimated 2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>5-Year Total</b>
<b><u>Library Construction &amp; Conveyance Tax Fund (393)</u></b>							
Beginning Fund Balance	12,248,850	11,976,356	9,237,356	7,007,356	4,765,356	2,571,356	11,976,356 *
<b>Taxes, Fees and Charges:</b>							
Construction and Conveyance Tax	5,261,000	5,546,000	5,546,000	5,546,000	5,546,000	5,546,000	27,730,000
Interest Income	51,000	44,000	51,000	63,000	69,000	91,000	318,000
<b>Miscellaneous Revenue</b>							
- 2006 Tax Allocation Bond - King Library Capital Improvement		1,832,000					1,832,000
Reserve for Encumbrances	68,506						
<b>Total Library Construction &amp; Conveyance Tax Fund</b>	<b>17,629,356</b>	<b>19,398,356</b>	<b>14,834,356</b>	<b>12,616,356</b>	<b>10,380,356</b>	<b>8,208,356</b>	<b>41,856,356 *</b>
<b><u>Library Parcel Tax Fund (418)</u></b>							
<b>Contributions, Loans and Transfers from:</b>							
<b>Special Funds</b>							
- Library Parcel Tax Fund	3,749,000	3,696,000					3,696,000
<b>Total Library Parcel Tax Fund</b>	<b>3,749,000</b>	<b>3,696,000</b>					<b>3,696,000 *</b>
<b><u>Branch Libraries Bond Projects Fund (472)</u></b>							
Beginning Fund Balance	10,880,978	87,684					87,684 *
Sale of Bonds		5,905,000					5,905,000
<b>Contributions, Loans and Transfers from:</b>							
<b>Capital Funds</b>							
Capital Funds	587,000	700,000	700,000	700,000	700,000	678,000	3,478,000
Interest Income	21,000	1,000					1,000

Library  
**2015-2019 Proposed Capital Improvement Program**  
**Source of Funds (Combined)**

<u>SOURCE OF FUNDS</u> (CONT'D.)	Estimated 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	5-Year Total
<u>Branch Libraries Bond Projects Fund</u> <u>(472)</u>							
Reserve for Encumbrances	1,327,706						
Total Branch Libraries Bond Projects Fund	12,816,684	6,693,684	700,000	700,000	700,000	678,000	9,471,684 *
<b>TOTAL SOURCE OF FUNDS</b>	<b>34,195,040</b>	<b>29,788,040</b>	<b>15,534,356</b>	<b>13,316,356</b>	<b>11,080,356</b>	<b>8,886,356</b>	<b>55,024,040 *</b>

\* The 2015-2016 through 2018-2019 Beginning Balances are excluded from the FIVE-YEAR TOTAL SOURCE OF FUNDS to avoid multiple counting of the same funds.

**Library**  
**2015-2019 Proposed Capital Improvement Program**  
**Use of Funds (Combined)**

<b>USE OF FUNDS</b>	<b>Estimated 2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>5-Year Total</b>
<b><u>Construction Projects</u></b>							
<b>Branch Library Bond Projects</b>							
Calabazas Branch	25,000						
Educational Park Branch	130,000						
Seven Trees Branch	2,000						
1. Bond Projects Services Consultant	5,000	5,000	5,000				10,000
2. Branch Efficiency Projects	1,758,000	210,000					210,000
3. Miscellaneous Post Construction Costs	75,000	226,000	30,000	10,000			266,000
4. Southeast Branch	10,048,000	1,547,000	105,000				1,652,000
<b>Total Branch Library Bond Projects</b>	<b>12,043,000</b>	<b>1,988,000</b>	<b>140,000</b>	<b>10,000</b>			<b>2,138,000</b>
<b>Total Construction Projects</b>	<b>12,043,000</b>	<b>1,988,000</b>	<b>140,000</b>	<b>10,000</b>			<b>2,138,000</b>
<b><u>Non-Construction</u></b>							
<b>General Non-Construction</b>							
Capital Program and Public Works Department Support Service Costs	5,000	6,000	6,000	6,000	6,000	6,000	30,000
Infrastructure Management System	121,000	131,000	135,000	139,000	143,000	147,000	695,000
5. Acquisition of Materials	5,342,000	6,246,000	4,700,000	4,700,000	4,700,000	4,700,000	25,046,000
6. Automation Projects and System Maintenance	2,026,000	1,050,000	1,000,000	1,000,000	1,000,000	1,000,000	5,050,000
7. Branch Libraries Fixtures, Furnishings and Equipment	65,000	621,000					621,000
8. Branch Library Bond Projects	2,000	10,000	10,000	10,000			30,000
9. Facilities Improvements	603,000	600,000	600,000	600,000	600,000	600,000	3,000,000
10. Facilities Management	165,000	170,000	175,000	180,000	185,000	190,000	900,000

