

**REGULAR MEETING AGENDA
BICYCLE & PEDESTRIAN ADVISORY COMMITTEE**

6:15-8:00pm, September 28th, 2020

Remote Meeting – Attend Online at <https://zoom.us/j/95686177855>

To request an accommodation for City-sponsored meetings or events, or an alternative format for printed materials, email bpac@sanjoseca.gov as soon as possible, but at least three business days before the meeting/event.

- (a) Call to Order/Introductions**
- (b) Approve Order of Business**
- (c) Public Forum** - Members of the public may address the Committee for up to three minutes on any subject not on the Agenda. No response is required from City staff or the Committee for items not on the Agenda, and no action may be taken.
- (d) Approve Minutes of July 27th and August 24th, 2020**
- (e) Old Business**
 - (1) Process for City Commissions**
- (f) New Business**
 - (1) Access and Mobility Plan Presentation and Committee Input**
 - (2) Appoint San Jose Representative to the VTA BPAC**
- (g) Staff Report**
- (h) Chairperson's Comments**
- (i) Committee Comments**
- (j) Adjourn**

Next Meeting: Tentatively Scheduled for October 26th, 2020

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the Bicycle & Pedestrian Program at San José City Hall, 200 E. Santa Clara Street, 8th Floor, San José, California at the same time that the public records are distributed or made available to the legislative body. The City of San Jose is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at <https://www.sanjoseca.gov/DocumentCenter/View/16020>.

Staff Report: Commission Research

September 2020

Background

On January 13, 2020, the Bicycle and Pedestrian Advisory Committee (BPAC) received a report from Department of Transportation (DOT) staff on Bicycle and Pedestrian Advisory Committee Best Practices. The best practices research process included email, phone, or in-person interviews with Bicycle and Pedestrian Advisory Commission (BPAC) coordinators from Mountain View, Oakland, Los Gatos, Santa Clara, Santa Cruz County, Sunnyvale, and VTA . In addition, coordinators from San Jose City Commissions were contacted including the Senior Citizens Commission, Youth Commission, and the Parks Commission. One key finding of the report was San Jose’s BPAC serves as an advisory body to DOT and is the only advisory body in San Jose that does not report to City Council.

Additionally, BPAC members and members of the public have expressed interest in formalizing BPAC’s role with the City by becoming a Commission similar to other Commissions listed in San Jose Municipal Code 2.08 (Boards, Bureaus, and Commissions) and Council Policy 0-4 (Consolidated Board and Commission Policies).

Methodology

DOT staff conducted research in the following areas: follow-up emails with Youth Commission, Parks Commission, and Senior Citizens Commission staff coordinators, municipal code research of Commission policies, and email conversations with City Attorney Jon Calegari.

Key Findings

- Planning, Civil Service, and Salary Setting Commissions are established by Article X of the City Charter. All other boards and commissions are established by inclusion in San Jose Municipal Code [Chapter 2.08 - Boards, Bureaus and Commissions](#).
- There are two primary types of commissions, those whose membership is appointed by City staff and those whose membership is appointed by Council. To become a commission appointed by Council, Council would need to adopt a resolution and revise both Chapter 2.08 and Council Policy 0-4 to add BPAC as a City commission.
- Youth Commission, Parks Commission, and Senior Citizens Commission staff coordinators spend 50% - 100% of their time managing commission members and activities. BPAC would require additional staff resources if it were to become a commission.
- Youth Commission, Parks Commission, and Senior Citizens Commission staff coordinators report their commission members spend up to 4 hours/week on commission duties.

- Commission members are nominated by each Councilmember, including the Mayor, and appointed by City Council. Commission members must reside in San Jose for at least one year prior to membership. Term limits for Commission members are up to two, 4-year terms.
- The Council liaison assigned to each commission provides a report to City Council members at Council meetings and can advocate on behalf of the Commission recommendation.

Key findings summarized below:

	Committee	Commission
Advisory to	DOT	Council
Staff time	0.10 FTE (4 hours/week)	0.5 - 1.0 FTE (20-40 hours/week)
Workplan	Created by committee with guidance from staff; approved by DOT	Influenced by council direction and staff time, but drafted by staff and finalized by commission; approved by Council committee
Recruitment	Appointed by staff: DOT staff recommend representatives from applicant pool and DOT senior staff approve	Appointed by Council: Councilmembers select a representative from applicant pool
Membership	Must be a resident or employed in San Jose	Must be a resident of San Jose for minimum of one year
Council liaison	Assigned by Mayor; attends on occasion	Assigned by Mayor; attends regularly; provides report to Council and advocates on behalf of Commission
Term limits	Up to three 2-year terms	Up to two 4-year terms

Recommendation

This item was brought to BPAC for discussion. Possible actions include: forming an ad hoc committee to discuss the pros and cons of becoming a commission and/or strengthen a relationship with the current Council liaison and Councilmembers.

