

## eWay Self Service

As your career progresses and/or you experience life events, make sure your eWay profile/account is up to date. Below are Self-Service functions available to employees during their career with the City.



- **Tax Withholding updates**
- **View + Print W-2**
- **View + Model paychecks**
- **Direct Deposit**



- **Address + Phone + E-mail**
- **Name Change**
- **Emergency Contacts**
- **Ethnic Group**



- **Benefit + Comp summary**
- **Benefit Life Events**
- **Beneficiaries**
- **E-forms and Doc upload**

Human Resources is here to assist you.

Contact us at [human.resources@sanjoseca.gov](mailto:human.resources@sanjoseca.gov) or 408-535-1285 for assistance.