## Library

### 2015-2019 Proposed Capital Improvement Program

#### Use of Funds (Combined)

USE OF FUNDS (CONT'D.)	Estimated 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	5-Year Total
<b><u>Non-Construction</u></b>							
<b>General Non-Construction</b>							
11. General Equipment and Furnishings	207,000	200,000	200,000	200,000	200,000	200,000	1,000,000
12. Materials Handling Technology		2,400,000					2,400,000
13. Program Management - Library Bond Projects	99,000	47,000	40,000	40,000			127,000
14. Program Management - Library Capital Program	165,000	175,000	177,000	180,000	182,000	185,000	899,000
15. San José Library Foundation Support	50,000	50,000	50,000	50,000			150,000
<b>Total General Non-Construction</b>	<b>8,850,000</b>	<b>11,706,000</b>	<b>7,093,000</b>	<b>7,105,000</b>	<b>7,016,000</b>	<b>7,028,000</b>	<b>39,948,000</b>
<b>Contributions, Loans and Transfers to General Fund</b>							
Transfer to the General Fund:	51,000	44,000	51,000	63,000	69,000	91,000	318,000
Interest Income							
<b>Total Contributions, Loans and Transfers to General Fund</b>	<b>51,000</b>	<b>44,000</b>	<b>51,000</b>	<b>63,000</b>	<b>69,000</b>	<b>91,000</b>	<b>318,000</b>
<b>Contributions, Loans and Transfers to Capital Funds</b>							
Transfer to the Branch Library Bond Fund	587,000	700,000	700,000	700,000	700,000	678,000	3,478,000
Transfer to the Library Construction and Conveyance Tax Fund	587,000						
<b>Total Contributions, Loans and Transfers to Capital Funds</b>	<b>1,174,000</b>	<b>700,000</b>	<b>700,000</b>	<b>700,000</b>	<b>700,000</b>	<b>678,000</b>	<b>3,478,000</b>
<b>Contributions, Loans and Transfers to Special Funds</b>							
Transfer to the City Hall Debt Service Fund	13,000	22,000	23,000	23,000	24,000	26,000	118,000
<b>Total Contributions, Loans and Transfers to Special Funds</b>	<b>13,000</b>	<b>22,000</b>	<b>23,000</b>	<b>23,000</b>	<b>24,000</b>	<b>26,000</b>	<b>118,000</b>

**Library**  
**2015-2019 Proposed Capital Improvement Program**  
**Use of Funds (Combined)**

<b>USE OF FUNDS (CONT'D.)</b>	<b>Estimated 2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>5-Year Total</b>
<b>Non-Construction</b>							
<b>Reserves</b>							
Eligible Branch Libraries Bond Projects Reserve			520,000	650,000	700,000	678,000	2,548,000
King Library Capital Improvement Projects Reserve		1,832,000					1,832,000
Library Bond Projects Contingency Reserve		3,258,684					3,258,684
Online Circulation System Replacement Reserve		1,000,000					1,000,000
<b>Total Reserves</b>		<b>6,090,684</b>	<b>520,000</b>	<b>650,000</b>	<b>700,000</b>	<b>678,000</b>	<b>8,638,684</b>
<b>Total Non-Construction</b>	<b>10,088,000</b>	<b>18,562,684</b>	<b>8,387,000</b>	<b>8,541,000</b>	<b>8,509,000</b>	<b>8,501,000</b>	<b>52,500,684</b>
<b>Ending Fund Balance</b>	<b>12,064,040</b>	<b>9,237,356</b>	<b>7,007,356</b>	<b>4,765,356</b>	<b>2,571,356</b>	<b>385,356</b>	<b>385,356*</b>
<b>TOTAL USE OF FUNDS</b>	<b>34,195,040</b>	<b>29,788,040</b>	<b>15,534,356</b>	<b>13,316,356</b>	<b>11,080,356</b>	<b>8,886,356</b>	<b>55,024,040*</b>

\* The 2014-2015 through 2017-2018 Ending Balances are excluded from the FIVE-YEAR TOTAL USE OF FUNDS to avoid multiple counting of the same funds.

Library

**2015-2019 Proposed Capital Improvement Program  
Library Construction & Conveyance Tax Fund (393)**

**Statement of Source and Use of Funds**

	<u>Estimated 2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>5-Year Total</u>
<b><u>SOURCE OF FUNDS</u></b>							
Beginning Fund Balance *	12,248,850	11,976,356	9,237,356	7,007,356	4,765,356	2,571,356	11,976,356
Interest Income	51,000	44,000	51,000	63,000	69,000	91,000	318,000
Miscellaneous Revenue		1,832,000					1,832,000
Reserve for Encumbrances	68,506						
Taxes, Fees and Charges	5,261,000	5,546,000	5,546,000	5,546,000	5,546,000	5,546,000	27,730,000
<b>TOTAL SOURCE OF FUNDS</b>	<b><u>17,629,356</u></b>	<b><u>19,398,356</u></b>	<b><u>14,834,356</u></b>	<b><u>12,616,356</u></b>	<b><u>10,380,356</u></b>	<b><u>8,208,356</u></b>	<b><u>41,856,356</u></b>
<b><u>USE OF FUNDS</u></b>							
Contributions, Loans and Transfers	651,000	766,000	774,000	786,000	793,000	795,000	3,914,000
Non-Construction	5,002,000	7,563,000	7,053,000	7,065,000	7,016,000	7,028,000	35,725,000
Reserves		1,832,000					1,832,000
Ending Fund Balance **	11,976,356	9,237,356	7,007,356	4,765,356	2,571,356	385,356	385,356
<b>TOTAL USE OF FUNDS</b>	<b><u>17,629,356</u></b>	<b><u>19,398,356</u></b>	<b><u>14,834,356</u></b>	<b><u>12,616,356</u></b>	<b><u>10,380,356</u></b>	<b><u>8,208,356</u></b>	<b><u>41,856,356</u></b>

\* The 2015-2016 through 2018-2019 Beginning Fund Balances are excluded from the FIVE-YEAR TOTAL SOURCE OF FUNDS to avoid multiple counting of the same funds.

\*\* The 2014-2015 through 2017-2018 Ending Fund Balances are excluded from the FIVE-YEAR TOTAL USE OF FUNDS to avoid multiple counting of the same funds.



Library  
**2015-2019 Proposed Capital Improvement Program**  
**Library Parcel Tax Fund (418)**

**Statement of Source and Use of Funds**

	Estimated 2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	5-Year Total
<b><u>SOURCE OF FUNDS</u></b>							
Contributions, Loans and Transfers	3,749,000	3,696,000					3,696,000
<b>TOTAL SOURCE OF FUNDS</b>	<b>3,749,000</b>	<b>3,696,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,696,000</b>
<b><u>USE OF FUNDS</u></b>							
Non-Construction	3,749,000	2,696,000					2,696,000
Reserves		1,000,000					1,000,000
Ending Fund Balance **							
<b>TOTAL USE OF FUNDS</b>	<b>3,749,000</b>	<b>3,696,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,696,000</b>

\* The 2015-2016 through 2018-2019 Beginning Fund Balances are excluded from the FIVE-YEAR TOTAL SOURCE OF FUNDS to avoid multiple counting of the same funds.

