

WAGE THEFT DISCLOSURE CERTIFICATION FORM FOR SUBCONTRACTORS

This Wage Theft Disclosure Certification Form for Subcontractors (Form) must be completed by and submitted for each subcontractor within ten (10) calendar days of executing the subcontract. Subcontractors must be pre-approved by the City prior to executing the subcontract.

SUBCONTRACTOR INFORMATION	
Company Name:	
Address:	
Telephone:	
E-mail:	
Contact Person and Title:	
PRIME CONTRACTOR INFORMATION	
Prime Contract:	[Insert Name of Agreement and date here] "Agreement"
Company Name:	
Address:	
Telephone:	
E-mail:	
Contact Person and Title:	

SUBCONTRACTOR REPRESENTATIONS

- 1 Subcontractor certifies that it nor its principals are presently disbarred, suspended, proposed for disbarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency, any California State agency, or any local governmental agency.
- 2 **Please check the appropriate box below:**
 - Subcontractor is an individual, and this Form shall be signed by him or her and disclose any fictitious business name.
 - Subcontractor is a partnership, and the full names and addresses of all members and the address of the partnership, the full names and addresses of all members and the addresses of the partnership, the full names and addresses of all members and the address of the partnership shall be stated on this Form. Additionally, this Form shall be signed for all members by one or more members thereof.
 - Subcontractor is a corporation, and this Form shall be signed in the corporate name by an authorized officer or officers.
 - Subcontractor is a limited liability company, and this Form shall be signed in the corporate name by an authorized officer or officers.
 - Subcontractor a joint venture, and the full names and addresses of all members of the joint venture shall be stated on this Form. Additionally, this Form shall be signed by each individual.

- 3 Subcontractors has read and understands the “Wage Theft Prevention Policy” adopted on May 24, 2016, and Wage Theft requirements in the Agreement between the City and the Prime Contractor. A complete copy of Resolution No. 77755 can be found at: <https://records.sanjoseca.gov/Resolutions/RES77755.PDF>.

The City shall withdraw its approval of any Subcontractor who has been found by a final court judgment or by final administrative action of an investigatory government agency to have violated applicable wage and hour laws on more than one occasion or has one unpaid wage judgment in the past five years. The City, at its sole discretion, may withdraw its approval of any Subcontractor based on one disclosed satisfied judgment consistent with the criteria set forth in the aforementioned resolution.

Subcontractor certifies that neither Subcontractor nor its principals have been found by a final court judgement or final administrative action of an investigatory agency to have violated federal, state, or local wage and hour laws within the past five years from the date of executing this subcontract. If Subcontractor or its principals are unable to certify, Subcontractor, for each disclosed wage and hour violation, shall provide a copy of the court order or judgment and whether the court order or judgment is satisfied including appropriate documentation demonstrating either that the order/judgment has been satisfied, or if the order/judgment has not been fully satisfied, a written and signed description of Respondent’s efforts to date to satisfy the order/judgment.

By signing below, Subcontractor represents and certifies that they have investigated all aspects of the work to be performed and the requirements specified in this Form, that they are aware of the applicable facts, and that the information provided in this Form is true and accurate:

Authorized Representative Signature (sign name):	
Authorized Representative Name (print name):	
Authorized Representative Title (print title):	
Complete additional signatures below as required per # 2 above.	
Authorized Representative Signature (sign name):	
Authorized Representative Name (print name):	
Authorized Representative Title (print title):	
Authorized Representative Signature (sign name):	
Authorized Representative Name (print name):	
Authorized Representative Title (print title):	