

General Fund  
Recommended Budget Adjustments and Clean-Up Actions  
2020-2021 Mid-Year Budget Review

Department/Proposal		USE		SOURCE		NET COST	
		Personal Services	Non-Personal/Equipment	Total Use	Revenue	Beg Fund Balance	
<b>DEPARTMENTAL EXPENSES</b>							
Office of the City Attorney							
Clean-Up Actions	Salary and Benefits Program	\$311,356	-	\$311,356	-	-	\$311,356
	Voluntary Furlough/Reduced Work Week Program	(\$14,694)	-	(\$14,694)	-	-	(\$14,694)
Office of the City Clerk							
Required Technical-Rebalancing Actions	Non-Personal/Equipment (Redistricting Commission)	-	\$150,000	\$150,000	-	-	\$150,000
	Non-Personal/Equipment (Charter Review Commission)	-	\$108,000	\$108,000	-	-	\$108,000
Office of the City Clerk							
Clean-Up Actions	Salary and Benefits Program	\$23,537	-	\$23,537	-	-	\$23,537
	Voluntary Furlough/Reduced Work Week Program	(\$1,726)	-	(\$1,726)	-	-	(\$1,726)
Office of the City Manager							
Clean-Up Actions	Voluntary Furlough/Reduced Work Week Program	(\$11,362)	-	(\$11,362)	-	-	(\$11,362)
City Manager - Office of Economic Development							
Clean-Up Actions	Salary and Benefits Program	\$123,297	-	\$123,297	-	-	\$123,297
	Voluntary Furlough/Reduced Work Week Program	(\$1,904)	-	(\$1,904)	-	-	(\$1,904)
Environmental Services Department							
Clean-Up Actions	Voluntary Furlough/Reduced Work Week Program	(\$3,123)	-	(\$3,123)	-	-	(\$3,123)
Finance Department							
Required Technical-Rebalancing Actions	Non-Personal/Equipment (Pension Obligation Bond Consulting Services)	-	\$300,000	\$300,000	-	-	\$300,000

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<b>DEPARTMENTAL EXPENSES</b>							
Finance Department							
Clean-Up Actions	Salary and Benefits Program	\$231,926	-	\$231,926	-	-	\$231,926
Fire Department							
Required Technical-Rebalancing Actions	Non-Personal/Equipment (Urban Search and Rescue Training)	-	\$46,339	\$46,339	-	-	\$46,339
Fire Department							
Grants-Reimbursements-Fees	Personal Services/Revenue from State of California (Strike Team Reimbursement)	\$182,263	-	\$182,263	\$182,263	-	-
	Non-Personal/Equipment/Revenue from State of California (Strike Team Reimbursement)	-	\$24,013	\$24,013	\$24,013	-	-
	Personal Services/Revenue from the Federal Government (Cyclone Laura Reimbursement)	\$29,291	-	\$29,291	\$29,291	-	-
Fire Department							
Clean-Up Actions	Salary and Benefits Program	\$547,671	-	\$547,671	-	-	\$547,671
	Voluntary Furlough/Reduced Work Week Program	(\$3,702)	-	(\$3,702)	-	-	(\$3,702)
Human Resources Department							
Clean-Up Actions	Voluntary Furlough/Reduced Work Week Program	(\$4,476)	-	(\$4,476)	-	-	(\$4,476)
Independent Police Auditor's Office							
Clean-Up Actions	Salary and Benefits Program	\$30,831	-	\$30,831	-	-	\$30,831
	Voluntary Furlough/Reduced Work Week Program	(\$1,994)	-	(\$1,994)	-	-	(\$1,994)
Information Technology Department							
Required Technical-Rebalancing Actions	Non-Personal/Equipment (Windows 10 Enterprise Operating System Licenses)	-	\$98,000	\$98,000	-	-	\$98,000

