

**CITY OF SAN JOSÉ**  
**BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE**

6:15 P.M. October 26, 2020

Remote Meeting – <https://zoom.us/j/95403105671>

**REGULAR MEETING MINUTES**

- (a) **Call to Order/Introductions** – The meeting was called to order at 6:16pm.

Members Present

Brandon Alvarado, Chair  
Daniel Filip, Vice Chair  
Shannon Knepper  
Diane Solomon  
Melvin Velasquez  
Jake McCluskey  
Aarshdeep Kahlon  
Dan Burdick  
George Voon  
Scott Broberg  
Emily Schwing

City Staff

Ryan Smith, Department of Transportation  
Nick Danty, Department of Transportation  
John Brazil, Department of Transportation

Members Absent

None

Members of the Public

Jennifer Fireman

- (b) **Approve Order of Business** – Move Item f.1. Presentation and Committee Input on San Jose DOT Annual Bikeways Workplan to after Item c. Public Forum. Motion to approve by Broberg and seconded by Filip. Approved 10-0-0.
- (c) **Public Forum** – No public forum.
- (d) **Approve Minutes of September 28, 2020** – Motion to approve by Solomon and seconded by Broberg. Approved 10-0-0.
- (e) **Old Business**

**(1) VTA Bicycle and Pedestrian Advisory Committee Meeting Update**

VTA BPAC Ad Hoc Committee was created to recruit a new chair. Approved staff recommendation to the VTA board to modify the Transportation Development Act to use more funding for bike and pedestrian projects. SB-743 shifts planning impact metrics from Level of Service to Vehicle Miles Traveled. Allows development projects to be denser and expedite lane reduction projects.

**(f) New Business**

**(1) Presentation and Committee Input on San Jose DOT Annual Bikeways Workplan**

San Jose installs bikeways by leveraging funding from the annual pavement maintenance program. Opportunity to reassess a roadway's function. Staff analyze streets which require a lane reduction or parking lane removal for the addition of bike infrastructure. Public outreach includes postcard notifications, public meetings, and special presentations. MoveSJ.org is the new public outreach online portal. The Vision Zero Team in the Department of Transportation leads projects on Vision Zero corridors. The Bike Plan 5-year Implementation and Priority Network guide DOT's bikeway recommendations for the annual pavement maintenance program. There will likely be an update to the standard operating procedures for the 2021 pavement maintenance program.

Discussion: Ideas were discussed for various ways BPAC members can provide input on an ongoing basis. Possible checklist of staff outreach activities, workshop of analysis method, and slimmed version of the roadway analysis spreadsheet. BPAC members are interested in using the San Jose app to provide input on bike lanes or potholes. Share a spreadsheet ahead of a workshop or special meeting. City staff will return to BPAC with a proposal.

**(2) Create BPAC Ad Hoc Committee on Improving BPAC's Effectiveness and Strengthening BPAC's Relationship with the City Council**

Creation of an Ad Hoc Committee on Improving BPAC's Effectiveness and Strengthening Relationship with City Council is a follow-up action to last month's presentation on becoming a Commission. Ad Hoc Committee would meet outside of the BPAC meetings over the next several months and report back to the BPAC at BPAC monthly meetings. Ad Hoc Committee will present findings to the BPAC at the conclusion of its activities.

Motion: Establish an Ad Hoc Committee on "Improving BPAC's Effectiveness and Strengthening Relationship with Council" to include members Alvarado and Kahlon. Motioned by Broberg, seconded by Filip. Approved 10-0-0.

**(g) Staff Report**

Council liaison Councilmember Jimenez will attend the November 23, 2020 BPAC meeting. The council member will share goals relevant to BPAC. BPAC members can share their thoughts related to biking and walking, effectiveness of the committee, relationship with council members, etc.

**(h) Chairperson's Comments**

Vice Chair may need to run the meeting on November 23<sup>rd</sup>, TBD.

**(i) Committee Comments**

World Remembrance Day for Road Traffic Fatalities on Sunday, November 15<sup>th</sup>, 2020.

Bike Parking social media posts linked below:

- Twitter: <https://twitter.com/SanJoseDOT/status/1278374230967476225>

- Facebook: <https://www.facebook.com/SanJoseDOT/posts/1157887034573603>

(j) **Adjourn** – The meeting was adjourned at 8:10 pm.

