



**CIVIL SERVICE COMMISSION  
Meeting Minutes  
November 5, 2020**

**\* COVID-19 NOTICE \***

*Consistent with the California Governor’s Executive Order No. N-29-20, City of San Jose’s Resolution No. 79485, and the Santa Clara County Health Officer’s March 16, 2020 Shelter in Place Order, the Civil Service Commission meeting was not physically open to the public, and the Commissioners participated via teleconferencing from remote locations. Members of the public were offered to participate via Webinar.*

**CALL TO ORDER: 4:05 p.m.**

PRESENT: Bill Brill, Chair; Commission Members Hightower, Vice Chair; Joan Smith, Michael Wilcoxon and Roy Truitt.

ABSENT: All Present.

STAFF: Senior Deputy City Attorney, Colleen Winchester; Deputy City Clerk Ruth Krantz.

**CALL TO ORDER AND ADOPTION OF ORDERS OF THE DAY**

Upon motion by Commissioner Hightower, seconded by Commissioner Smith and carried unanimously, the Orders of the Day were approved. (5-0.)

**CONSENT CALENDAR**

Upon motion by Vice Chair Hightower, seconded by Commissioner Smith and carried unanimously, the Consent Calendar was approved. (5-0.)

**END OF CONSENT CALENDAR**

**HEARINGS SCHEDULED (Open Session)**

1. The appeal regarding Public Employment, Police Officer Applicant, Case No. 2020-03, Gov. Code §54957., was scheduled for Wednesday, December 16, 2020, to be held via teleconferencing at 6 p.m. (Open Session)

Deputy City Attorney Julia Van Roo, representing the City of San José, and the Appellant were present.

## HUMAN RESOURCES

None provided.

## ADJOURNMENT OF OPEN SESSION

Upon motion by Vice Chair Hightower, seconded by Commissioner Smith and carried unanimously, the Civil Service Commission meeting of the City of San José adjourned to Closed Session. (5-0.)

## CLOSED SESSION HEARINGS

**The Closed Session of the Civil Service Commission was called to order at 4:22 p.m.**

- (a) Public Employee Discipline, Police Officer, Case #20-09; Gov. Code §54957; SJMC §3.04.1410(D) (scheduling) (Closed Session)
- (b) Public Employment, Police Officer Applicant, Case No. 2020-02, Gov. Code §54957 (scheduling). (Closed Session)

**ADJOURNMENT TO OPEN SESSION – Nothing to report from closed session. The Civil Service Commission Meeting was adjourned to Tuesday, December 8, 2020.**

*DRAFT*

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BILL BRILL, CHAIR

ATTEST:  
CIVIL SERVICE COMMISSION  
CITY CLERK, TONI J. TABER, CMC, SECRETARY

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Ruth Krantz, Deputy Secretary