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<b>DEPARTMENTAL EXPENSES</b>							
Information Technology Department							
Clean-Up Actions	Salary and Benefits Program	\$1,127	-	\$1,127	-	-	\$1,127
	Voluntary Furlough/Reduced Work Week Program	(\$7,510)	-	(\$7,510)	-	-	(\$7,510)
Library Department							
Clean-Up Actions	Voluntary Furlough/Reduced Work Week Program	(\$16,331)	-	(\$16,331)	-	-	(\$16,331)
Mayor & City Council							
Grants-Reimbursements-Fees	Office of the Mayor/Other Revenue	\$25,000	-	\$25,000	\$25,000	-	-
Mayor & City Council							
Clean-Up Actions	Tech Adjust: Council District #04 (Reallocate from Council District #04 (January – June))	\$1,046,233	-	\$1,046,233	-	-	\$1,046,233
	Tech Adjust: Council District #06 (Reallocate from Council District #06 (January – June))	\$626,419	-	\$626,419	-	-	\$626,419
	Tech Adjust: Council District #10 (Reallocate from Council District #10 (January – June))	\$537,088	-	\$537,088	-	-	\$537,088
	Tech Adjust: Council District #04 (January - June) (Reallocate to Council District #04)	(\$1,046,233)	-	(\$1,046,233)	-	-	(\$1,046,233)
	Tech Adjust: Council District #06 (January - June) (Reallocate to Council District #06)	(\$626,419)	-	(\$626,419)	-	-	(\$626,419)
	Tech Adjust: Council District #10 (January - June) (Reallocate to Council District #10)	(\$537,088)	-	(\$537,088)	-	-	(\$537,088)
	Salary and Benefits Program	\$38,200	-	\$38,200	-	-	\$38,200
Parks, Recreation and Neighborhood Services Department							
Required Technical-Rebalancing Actions	Fee Activities	(\$617,491)	(\$3,382,509)	(\$4,000,000)	-	-	(\$4,000,000)

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<b>DEPARTMENTAL EXPENSES</b>								
Parks, Recreation and Neighborhood Services Department	Grants-Reimbursements-Fees	Non-Personal/Equipment/Other Revenue (National Recreation and Park Association Grant)	-	\$10,000	\$10,000	\$10,000	-	-
Parks, Recreation and Neighborhood Services Department	Clean-Up Actions	Voluntary Furlough/Reduced Work Week Program	(\$16,036)	-	(\$16,036)	-	-	(\$16,036)
Planning, Building and Code Enforcement Department	Required Technical-Rebalancing Actions	Personal Services (Vacancy Savings)	(\$200,000)	-	(\$200,000)	-	-	(\$200,000)
		Non-Personal/Equipment (Code Enforcement Fee Program Consultant Study)	-	\$200,000	\$200,000	-	-	\$200,000
Planning, Building and Code Enforcement Department	Clean-Up Actions	Salary and Benefits Program	\$143,095	-	\$143,095	-	-	\$143,095
		Voluntary Furlough/Reduced Work Week Program	(\$15,095)	-	(\$15,095)	-	-	(\$15,095)
Police Department	Urgent Fiscal-Program Needs	Non-Personal/Equipment (Redaction Services)	-	\$58,000	\$58,000	-	-	\$58,000
Police Department	Grants-Reimbursements-Fees	Personal Services/Revenue from Local Agencies (Santa Clara Valley Water District)	\$200,000	-	\$200,000	\$200,000	-	-
		Non-Personal/Equipment (Bulletproof Vest Partnership)	-	(\$47,105)	(\$47,105)	-	-	(\$47,105)
Police Department	Clean-Up Actions	Tech Adjust: Non-Personal/Equipment (Reallocation from Mobile Data Computer Replacements)	-	\$3,163,000	\$3,163,000	-	-	\$3,163,000