\*\* The 2014-2015 through 2017-2018 Ending Fund Balances are excluded from the FIVE-YEAR TOTAL USE OF FUNDS to avoid multiple counting of the same funds.

Library

**2015-2019 Proposed Capital Improvement Program  
Branch Libraries Bond Projects Fund (472)**

**Statement of Source and Use of Funds**

	<u>Estimated 2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>5-Year Total</u>
<b><u>SOURCE OF FUNDS</u></b>							
Beginning Fund Balance *	10,880,978	87,684					87,684
Contributions, Loans and Transfers	587,000	700,000	700,000	700,000	700,000	678,000	3,478,000
Interest Income	21,000	1,000					1,000
Reserve for Encumbrances	1,327,706						
Sale of Bonds		5,905,000					5,905,000
<b>TOTAL SOURCE OF FUNDS</b>	<b><u>12,816,684</u></b>	<b><u>6,693,684</u></b>	<b><u>700,000</u></b>	<b><u>700,000</u></b>	<b><u>700,000</u></b>	<b><u>678,000</u></b>	<b><u>9,471,684</u></b>
<b><u>USE OF FUNDS</u></b>							
Construction Projects	12,043,000	1,988,000	140,000	10,000			2,138,000
Contributions, Loans and Transfers	587,000						
Non-Construction	99,000	1,447,000	40,000	40,000			1,527,000
Reserves		3,258,684	520,000	650,000	700,000	678,000	5,806,684
Ending Fund Balance **	87,684						
<b>TOTAL USE OF FUNDS</b>	<b><u>12,816,684</u></b>	<b><u>6,693,684</u></b>	<b><u>700,000</u></b>	<b><u>700,000</u></b>	<b><u>700,000</u></b>	<b><u>678,000</u></b>	<b><u>9,471,684</u></b>

\* The 2015-2016 through 2018-2019 Beginning Fund Balances are excluded from the FIVE-YEAR TOTAL SOURCE OF FUNDS to avoid multiple counting of the same funds.

\*\* The 2014-2015 through 2017-2018 Ending Fund Balances are excluded from the FIVE-YEAR TOTAL USE OF FUNDS to avoid multiple counting of the same funds.

## Library

### 2015-2019 Proposed Capital Improvement Program 2014-2015 Use of Funds by Funding Source

	(393) Library Construction & Conveyance Tax Fund	(418) Library Parcel Tax Fund	(472) Branch Libraries Bond Projects Fund	Total
<b>TOTAL RESOURCES</b>	19,398,356	3,696,000	6,693,684	29,788,040
<b><u>Construction Projects</u></b>				
<b>Branch Library Bond Projects</b>				
1. Bond Projects Services Consultant			5,000	5,000
2. Branch Efficiency Projects			210,000	210,000
3. Miscellaneous Post Construction Costs			226,000	226,000
4. Southeast Branch			1,547,000	1,547,000
<b>Total Branch Library Bond Projects</b>			<b>1,988,000</b>	<b>1,988,000</b>
<b><u>Total Construction Projects</u></b>			<b>1,988,000</b>	<b>1,988,000</b>
<b><u>Non-Construction</u></b>				
<b>General Non-Construction</b>				
Capital Program and Public Works	6,000			6,000
Department Support Service Costs				
Infrastructure Management System	131,000			131,000
5. Acquisition of Materials	4,500,000	1,746,000		6,246,000
6. Automation Projects and System Maintenance	100,000	950,000		1,050,000
7. Branch Libraries Fixtures, Furnishings and Equipment	621,000			621,000
8. Branch Library Bond Projects	10,000			10,000
9. Facilities Improvements	600,000			600,000
10. Facilities Management	170,000			170,000

Library

**2015-2019 Proposed Capital Improvement Program  
2014-2015 Use of Funds by Funding Source**

	(393)	(418)	(472)	Total
	Library Construction & Conveyance Tax Fund	Library Parcel Tax Fund	Branch Libraries Bond Projects Fund	
<b><u>Non-Construction</u></b>				
<b>General Non-Construction</b>				
11. General Equipment and Furnishings	200,000			200,000
12. Materials Handling Technology	1,000,000		1,400,000	2,400,000
13. Program Management - Library Bond Projects			47,000	47,000
14. Program Management - Library Capital Program	175,000			175,000
15. San José Library Foundation Support	50,000			50,000
<b>Total General Non-Construction</b>	<b>7,563,000</b>	<b>2,696,000</b>	<b>1,447,000</b>	<b>11,706,000</b>
<b>Contributions, Loans and Transfers to General Fund</b>				
Transfer to the General Fund: Interest Income	44,000			44,000
<b>Total Contributions, Loans and Transfers to General Fund</b>	<b>44,000</b>			<b>44,000</b>
<b>Contributions, Loans and Transfers to Capital Funds</b>				
Transfer to the Branch Library Bond Fund	700,000			700,000
<b>Total Contributions, Loans and Transfers to Capital Funds</b>	<b>700,000</b>			<b>700,000</b>

