



JOHN RISTOW, DIRECTOR

Department of Transportation

**CITY OF SAN JOSÉ
BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE**

6:15 P.M. September 28, 2020

Remote Meeting – <https://zoom.us/j/95403105671>

REGULAR MEETING MINUTES

(a) Call to Order/Introductions – The meeting was called to order at 6:18 pm.

Members Present

Brandon Alvarado, Chair
Shannon Knepper
Diane Solomon
Melvin Velasquez
Aarshdeep Kahlon
Dan Burdick
George Voon
Scott Broberg
Emily Schwing

City Staff

Ryan Smith, Department of Transportation
Janneke Strause, Department of Transportation

Members Absent

Daniel Filip, Vice Chair
Jake McCluskey

Members of the Public

None

(b) Approve Order of Business – Approved 10-0-0.

(c) Public Forum – No public forum.

(d) Approve Minutes of July 27, 2020 and August 24, 2020 – Motion to approve by Velasquez and seconded by Knepper. Approved 10-0-0.

(e) Old Business

(1) Process for City Commissions

Staff presented a report on San Jose City Commissions and the process for BPAC to become a commission. If BPAC were to become a city commission, it would require a Council-adopted resolution and revision to Chapter 2.08 of the San Jose Municode and Council Policy 0-4 and additional staff resources.

Discussion: It is unclear if effectiveness of BPAC would increase as a Commission. Staff resources don't currently exist. The current Council liaison is appointed by the Mayor but does not serve on the Transportation and Environment Committee. Building the relationship with the current Council liaison would be useful. As a Commission, BPAC would have the ear of Council and more resources to support efforts. Need further discussion on whether to become a Commission and its pros and cons, possibly through an Ad Hoc Committee. BPAC would like to invite the Council liaison and hear the Council liaison's goals.

Motion: Committee member Knepper will draft a letter stating goals for strengthening relationship Council liaison and invite Council liaison to the next meeting. Motioned by Knepper and seconded by Broberg. Approved 10-0-0.

(f) New Business

(1) Access and Mobility Plan Presentation and Committee Input

Item deferred.

(2) Appoint San Jose Representative to the VTA BPAC

VTA BPAC includes members of corresponding VTA member city BPACs and a representative is appointed at the beginning of the fiscal year. Add VTA BPAC representative to annual work plan. Chair Alvarado volunteers to serve as VTA's San Jose BPAC representative. No motion needed.

(g) Staff Report

Staff member Smith is available for one-on-one meetings for new BPAC members. Contact him at ryan.smith@sanjoseca.gov to schedule meeting. New protected bikeway projects under construction include: 10th St., 11th St., Lean Ave., and lane reduction projects on Naglee Ave. and Fruitdale Ave. The SJ Better Bike Plan will go to Council on Oct. 6th. The Bike Parking Program is getting upgraded with a specific focus on bike parking on commercial property. Staff requests help with outreach to business owners and commercial property owners by distributing the updated Bike Parking Brochure and sharing social media posts. Bikeways Program Manager, Nick Danty will present at a future meeting about the annual pavement maintenance program.

(h) Chairperson's Comments – No comments.

(i) Committee Comments – Discussion about how to form an Ad Hoc Committee. Ad Hoc Committees are a subset of 5 committee members used to study a specific issue and propose a solution to be adopted by BPAC at a future meeting. Creation of Ad Hoc Committee and appointment of Chair at the next BPAC meeting.

(j) Adjourn – The meeting was adjourned at 8:02 pm.