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		Personal Services	Non-Personal/ Equipment	Total Use	Revenue	Beg Fund Balance	
<b>DEPARTMENTAL EXPENSES</b>							
	Salary and Benefits Program	\$1,124,863	-	\$1,124,863	-	-	\$1,124,863
	Voluntary Furlough/Reduced Work Week Program	(\$25,194)	-	(\$25,194)	-	-	(\$25,194)
Public Works Department							
	Required Technical-Rebalancing Actions						
	Non-Personal/Equipment (Janitorial Services Contract)	-	\$835,000	\$835,000	-	-	\$835,000
	Personal Services (Vacancy Savings)	(\$250,000)	-	(\$250,000)	-	-	(\$250,000)
Public Works Department							
	Clean-Up Actions						
	Voluntary Furlough/Reduced Work Week Program	(\$3,762)	-	(\$3,762)	-	-	(\$3,762)
Transportation Department							
	Required Technical-Rebalancing Actions						
	Personal Services (Vacancy Savings)	(\$500,000)	-	(\$500,000)	-	-	(\$500,000)
	Non-Personal/Equipment (Electrician Contractors)	-	\$500,000	\$500,000	-	-	\$500,000
Transportation Department							
	Clean-Up Actions						
	Voluntary Furlough/Reduced Work Week Program	(\$17,752)	-	(\$17,752)	-	-	(\$17,752)
	<b>DEPARTMENTAL EXPENSES TOTAL</b>	<b>\$1,300,305</b>	<b>\$2,062,738</b>	<b>\$3,363,043</b>	<b>\$470,567</b>	<b>-</b>	<b>\$2,892,476</b>
<b>CITY-WIDE EXPENSES</b>							
	Required Technical-Rebalancing Actions						
	Sanitary Sewer Fees	-	\$60,235	\$60,235	-	-	\$60,235
	Elections and Ballot Measures	-	\$294,040	\$294,040	-	-	\$294,040
	Storm Fees	-	(\$36,500)	(\$36,500)	-	-	(\$36,500)
	Insurance Premiums	-	\$13,700	\$13,700	-	-	\$13,700
	Police Officers' Professional Liability Insurance	-	\$1,300	\$1,300	-	-	\$1,300

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<b>CITY-WIDE EXPENSES</b>								
		Urban Areas Security Initiative Grant - Fire 2018/Revenue from the Federal Government (2018 UASI - HERS Training)	-	(\$16,395)	(\$16,395)	(\$51,561)	-	\$35,166
		Property Tax Administration Fee	-	\$110,000	\$110,000	-	-	\$110,000
		Banking Services/Other Revenue (Merchant Card Service Fee)	-	(\$312,000)	(\$312,000)	(\$415,000)	-	\$103,000
		Workers' Compensation Claims - Transportation	-	(\$375,000)	(\$375,000)	-	-	(\$375,000)
		Workers' Compensation Claims - Other Departments	-	\$250,000	\$250,000	-	-	\$250,000
		Workers' Compensation Claims - Public Works	-	(\$375,000)	(\$375,000)	-	-	(\$375,000)
		Bulletproof Vest Partnership 2018/Revenue from Federal Government	-	(\$1,390)	(\$1,390)	(\$72,547)	-	\$71,157
		Workers' Compensation Claims - Fire	-	\$500,000	\$500,000	-	-	\$500,000
Grants-Reimbursements-Fees		T-Mobile Macro Site Process Reimbursement/Other Revenue	-	\$250,000	\$250,000	\$250,000	-	-
		Library Grants/Revenue from State of California (First 5 Santa Clara County-Family, Friend, and Neighbor)	-	\$98,000	\$98,000	\$98,000	-	-
		Library Grants/Revenue from State of California (LSTA Wee Read)	-	\$20,000	\$20,000	\$20,000	-	-
		Sourcewise Grant for Recreation and Connectivity Project/Other Revenue	\$12,636	\$27,925	\$40,561	\$40,561	-	-
		Sidewalk Repairs/Other Revenue	-	\$100,000	\$100,000	\$100,000	-	-

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<b>CITY-WIDE EXPENSES</b>							
	CalVIP Trauma to Triumph at Regional Medical Center Grant/Revenue from State of California	-	\$157,585	\$157,585	\$157,585	-	-
	CalOES Trauma to Triumph at Santa Clara Valley Medical Center Program 2020-2021/Revenue from State of California	-	\$91,000	\$91,000	\$91,000	-	-
	T-Mobile Macro Site Permitting/Other Revenue	-	\$750,000	\$750,000	\$750,000	-	-
	Bulletproof Vest Partnership 2020/Revenue from Federal Government	-	\$94,210	\$94,210	\$47,105	-	\$47,105
Clean-Up Actions	Tech Adjust: Mobile Data Computer Replacements (Reallocation to Police Department's Non-Personal/Equipment)	-	(\$3,163,000)	(\$3,163,000)	-	-	(\$3,163,000)
	<b>CITY-WIDE EXPENSES TOTAL</b>	<b>\$12,636</b>	<b>(\$1,461,290)</b>	<b>(\$1,448,654)</b>	<b>\$1,015,143</b>	<b>-</b>	<b>(\$2,463,797)</b>
<b>CAPITAL PROJECT EXPENSES</b>							
Grants-Reimbursements-Fees	Ice Centre Expansion Project/Transfers and Reimbursements	-	\$1,430,000	\$1,430,000	\$1,570,000	-	(\$140,000)
	<b>CAPITAL PROJECT EXPENSES TOTAL</b>	<b>-</b>	<b>\$1,430,000</b>	<b>\$1,430,000</b>	<b>\$1,570,000</b>	<b>-</b>	<b>(\$140,000)</b>
<b>EARMARKED RESERVES</b>							
Required Technical-Rebalancing Actions	Salaries and Benefits Reserve	-	(\$4,322,324)	(\$4,322,324)	-	-	(\$4,322,324)