## Library

### 2015-2019 Proposed Capital Improvement Program 2014-2015 Use of Funds by Funding Source

	(393) Library Construction & Conveyance Tax Fund	(418) Library Parcel Tax Fund	(472) Branch Libraries Bond Projects Fund	Total
<b><u>Non-Construction</u></b>				
<b>Contributions, Loans and Transfers to Special Funds</b>				
Transfer to the City Hall Debt Service Fund	22,000			22,000
<b>Total Contributions, Loans and Transfers to Special Funds</b>	<b>22,000</b>			<b>22,000</b>
<b>Reserves</b>				
King Library Capital Improvement Projects Reserve	1,832,000			1,832,000
Library Bond Projects Contingency Reserve			3,258,684	3,258,684
Online Circulation System Replacement Reserve		1,000,000		1,000,000
<b>Total Reserves</b>	<b>1,832,000</b>	<b>1,000,000</b>	<b>3,258,684</b>	<b>6,090,684</b>
<b><u>Total Non-Construction</u></b>	<b>10,161,000</b>	<b>3,696,000</b>	<b>4,705,684</b>	<b>18,562,684</b>
<b>Ending Fund Balance</b>	<b>9,237,356</b>			<b>9,237,356</b>
<b>TOTAL USE OF FUNDS</b>	<b>19,398,356</b>	<b>3,696,000</b>	<b>6,693,684</b>	<b>29,788,040</b>

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# 2014-2015 CAPITAL BUDGET

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## 2015-2019 CAPITAL IMPROVEMENT PROGRAM

### LIBRARY

#### DETAIL OF CONSTRUCTION PROJECTS

#### DETAIL OF NON-CONSTRUCTION PROJECTS

*The Detail of Construction Projects section provides information on the individual construction projects with funding in 2014-2015. The Detail of Non-Construction Projects section is abbreviated and provides information on the individual non-construction project, with funding in 2014-2015. On the Use of Funds statement, these projects are numbered.*





# Library

## 2015-2019 Proposed Capital Improvement Program Detail of Construction Projects

### 1. Bond Projects Services Consultant

<b>CSA:</b>	Neighborhood Services	<b>Initial Start Date:</b>	Ongoing
<b>CSA Outcome:</b>	Safe and Clean Parks, Facilities and Attractions	<b>Revised Start Date:</b>	
<b>Department:</b>	Library	<b>Initial Completion Date:</b>	Ongoing
<b>Council District:</b>	City-wide	<b>Revised Completion Date:</b>	
<b>Location:</b>	N/A		

**Description:** This allocation provides ongoing funding for consultant services to assist with the design of the new branch libraries funded by the Library bond.

**Justification:** With passage of the Library bond measure during the November 2000 General Election, voters provided financial support for 20 new or expanded branch libraries.

#### EXPENDITURE SCHEDULE (000'S)

Cost Elements	Prior Years	2013-14 Appn.	2013-14 Estimate	2014-15	2015-16	2016-17	2017-18	2018-19	5-Year Total	Beyond 5-Year	Project Total
Program Management		5	5	5	5				10		
<b>TOTAL</b>		<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>				<b>10</b>		

#### FUNDING SOURCE SCHEDULE (000'S)

Branch Libraries Bond Projects Fund		5	5	5	5				10
<b>TOTAL</b>		<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>				<b>10</b>

#### ANNUAL OPERATING BUDGET IMPACT (000'S)

None

**Major Changes in Project Cost:**

N/A

**Notes:**

Project schedule dates and selected budget information are not provided due to the ongoing nature of this project. Project funding for this ongoing activity will be assessed on a year-to-year basis. This allocation will continue through the life of the bond program.

<b>FY Initiated:</b>	Ongoing	<b>Appn. #:</b>	6847
<b>Initial Project Budget:</b>		<b>USGBC LEED:</b>	N/A

# Library

## 2015-2019 Proposed Capital Improvement Program Detail of Construction Projects

### 2. Branch Efficiency Projects

<b>CSA:</b>	Neighborhood Services	<b>Initial Start Date:</b>	3rd Qtr. 2010
<b>CSA Outcome:</b>	Safe and Clean Parks, Facilities and Attractions	<b>Revised Start Date:</b>	
<b>Department:</b>	Library	<b>Initial Completion Date:</b>	2nd Qtr. 2011
<b>Council District:</b>	City-wide	<b>Revised Completion Date:</b>	4th Qtr. 2014
<b>Location:</b>	Various		

**Description:** This allocation provides funding for various capital projects that will reduce operating costs at branch libraries by improving workflow efficiency, reducing energy costs, and/or reducing maintenance costs.

**Justification:** With passage of the Library bond measure during the November 2000 General Election, voters provided financial support for 20 new or expanded branch libraries.

EXPENDITURE SCHEDULE (000'S)											
Cost Elements	Prior Years	2013-14 Appn.	2013-14 Estimate	2014-15	2015-16	2016-17	2017-18	2018-19	5-Year Total	Beyond 5-Year	Project Total
Construction	462	425	387	46					46		895
Equipment	1,620	1,543	1,371	164					164		3,155
<b>TOTAL</b>	<b>2,082</b>	<b>1,968</b>	<b>1,758</b>	<b>210</b>					<b>210</b>		<b>4,050</b>

FUNDING SOURCE SCHEDULE (000'S)											
Funding Source	Prior Years	2013-14 Appn.	2013-14 Estimate	2014-15	2015-16	2016-17	2017-18	2018-19	5-Year Total	Beyond 5-Year	Project Total
Branch Libraries Bond	2,082	1,968	1,758	210					210		4,050
Projects Fund											
<b>TOTAL</b>	<b>2,082</b>	<b>1,968</b>	<b>1,758</b>	<b>210</b>					<b>210</b>		<b>4,050</b>

**ANNUAL OPERATING BUDGET IMPACT (000'S)**

**None**

**Major Changes in Project Cost:**

2011-2015 CIP - increase of \$1.1 million for the purchase of additional automated materials check-in and sorting machines for branch libraries.  
 2012-2016 CIP - increase of \$1.0 million to expand the scope of the project.

