



*Parks, Recreation and
Neighborhood Services*

PARKS AND RECREATION COMMISSION

District 1 - Daphna Woolfe, Chair
District 3 - Lawrence Ames
District 5 - Vacant
District 7 - Giavanna Vega
District 9 - Rudy Flores, Jr.
Citywide - George Adas, Vice Chair

Andre Morrow - District 2
Kelly Snider - District 4
Vacant - District 6
Vacant - District 8
Vacant - District 10

Approved Minutes **Wednesday, October 7, 2020** **5:30 p.m.**

I. Call to Order & Orders of the Day

- Meeting called to order at 5:35 p.m.
- Teresa Meyer-Calvert provided meeting logistics information.

II. Public Comment

(Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission).

- Bob McCarty expressed concern regarding the Citywide Sports field reservation residency requirement.

III. Announcements

- A moment of silence was observed in memory of Commissioner Ames's wife.

IV. Announcements of Conflict of Interest

- None.

V. Consent Calendar

- Approve the Minutes of September 2, 2020
- Approve the Attendance Report of September 2, 2020
- Receive and File Correspondence to Commission

Documents Filed: (1) Minutes of September 2, 2020. (2) Attendance Report for September 2, 2020.

Action: Upon motion by Commissioner Flores seconded by Commissioner Adas, the Commission minutes and attendance report were approved. (6-0-1). Abstain: Ames

VI. Reports

A. Chair

- Art Maurice was appointed to the District 6 seat.
- Chair Woolfe mentioned she attended the Urban Confluence Gala.

B. Director; Nicolle Burnham, Deputy Director, Parks, Recreation and Neighborhood Services (PRNS), reported on the following:

- Playground project at Groesbeck Park expected to be completed in October.
- Two shade sails were installed at Los Paseos/Metcalf Park. A virtual ribbon cutting was held to celebrate its completion.
- Asphalt repair on the Guadalupe River Trail in process.
- A new picnic area shade at Lake Cunningham Regional Park is expected to be completed in November. Work includes two new shade structures, new picnic tables, concrete pads, family style BBQ pits, and prep tables.
- Construction underway for a new shade sail structure at the Almaden Community Center courtyard.
- Community Center WiFi upgrades in process.

C. Council and Commission

- 1. Council Liaison; Councilmember Maya Esparza (Michael Pearce)**
 - None.

D. Department Staff and Organizations

- 1. Highway 237 Bikeway Trail Feasibility Study and Bay Trail Alignment Confirmation; Yves Zsutty, Division Manager, PRNS; Beth Tidwell, Trail Program Senior Analyst, PRNS; Liz Sewell, Trail Manager, PRNS**
Documents Filed: (1) Memorandum from Nicolle Burnham, dated September 21, 2020 (2) PowerPoint Presentation

Yves Zsutty, Division Manager, PRNS; Beth Tidwell, Trail Program Senior Analyst, PRNS; and Liz Sewell, Trail Manager, PRNS presented the item.

Commission discussion ensued.

Staff responded to Commissioner questions and comments.

VII. New & Returning Business

A. Age Friendly City Initiative Update and San José Age-Friendly 3-Year Action Plan;

Documents Filed: (1) Memorandum from Andrea Flores Shelton, dated September 25, 2020 (2) Memorandum to the Neighborhood Services and Education Committee (3) PowerPoint Presentation to the Neighborhood Services and Education Committee

Andrea Flores Shelton, Interim Deputy Director, PRNS; Jeremy Shoffner, Recreation Supervisor, PRNS; and Susan Nash, Encore Fellow, Age Friendly Project Manager, PRNS presented the item.

Commissioner discussion ensued. Staff responded to Commissioner questions and comments.

Action: Commissioner Snider moved to accept the report, which was seconded by Commissioner Morrow. The motion carried. (7-0).

B. Urban Confluence Silicon Valley;

Documents Filed: (1) Memorandum from Nicolle Burnham, dated September 21, 2020 (2) PowerPoint Presentation.

Nicolle Burnham, Deputy Director, PRNS; Steve Borkenhagen, Urban Confluence Silicon Valley; and Jon Ball, Urban Confluence Silicon Valley presented the item.

Staff responded to Commissioner questions and comments.

Action: Commissioner Flores moved to accept the report which was seconded by Commissioner Snider. The motion was unanimous. (7-0).

C. Park Ranger Annual Report;

Documents Filed: (1) Memorandum from Avi Yotam, dated September 28, 2020 (2) PowerPoint Presentation

Avi Yotam, Deputy Director, PRNS and Pam Helmke, Supervising Park Ranger, PRNS, presented the item.

Commission discussion ensued. Staff responded to commissioner questions and comments.

Action: Commissioner Ames moved to accept the report which was seconded by Commissioner Flores. The motion was unanimous. (7-0).

D. **2020-2021 Draft Parks and Recreation Commission Work Plan;**
Documents Filed: (1) 2020-2021 Draft Work Plan

PRNS staff provided the following changes:

- Winchester Ranch Project Turnkey moved from December 2020 to February 2021.
- The City Forestry Plan was added to the March 2021 agenda.
- A special meeting for the Google Downtown West project will be scheduled on November 18, 2020.
- The Citywide Sports Policy and ideas for the Pat Pizzo Commemoration will be reviewed at the regular November PRC meeting.

Action: Commissioner Ames moved to accept the 2020-2021 Parks and Recreation Commission (PRC) Work Plan, which was seconded by Commissioner Morrow. The motion carried unanimously. (7-0).

VIII. Adjournment

Meeting adjourned at 8:46 p.m.

The City of San Jose is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at http://www.sanjoseca.gov/clerk/cp_manual/CPM_0_15.pdf

To request an accommodation or alternative format for City-sponsored meetings or printed materials, please call 408-793-5505 or 408-294-9337 (TTY) as soon as possible; but, at least three business days before the meeting.

For questions, please contact Melrose Hurley at (408) 793-4186.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection in the Parks, Recreation and Neighborhood Services Department at San José City Hall, 200 E. Santa Clara Street, 9th Floor, San José, CA 95113 at the same time that the public records are distributed or made available to the legislative body.

The foregoing minutes were approved by the Parks and Recreation Commission on November 4, 2020.



Daphna Woolfe, Chair
Parks and Recreation Commission