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<b>EARMARKED RESERVES</b>						
	Measure E - 45% Extremely Low Income Reserve	-	\$4,500,000	\$4,500,000	-	- \$4,500,000
	Measure E - 35% Low Income Reserve	-	\$3,500,000	\$3,500,000	-	- \$3,500,000
	Measure E - 10% Moderate Income Reserve	-	\$1,000,000	\$1,000,000	-	- \$1,000,000
	Google Parking Lots Option Payment Reserve/Other Revenue (ABC Parking Lots)	-	\$1,100,000	\$1,100,000	\$1,100,000	- -
	Measure E - 10% Homelessness Prevention Reserve	-	\$1,000,000	\$1,000,000	-	- \$1,000,000
Clean-Up Actions	Salaries and Benefits Reserve (Salary and Benefits Program)	-	(\$2,575,903)	(\$2,575,903)	-	- (\$2,575,903)
	Salaries and Benefits Reserve (Voluntary Furlough/Reduced Work Week Program)	-	\$144,661	\$144,661	-	- \$144,661
<b>EARMARKED RESERVES TOTAL</b>						
		-	<b>\$4,346,434</b>	<b>\$4,346,434</b>	<b>\$1,100,000</b>	- <b>\$3,246,434</b>
<b>TRANSFERS</b>						
Required Technical-Rebalancing Actions	Transfer to the Municipal Golf Course Fund	-	(\$1,000,000)	(\$1,000,000)	-	- (\$1,000,000)
<b>TRANSFERS TOTAL</b>						
		-	<b>(\$1,000,000)</b>	<b>(\$1,000,000)</b>	-	- <b>(\$1,000,000)</b>
<b>REVENUE ADJUSTMENTS</b>						
Required Technical-Rebalancing Actions	Transient Occupancy Tax	-	-	-	(\$3,500,000)	- \$3,500,000
	Revenue from Federal Government (UASI Grant Revenue 2020)	-	-	-	\$320,355	- (\$320,355)
	Real Property Transfer Tax (Measure E)	-	-	-	\$10,000,000	- (\$10,000,000)



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<b>REVENUE ADJUSTMENTS</b>						
Sales Tax	-	-	-	\$20,000,000	-	(\$20,000,000)
Property Tax	-	-	-	(\$9,000,000)	-	\$9,000,000
Fees, Rates, and Charges (Parks, Recreation and Neighborhood Services Fees)	-	-	-	(\$17,000,000)	-	\$17,000,000
Other Revenue (Sale of Fixed Wing Aircraft)	-	-	-	\$183,975	-	(\$183,975)
Transfers and Reimbursements (Transfer from Small Cell Permitting Fee Program Fund)	-	-	-	(\$707,632)	-	\$707,632
Transfers and Reimbursements (Construction and Conveyance Tax Funds for Operating and Maintenance Exp)	-	-	-	\$978,000	-	(\$978,000)
Revenue from Local Agencies (VTA Bus Shelter Revenue)	-	-	-	\$260,415	-	(\$260,415)
Transfers and Reimbursements (Transfer from the Self-Insured Medical Fund)	-	-	-	\$1,000,000	-	(\$1,000,000)
<b>REVENUE ADJUSTMENTS TOTAL</b>	-	-	-	<b>\$2,535,113</b>	-	<b>(\$2,535,113)</b>
<b>TOTAL GENERAL FUND</b>	<b>\$1,312,941</b>	<b>\$5,377,882</b>	<b>\$6,690,823</b>	<b>\$6,690,823</b>	-	-