**Notes:**

<b>FY Initiated:</b>	2010-2011	<b>Appn. #:</b>	7175
<b>Initial Project Budget:</b>	\$2,000,000	<b>USGBC LEED:</b>	N/A

# Library

## 2015-2019 Proposed Capital Improvement Program Detail of Construction Projects

### 3. Miscellaneous Post Construction Costs

<b>CSA:</b>	Neighborhood Services	<b>Initial Start Date:</b>	Ongoing
<b>CSA Outcome:</b>	Safe and Clean Parks, Facilities and Attractions	<b>Revised Start Date:</b>	
<b>Department:</b>	Library	<b>Initial Completion Date:</b>	Ongoing
<b>Council District:</b>	City-wide	<b>Revised Completion Date:</b>	
<b>Location:</b>	Various		

**Description:** This allocation provides funding for miscellaneous post construction costs that are occasionally needed for completed bond-funded branch libraries.

**Justification:** This allocation provides funding for necessary expenses that sometimes occur after the new branch library has opened and the project budget has been eliminated.

#### EXPENDITURE SCHEDULE (000'S)

Cost Elements	Prior Years	2013-14 Appn.	2013-14 Estimate	2014-15	2015-16	2016-17	2017-18	2018-19	5-Year Total	Beyond 5-Year	Project Total
Post Construction		261	75	226	30	10			266		
<b>TOTAL</b>		<b>261</b>	<b>75</b>	<b>226</b>	<b>30</b>	<b>10</b>			<b>266</b>		

#### FUNDING SOURCE SCHEDULE (000'S)

Branch Libraries Bond Projects Fund	261	75	226	30	10			266
<b>TOTAL</b>	<b>261</b>	<b>75</b>	<b>226</b>	<b>30</b>	<b>10</b>			<b>266</b>

#### ANNUAL OPERATING BUDGET IMPACT (000'S)

None

**Major Changes in Project Cost:**

N/A

**Notes:**

Project schedule dates and selected budget information are not provided due to the ongoing nature of this project. Project funding for this ongoing activity will be assessed on a year-to-year basis. This allocation will continue through the life of the bond program.

<b>FY Initiated:</b>	Ongoing	<b>Appn. #:</b>	6677
<b>Initial Project Budget:</b>		<b>USGBC LEED:</b>	N/A

## Library

### 2015-2019 Proposed Capital Improvement Program Detail of Construction Projects

#### 4. Southeast Branch

<b>CSA:</b>	Neighborhood Services	<b>Initial Start Date:</b>	4th Qtr. 2007
<b>CSA Outcome:</b>	Safe and Clean Parks, Facilities and Attractions	<b>Revised Start Date:</b>	2nd Qtr. 2012
<b>Department:</b>	Library	<b>Initial Completion Date:</b>	3rd Qtr. 2010
<b>Council District:</b>	8	<b>Revised Completion Date:</b>	1st Qtr. 2016
<b>Location:</b>	4001 Evergreen Village Square		

**Description:** This project provides funding for the design, construction, and public art for the new 16,000 square foot Southeast Branch Library.

**Justification:** With passage of the Library bond measure during the November 2000 General Election, voters provided financial support for 20 new or expanded branch libraries.

#### EXPENDITURE SCHEDULE (000'S)

Cost Elements	Prior Years	2013-14 Appn.	2013-14 Estimate	2014-15	2015-16	2016-17	2017-18	2018-19	5-Year Total	Beyond 5-Year	Project Total
Development	527	1	1								528
Design	259	1,216	1,216								1,475
Bid & Award		44	44								44
Construction		10,298	8,753	1,544					1,544		10,297
Post Construction		35			105				105		105
Public Art	84	34	34	3					3		121
<b>TOTAL</b>	<b>870</b>	<b>11,628</b>	<b>10,048</b>	<b>1,547</b>	<b>105</b>				<b>1,652</b>		<b>12,570</b>

#### FUNDING SOURCE SCHEDULE (000'S)

Branch Libraries Bond	870	11,628	10,048	1,547	105				1,652		12,570
Projects Fund											
<b>TOTAL</b>	<b>870</b>	<b>11,628</b>	<b>10,048</b>	<b>1,547</b>	<b>105</b>				<b>1,652</b>		<b>12,570</b>

#### ANNUAL OPERATING BUDGET IMPACT (000'S)

Cost Offset				(12)	(35)	(35)	(35)	
Maintenance				34	106	109	111	
Operating				215	665	683	703	
<b>TOTAL</b>				<b>237</b>	<b>736</b>	<b>757</b>	<b>779</b>	

#### Major Changes in Project Cost:

2013-2017 CIP - increase of \$2,958,000 to account for a planned increase in square footage from 12,000 to 16,000 square feet and related project management and consultant costs (\$2,708,000) in addition to the planned installation of automated materials handling technology (\$250,000).

2015-2019 CIP - increase of \$500,000 to cover the shortfall between the current construction and contingency budget and the design cost estimate due to the upward momentum in the regional economy and construction trades, and provide additional funding in the event the bid comes in higher than estimated.

#### Notes:

A feasibility study for this branch took place from 2002-2003 through 2004-2005. This project is currently targeted for USGBC LEED Silver green building rating standards, however, costs to obtain official certification are not included in the figures above.

<b>FY Initiated:</b>	2002-2003	<b>Appn. #:</b>	4475
<b>Initial Project Budget:</b>	\$9,112,000	<b>USGBC LEED:</b>	Silver

## Library

### 2015-2019 Proposed Capital Improvement Program Detail of Non-Construction Projects

#### 5. Acquisition of Materials

**CSA:** Neighborhood Services  
**CSA Outcome:** Vibrant Cultural, Learning and Leisure Opportunities  
**Department:** Library  
**Description:** This allocation provides funding for the acquisition of books, periodical subscriptions, DVDs/Blu-rays, computer disks, and other types of materials for the library's collection.

