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MEETING MINUTES  
October 15, 2020  
7:00 PM

**I. Call to Order & Orders of the Day**

**Roll Call**

PRESENT: Ben Foster, Daniel Zazueta, Matt Mahan, Ruth Merino, Gerald Gottheil, Richard Zahner, Anthony Strawa

ABSENT: None

STAFF: Deputy Director Zachary Struyk, Deputy Director of Power Resources Jeanne Sole, and Interim Commission Secretary Elise Doan

**Call to Order & Orders of the Day**

Chair Foster convened the Clean Energy Community Advisory Commission at 7:04 p.m. via Zoom, once the Commission had enough members for a quorum.

**II. Public Record**

None on file.

**III. Public Comment**

**IV. Consent Calendar**

Approve the minutes for the Regular Meeting of September 17, 2020.

Document Filed: September 17, 2020 meeting minutes.

Action: Upon motion by Commissioner Merino and seconded by Commissioner Zahner and carried, the minutes were unanimously approved. (7-0-0)

**V. Reports and Information Only**

A. Chair Ben Foster

B. Deputy Director Struyk gave a department update to the commission. Commissioner asked questions and discussion ensued.

**VI. New Business**

A. Reviewed presentation on SJCE 2020 Integrated Resource Plan. Commissioners asked questions and offered support. Commissioners asked questions and discussion ensued.

B. Discussed administrative areas including draft CECAC workplan for 2020-2021, draft CECAC Annual Report for 2019-2020, and Ad Hoc committees.

**ACTION:** Upon motion to approve CECAC workplan to include presentation on CCA issues related to rolling outages such as, data related to energy use and storage in

January 2021. Moved by Commissioner Strawa, seconded by Commissioner Mahan and carried, the Commission voted to approve the CECAC workplan with revisions. (7-0-0)

*ACTION:* Upon motion to approve draft CECAC Annual Report for 2019-2020 to include Commission absence due to COVID-19 impact from April to June 2020 by Commissioner Zahner, seconded by Commissioner Gottheil and carried, the Commission voted to approve the CECAC Annual Report for 2019-2020. (7-0-0)

*ACTION:* Upon motion to approve programs ad\_hoc committee to include Commissioners Mahan, Foster, and Strawa as well as a dedicated meeting to discuss further Commission details. Moved by Commissioner Mahan, seconded by Commissioner Gottheil and carried, the Commission voted to approve the programs ad\_hoc committee. (7-0-0)

**VII. Old Business**

There was no old business.

**VIII. Meeting Schedule and Agenda Items**

The next regular meetings will be November 12, and December 10, 2020 at 7:00 pm. The agenda items include outreach and advocacy strategy, solar potential- progress toward 1 GW target.

**IX. Adjournment**

Chair Foster adjourned the meeting at approximately 9:07 p.m.

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BEN FOSTER, CHAIR

ATTEST:  
CLEAN ENERGY COMMUNITY ADVISORY SECRETARY

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ELISE DOAN, INTERIM COMMISSION SECRETARY