

Remote Video Inspection Request & Consent Waiver

In response to COVID-19, the Code Enforcement Division may conduct certain types of inspections remotely through video on a conferencing platform, such as Zoom. This form explains how to request such an inspection.

QUALIFIED PERSON & REQUIRED EQUIPMENT. Only a “Qualified Person” may request an inspection. A Qualified Person is a Contractor, Contractor’s Representative, Property Owner, Property Manager, Business Owner, Tenant, or other person that is 18 years or older that has legal right to access the property. The person facilitating the remote video inspection must:

1. Ensure all County-mandated COVID-19 safety protocols are followed and job-site safety measures are in place per OSHA guidelines, where applicable.
2. Understand how to use the Zoom App, phone camera, and audio functions prior to the inspection. See the Zoom App Guide at: <https://bit.ly/3aAEqKE>. If the person is unable to perform the tasks, the inspector will discuss options and end inspection. The customer will need to reschedule the inspection.
3. Be ready with the following equipment and documents:
 - Charged mobile phone or device with the Zoom App installed.
 - Internet connection - mobile network is preferred unless a reliable Wi-Fi signal is available throughout the property.
 - Have basic tools ready, such as a flashlight and tape measure. If requested by the inspector, have documents and specifications ready, such as City-issued Warning Notice, Citation, Inspection Notice, Compliance Order, Permit or approved plans, manufacturer’s appliance installation instructions, etc.

HOW TO REQUEST A REMOTE VIDEO INSPECTION

- Call 408-535-7770
- Or email us at: CodeEnforcementInformation@sanjoseca.gov - Type “Remote Video Inspection Request” in the subject line. Please provide the Code Enforcement case number, street address, contact person name and phone number, and if language translation services are needed. Attach this form with the **Consent Waiver and Release of Liability** section below completed and signed.

Staff will review and respond to your request. If eligible for a remote video inspection, staff will email you a scheduled date, time, and Zoom link for the inspection. The email will include instructions for the virtual inspection. You may use the above phone number or email address for questions or to check on the status of your request.

Use this computer-fillable form.

CONSENT WAIVER AND RELEASE OF LIABILITY

Please sign the form below and email it to us prior to the Remote Video Inspection.

I voluntarily agree to participate in a remote video inspection process with representatives of the City of San José Code Enforcement Division, using procedures as outlined above. I acknowledge that video screen shots and/or photographs may be taken during this inspection. I consent to and acknowledge that these screen shots and/or photographs will become part of the public City record. I agree to hold harmless the City of San José and its employees participating in the inspection from any liability associated with or as a result of the voluntary remote video (virtual) inspection.

• SIGNATURE

PRINT FIRST & LAST NAME

DATE: [MM/DD/YYYY]

PROPERTY ADDRESS

ASSESSOR'S PARCEL NUMBER