##### EXPENDITURE SCHEDULE (000'S)

Cost Elements	Prior Years	2013-14 Appn.	2013-14 Estimate	2014-15	2015-16	2016-17	2017-18	2018-19	5-Year Total	Beyond 5-Year	Project Total
Library Materials		5,342	5,342	6,246	4,700	4,700	4,700	4,700	25,046		
<b>TOTAL</b>		<b>5,342</b>	<b>5,342</b>	<b>6,246</b>	<b>4,700</b>	<b>4,700</b>	<b>4,700</b>	<b>4,700</b>	<b>25,046</b>		

##### FUNDING SOURCE SCHEDULE (000'S)

Library Construction & Conveyance Tax Fund	3,050	3,050	4,500	4,700	4,700	4,700	4,700	4,700	23,300		
Library Parcel Tax Fund	2,292	2,292	1,746						1,746		
<b>TOTAL</b>	<b>5,342</b>	<b>5,342</b>	<b>6,246</b>	<b>4,700</b>	<b>4,700</b>	<b>4,700</b>	<b>4,700</b>	<b>4,700</b>	<b>25,046</b>		

**Notes:**

Selected budget information is not provided due to the ongoing nature of this project.

**Appn. #:** 4078

#### 6. Automation Projects and System Maintenance

**CSA:** Neighborhood Services  
**CSA Outcome:** Vibrant Cultural, Learning and Leisure Opportunities  
**Department:** Library  
**Description:** This allocation provides funding for automation equipment to improve information access and electronic processing. Funds may be used to purchase, maintain, and upgrade catalogs, automated reference resources, and costs related to installation and maintenance of the online system.

##### EXPENDITURE SCHEDULE (000'S)

Cost Elements	Prior Years	2013-14 Appn.	2013-14 Estimate	2014-15	2015-16	2016-17	2017-18	2018-19	5-Year Total	Beyond 5-Year	Project Total
Equipment		2,026	2,026	1,050	1,000	1,000	1,000	1,000	5,050		
<b>TOTAL</b>		<b>2,026</b>	<b>2,026</b>	<b>1,050</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>5,050</b>		

##### FUNDING SOURCE SCHEDULE (000'S)

Library Construction & Conveyance Tax Fund	569	569	100	1,000	1,000	1,000	1,000	1,000	4,100		
Library Parcel Tax Fund	1,457	1,457	950						950		
<b>TOTAL</b>	<b>2,026</b>	<b>2,026</b>	<b>1,050</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>5,050</b>		

**Notes:**

Selected budget information is not provided due to the ongoing nature of this project.

**Appn. #:** 4083

# Library

## 2015-2019 Proposed Capital Improvement Program Detail of Non-Construction Projects

### 7. Branch Libraries Fixtures, Furnishings and Equipment

**CSA:** Neighborhood Services  
**CSA Outcome:** Safe and Clean Parks, Facilities and Attractions  
**Department:** Library  
**Description:** This allocation provides funding for fixtures, furnishings and equipment (FF&E) for new and expanded bond-funded branch libraries.

EXPENDITURE SCHEDULE (000'S)											
Cost Elements	Prior Years	2013-14 Appn.	2013-14 Estimate	2014-15	2015-16	2016-17	2017-18	2018-19	5-Year Total	Beyond 5-Year	Project Total
Furniture, Fixtures and Equipment		686	65	621					621		
<b>TOTAL</b>		<b>686</b>	<b>65</b>	<b>621</b>					<b>621</b>		

FUNDING SOURCE SCHEDULE (000'S)											
Cost Elements	Prior Years	2013-14 Appn.	2013-14 Estimate	2014-15	2015-16	2016-17	2017-18	2018-19	5-Year Total	Beyond 5-Year	Project Total
Library Construction & Conveyance Tax Fund		686	65	621					621		
<b>TOTAL</b>		<b>686</b>	<b>65</b>	<b>621</b>					<b>621</b>		

**Notes:**

Selected budget information is not provided due to the ongoing nature of this project. This allocation will continue through the life of the bond program.

**Appn. #:** 5872

### 8. Branch Library Bond Projects

**CSA:** Neighborhood Services  
**CSA Outcome:** Safe and Clean Parks, Facilities and Attractions  
**Department:** Library  
**Description:** This allocation provides ongoing funding for miscellaneous expenses for Branch Library Bond projects.

EXPENDITURE SCHEDULE (000'S)											
Cost Elements	Prior Years	2013-14 Appn.	2013-14 Estimate	2014-15	2015-16	2016-17	2017-18	2018-19	5-Year Total	Beyond 5-Year	Project Total
Program Management		10	2	10	10	10			30		
<b>TOTAL</b>		<b>10</b>	<b>2</b>	<b>10</b>	<b>10</b>	<b>10</b>			<b>30</b>		

FUNDING SOURCE SCHEDULE (000'S)											
Cost Elements	Prior Years	2013-14 Appn.	2013-14 Estimate	2014-15	2015-16	2016-17	2017-18	2018-19	5-Year Total	Beyond 5-Year	Project Total
Library Construction & Conveyance Tax Fund		10	2	10	10	10			30		
<b>TOTAL</b>		<b>10</b>	<b>2</b>	<b>10</b>	<b>10</b>	<b>10</b>			<b>30</b>		

**Notes:**

Selected budget information is not provided due to the ongoing nature of this project. This allocation will continue through the life of the bond program.

**Appn. #:** 6860

## Library

### 2015-2019 Proposed Capital Improvement Program Detail of Non-Construction Projects

#### 9. Facilities Improvements

**CSA:** Neighborhood Services  
**CSA Outcome:** Safe and Clean Parks, Facilities and Attractions  
**Department:** Library  
**Description:** This allocation provides ongoing funding for roof and carpet replacement and other capital improvement needs, including emergency repairs. Projects are scheduled as needed throughout the fiscal year.