September 2020

Staff Report: Project Updates

Pavement Maintenance Bikeways

Construction for Meridian and Lean have been delayed to October 2020 due to project-specific design coordination delays. The design for Fruitdale will be enhanced with bollards at the intersections of Sherman Oaks Drive and Del Mar Avenue in response to neighborhood input and to prevent right hooks into cyclists.

Better Bikeways

10th/11th

10th and 11th Streets are scheduled to be paved in mid-September and will be constructed initially with paint-only. Posts will be constructed in strategic locations to ensure safe operation of the roadway. By the end of 2020, concrete separators will be installed and finally, in 2021 bus boarding islands will be installed. Outreach signage is going up in September in Spanish, Vietnamese, and English. Public meetings will occur in October, dates are TBD.

San Antonio

Improvements to E San Antonio St. from 17th St. to Jackson Rd. is under construction. Concrete islands are being constructed for bicycle and pedestrian safety on the Highway 101 overcrossing. Additionally, artwork will be stamped into the new sidewalk as part of the pedestrian enhancement project by the end of September. Once the concrete islands are complete, the street will be repaved and will include quick-build bike boulevard treatments.

San Fernando ATP

The project survey is closed and the City received more than 200 responses. Staff are sorting through the surveys and will compile them in the next few weeks. BPAC can expect to hear a presentation about San Fernando in the coming months.

Bike Plan:

The Better Bike Plan 2025 was approved at the Transportation and Environment Committee on Monday, August 31st with no changes. Due to a packed agenda on September 27th, the Bike Plan will go to Council on October 6th. Please share the attached flyer.

Bike Parking Program:

Staff coordinators of the bike parking program are working with a consultant through the American Cities Climate Challenge to improve the process of installing bike racks on commercial properties. Please share the brochure and help spread the word that the City installs bike racks for free on public and commercial property with consent from the property owner.

Important Dates:

- The Bike Plan is scheduled for review at City Council on **October 6, 2020**.
- Upcoming Vision Zero Task Force meetings:
 - **Friday September 25, 2020:** 9:00 am - 11:00 am
Join Zoom Meeting: [LINK HERE](#)
Zoom Meeting ID: 928 2210 2767 Password: 826065
 - **Friday December 10, 2020:** 10:00 am – 12:00 noon
Join Zoom Meeting: [LINK HERE](#)
Zoom Meeting ID: 931 2083 5475 Password: 452487

SAN JOSE BETTER BIKE PLAN 2025



San José City Council

October 6, 2020

6:00 PM

bit.ly/SanJoseCityCouncil

Better Bike Plan 2025 Vision:

People of all ages, abilities and backgrounds feel safe and comfortable biking anywhere in San José.

Goals of the Better Bike Plan 2025:

1. Improve safety for all people biking in San José.
2. Increase the portion of trips in San José made by bike.
3. Ensure people in traditionally underserved communities are engaged, empowered, and represented in the Better Bike Plan 2025.



www.bikesanjose.com

SCAN ME

HOW TO APPLY

***Submit an application online:**
bit.ly/2U9Sgxr

Email the following information to peter.bennett@sanjoseca.gov:

- Name of location
- Nearest cross street
- Your name
- Your email
- Your phone number
- Number of racks requested

*preferred

CONTACT INFO

Bike Parking Program
200 Santa Clara Street, 8th Fl
San José, CA 95113
(P) 408-795-1610
(F) 408-292-6090

BIKE PARKING PROGRAM





FREQUENTLY ASKED QUESTIONS

WHERE WILL THE BIKE RACKS BE INSTALLED?

City staff reviews bike rack applications and conduct a site visit to determine the best location for the bike racks. Locations are carefully measured and selected so that the racks are visible and near the entrance of the destination.

CAN THE RACKS BE INSTALLED ON PRIVATE PROPERTY?

Yes! We evaluate requests in commercial areas, popular destinations, and other suitable locations. Property owner's consent is required.

HOW MANY RACKS CAN BE INSTALLED?

City staff works with each applicant to determine the ideal number of bike racks for each location. Each rack can park two bicycles. In the past, the city has installed from 1 to 40 racks per location.

WHAT IF THE RACK NEEDS REPAIR?

Maintenance and repair of the bike racks is performed by the City of San José. If repair or replacement of a rack is needed, please contact us promptly at: peter.bennett@sanjoseca.gov.

HOW IT WORKS

The Bike Parking Program is one strategy to encourage bicycling for daily trips. Encouraging bicycling can be achieved by providing visible bike racks near destination entrances.

The City of San José installs bike racks at no cost on City right-of-way as well as private property (with the property owner's consent).

We evaluate requests in commercial areas, popular destinations, and other suitable locations.

Become a bike-friendly business with convenient and accessible bike racks!