EXPENDITURE SCHEDULE (000'S)											
Cost Elements	Prior Years	2013-14 Appn.	2013-14 Estimate	2014-15	2015-16	2016-17	2017-18	2018-19	5-Year Total	Beyond 5-Year	Project Total
Construction		603	603	600	600	600	600	600	3,000		
<b>TOTAL</b>		<b>603</b>	<b>603</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>3,000</b>		
FUNDING SOURCE SCHEDULE (000'S)											
Library Construction & Conveyance Tax Fund		603	603	600	600	600	600	600	3,000		
<b>TOTAL</b>		<b>603</b>	<b>603</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>3,000</b>		

**Notes:**  
 Selected budget information is not provided due to the ongoing nature of this project.  
**Appn. #:** 5884

#### 10. Facilities Management

**CSA:** Neighborhood Services  
**CSA Outcome:** Safe and Clean Parks, Facilities and Attractions  
**Department:** Library  
**Description:** This allocation provides funding for a Capital Project Program Coordinator to manage and monitor branch library facilities.

EXPENDITURE SCHEDULE (000'S)											
Cost Elements	Prior Years	2013-14 Appn.	2013-14 Estimate	2014-15	2015-16	2016-17	2017-18	2018-19	5-Year Total	Beyond 5-Year	Project Total
Program Management		165	165	170	175	180	185	190	900		
<b>TOTAL</b>		<b>165</b>	<b>165</b>	<b>170</b>	<b>175</b>	<b>180</b>	<b>185</b>	<b>190</b>	<b>900</b>		
FUNDING SOURCE SCHEDULE (000'S)											
Library Construction & Conveyance Tax Fund		165	165	170	175	180	185	190	900		
<b>TOTAL</b>		<b>165</b>	<b>165</b>	<b>170</b>	<b>175</b>	<b>180</b>	<b>185</b>	<b>190</b>	<b>900</b>		

**Notes:**  
 Selected budget information is not provided due to the ongoing nature of this project.  
**Appn. #:** 7350

# Library

## 2015-2019 Proposed Capital Improvement Program Detail of Non-Construction Projects

### 11. General Equipment and Furnishings

**CSA:** Neighborhood Services  
**CSA Outcome:** Safe and Clean Parks, Facilities and Attractions  
**Department:** Library  
**Description:** This allocation provides ongoing funding for the purchase of equipment such as shelving, material displays, vehicles, and replacement of circulation desks and other furnishings.

EXPENDITURE SCHEDULE (000'S)											
Cost Elements	Prior Years	2013-14 Appn.	2013-14 Estimate	2014-15	2015-16	2016-17	2017-18	2018-19	5-Year Total	Beyond 5-Year	Project Total
Equipment		207	207	200	200	200	200	200	1,000		
<b>TOTAL</b>		<b>207</b>	<b>207</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>1,000</b>		

FUNDING SOURCE SCHEDULE (000'S)											
Cost Elements	Prior Years	2013-14 Appn.	2013-14 Estimate	2014-15	2015-16	2016-17	2017-18	2018-19	5-Year Total	Beyond 5-Year	Project Total
Library Construction & Conveyance Tax Fund		207	207	200	200	200	200	200	1,000		
<b>TOTAL</b>		<b>207</b>	<b>207</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>1,000</b>		

**Notes:**

Selected budget information is not provided due to the ongoing nature of this project.

**Appn. #:** 4706

### 12. Materials Handling Technology

**CSA:** Neighborhood Services  
**CSA Outcome:** Vibrant Cultural, Learning and Leisure Opportunities  
**Department:** Library  
**Description:** This allocation provides funding to explore and implement a Radio Frequency Identification system for library materials. The check-out and check-in process will be improved by converting current materials to a more technologically advanced method of transfer between branches through the use of radio frequency identification tags. The outcome will enhance the availability of materials to customers and reduce repetitive handling by employees.

EXPENDITURE SCHEDULE (000'S)											
Cost Elements	Prior Years	2013-14 Appn.	2013-14 Estimate	2014-15	2015-16	2016-17	2017-18	2018-19	5-Year Total	Beyond 5-Year	Project Total
Equipment		2,600		2,400					2,400		2,400
<b>TOTAL</b>		<b>2,600</b>		<b>2,400</b>					<b>2,400</b>		<b>2,400</b>

FUNDING SOURCE SCHEDULE (000'S)											
Cost Elements	Prior Years	2013-14 Appn.	2013-14 Estimate	2014-15	2015-16	2016-17	2017-18	2018-19	5-Year Total	Beyond 5-Year	Project Total
Library Construction & Conveyance Tax Fund		2,600		1,000					1,000		1,000
Branch Libraries Bond Projects Fund				1,400					1,400		1,400
<b>TOTAL</b>		<b>2,600</b>		<b>2,400</b>					<b>2,400</b>		<b>2,400</b>

**Appn. #:** 7366



## Library

### 2015-2019 Proposed Capital Improvement Program Detail of Non-Construction Projects

#### 13. Program Management - Library Bond Projects

**CSA:** Neighborhood Services  
**CSA Outcome:** Safe and Clean Parks, Facilities and Attractions  
**Department:** Library  
**Description:** This allocation provides funding for library positions to manage the implementation and closing costs of Library bond projects.

EXPENDITURE SCHEDULE (000'S)											
Cost Elements	Prior Years	2013-14 Appn.	2013-14 Estimate	2014-15	2015-16	2016-17	2017-18	2018-19	5-Year Total	Beyond 5-Year	Project Total
Program Management		99	99	47	40	40			127		
<b>TOTAL</b>		<b>99</b>	<b>99</b>	<b>47</b>	<b>40</b>	<b>40</b>			<b>127</b>		
FUNDING SOURCE SCHEDULE (000'S)											
Branch Libraries Bond Projects Fund		99	99	47	40	40			127		
<b>TOTAL</b>		<b>99</b>	<b>99</b>	<b>47</b>	<b>40</b>	<b>40</b>			<b>127</b>		

**Notes:**

Selected budget information is not provided due to the ongoing nature of this project. This allocation will continue through the life of the bond program.

Appn. #: 6878

#### 14. Program Management - Library Capital Program

**CSA:** Neighborhood Services  
**CSA Outcome:** Vibrant Cultural, Learning and Leisure Opportunities  
**Department:** Library  
**Description:** This allocation provides ongoing funding for the administration, management, and monitoring of the Library Capital Program. Portions of the City Librarian, Assistant City Librarian, Administrative Officer, and an Analyst are included in the program management budget.

EXPENDITURE SCHEDULE (000'S)											
Cost Elements	Prior Years	2013-14 Appn.	2013-14 Estimate	2014-15	2015-16	2016-17	2017-18	2018-19	5-Year Total	Beyond 5-Year	Project Total
Program Management		165	165	175	177	180	182	185	899		
<b>TOTAL</b>		<b>165</b>	<b>165</b>	<b>175</b>	<b>177</b>	<b>180</b>	<b>182</b>	<b>185</b>	<b>899</b>		
FUNDING SOURCE SCHEDULE (000'S)											
Library Construction & Conveyance Tax Fund		165	165	175	177	180	182	185	899		
<b>TOTAL</b>		<b>165</b>	<b>165</b>	<b>175</b>	<b>177</b>	<b>180</b>	<b>182</b>	<b>185</b>	<b>899</b>		

**Notes:**

Selected budget information is not provided due to the ongoing nature of this project.

Appn. #: 6422

## Library

### 2015-2019 Proposed Capital Improvement Program Detail of Non-Construction Projects

#### 15. San José Library Foundation Support

**CSA:** Neighborhood Services  
**CSA Outcome:** Safe and Clean Parks, Facilities and Attractions  
**Department:** Library  
**Description:** This allocation provides funding for the San José Library Foundation to continue a Branch Capital Campaign for raising funds to support FF&E and materials acquisition expenses in new and renovated branch libraries.

EXPENDITURE SCHEDULE (000'S)											
Cost Elements	Prior Years	2013-14 Appn.	2013-14 Estimate	2014-15	2015-16	2016-17	2017-18	2018-19	5-Year Total	Beyond 5-Year	Project Total
Development		50	50	50	50	50			150		
<b>TOTAL</b>		<b>50</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>50</b>			<b>150</b>		
FUNDING SOURCE SCHEDULE (000'S)											
Library Construction & Conveyance Tax Fund		50	50	50	50	50			150		
<b>TOTAL</b>		<b>50</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>50</b>			<b>150</b>		

**Notes:**

Selected budget information is not provided due to the ongoing nature of this project. Each year the Library Department and the San José Library Foundation re-evaluate program needs, and provide funding accordingly. This allocation will continue through the life of the bond program.

**Appn. #:** 4749

# 2014-2015 CAPITAL BUDGET

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## 2015-2019 CAPITAL IMPROVEMENT PROGRAM

### LIBRARY

#### SUMMARY OF RESERVES

*The Summary of Reserves includes all reserves budgeted within the Five-Year Capital Improvement Program. On the Use of Funds statement, the projects in these summaries are not numbered.*



## Library

### 2015-2019 Proposed Capital Improvement Program

#### **Summary of Reserves**

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<b>Project Name:</b>	<b>Eligible Branch Libraries Bond Projects Reserve</b>	<b>Initial Start Date:</b>	N/A
<b>5-Year CIP Budget:</b>	\$2,548,000	<b>Revised Start Date:</b>	
<b>Total Budget:</b>	\$2,548,000	<b>Initial End Date:</b>	N/A
<b>Council District:</b>	City-wide	<b>Revised End Date:</b>	
<b>USGBC LEED:</b>	N/A		

**Description:** This reserve is established to fund future capital projects that are eligible for reimbursement from the bond proceeds.

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<b>Project Name:</b>	<b>King Library Capital Improvement Projects Reserve</b>	<b>Initial Start Date:</b>	N/A
<b>5-Year CIP Budget:</b>	\$1,832,000	<b>Revised Start Date:</b>	
<b>Total Budget:</b>	\$1,832,000	<b>Initial End Date:</b>	N/A
<b>Council District:</b>	3	<b>Revised End Date:</b>	
<b>USGBC LEED:</b>	N/A		

**Description:** This reserve is established to fund future capital improvement projects at the King Library, such as replacement of the escalators, and major renovations of interior spaces to adapt to modern uses. All capital improvement projects will be jointly identified and funded by the San Jose State University (SJSU) Library and the City of San Jose (CSJ) Library. SJSU is responsible for 59% of capital improvement costs, and CSJ is responsible for the remaining 41% of costs.

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<b>Project Name:</b>	<b>Library Bond Projects Contingency Reserve</b>	<b>Initial Start Date:</b>	N/A
<b>5-Year CIP Budget:</b>	\$3,258,684	<b>Revised Start Date:</b>	
<b>Total Budget:</b>	\$3,258,684	<b>Initial End Date:</b>	N/A
<b>Council District:</b>	City-wide	<b>Revised End Date:</b>	
<b>USGBC LEED:</b>	N/A		

**Description:** This reserve provides potential funding in the event that the Southeast Branch Library project exceeds budgeted levels due to higher than anticipated costs. As the Southeast Branch Library moves closer to completion, the Library staff will report back to the City Council, via a future budget process or a separate City Council memorandum, with recommendations on the possible use of remaining contingency reserve funds.

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## Library

### 2015-2019 Proposed Capital Improvement Program

#### **Summary of Reserves**

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<b>Project Name:</b>	<b>Online Circulation System Replacement Reserve</b>	<b>Initial Start Date:</b>	N/A
<b>5-Year CIP Budget:</b>	\$1,000,000	<b>Revised Start Date:</b>	
<b>Total Budget:</b>	\$1,000,000	<b>Initial End Date:</b>	N/A
<b>Council District:</b>	City-wide	<b>Revised End Date:</b>	
<b>USGBC LEED:</b>	N/A		

**Description:** This reserve provides necessary funding for the future replacement of the online circulation system as it ages and new and improved technology becomes available. This reserve was previously referred to as the Millennium Online Circulation System Replacement Reserve.

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