



# Memorandum

## WORKPLAN CONTENTS

**NEIGHBORHOOD SERVICES AND EDUCATION  
COMMITTEE WORK PLAN  
January 2021 - June 2021**

**COMMITTEE MEMBERS:**

SYLVIA ARENAS, CHAIR  
MAGDALENA CARRASCO, VICE-CHAIR  
MAYA ESPARZA, MEMBER  
DAVID COHEN, MEMBER  
SERGIO JIMENEZ, MEMBER

**STAFF:**

ANGEL RIOS, JR., CITY MANAGER'S OFFICE  
KARIN MURABITO, CITY ATTORNEY'S OFFICE  
PAUL PEREIRA, MAYOR'S OFFICE  
TONI TABER, CITY CLERK

**MISSION STATEMENT:**

To serve and strengthen community by providing access to lifelong learning opportunities to enjoy life, ensuring a diverse range of housing opportunities, and preserving healthy neighborhoods.

**JANUARY THROUGH JUNE 2021 WORK PLAN ITEMS:**

**JANUARY 14, 2021 – MEETING CANCELLED**

**FEBRUARY 11, 2021**

**1. Fair Housing Assessment Report. (Housing)**

**Purpose:** Provide a report and provide input on the draft Assessment of Fair Housing.  
[Deferred to May]

**2. FY 2020-21 Annual Action Plan Funding Priorities Report. (Housing)**

**Purpose:** Provide a report on the FY 2020-21 Annual Action Plan Funding priorities.  
[DROP – 1/27/21 Rules and Open Government]

3. **Sustainable Park Maintenance Report.** (Parks, Recreation and Neighborhood Services)  
**Purpose:** Provide a report on city-wide sustainable park maintenance, including current service levels and areas of improvement.
4. **Homelessness Annual Report.** (Housing)  
**Purpose:** Provide the annual report on homelessness for 2019-2020.

### **MARCH 11, 2021**

1. **Office of Immigrant Affairs Activities and Welcoming San Jose Plan 2021-2024 Report.** (City Manager's Office – Office of Racial Equity)  
**Purpose:** Provide a report on the Office of Immigrant Affairs Activities and Welcoming San Jose Plan 2021-2024.  
[Deferred to April per Committee]
2. **Digital Inclusion Efforts Report.** (Library)  
**Purpose:** Provide a report on the City's efforts to advance inclusion through the EOC Digital Inclusion Branch, status of the Digital Inclusion Fund, and the implementation of the Digital Inclusion Quality Standards.
3. **2019-2020 Annual Community Impact Report.** (Parks, Recreation and Neighborhood Services)  
**Purpose:** Provide the annual Community Impact Report for Parks, Recreation and Neighborhood Services for 2019-2020.
4. **2019-2020 Project Hope Annual Report and 2020-2021 Project Hope Expansion Status Update.** (Park, Recreation and Neighborhood Services)  
**Purpose:** Provide the 2019-2020 Project Hope Annual Report and a status update on the expansion of Project Hope into additional neighborhoods in 2020-2021.
5. **Youth Intervention /San Jose BEST Status Report.** (Parks, Recreation and Neighborhood Services)  
**Purpose:** Provide a status report on the Youth Intervention and San José BEST programs.
6. **Citywide Residential Anti-Displacement Strategy Recommendations Status Report.** (Housing)  
**Purpose:** Provide a status report on the top three recommendations of the Citywide Residential Anti-Displacement Strategy.

**APRIL 8, 2021**

- 1. Public Life Annual Report.** (City Manager's Office/Office of Cultural Affairs/Parks, Recreation and Neighborhood Services)  
**Purpose:** Provide an annual report on citywide efforts to activate and improve public life in San José.  
[Deferred to May]
- 2. Food Insecurity Among Youth, Families, and Seniors Report.** (EOC Food Branch)  
**Purpose:** Provide a verbal report regarding hunger in San José and an overview of City programs and partnerships addressing food insecurity among youth, families, and seniors.
- 3. Education & Digital Literacy Strategy Annual Report.** (Library)  
**Purpose:** Provide an annual report of the implementation of the Education & Digital Literacy Strategy, including the implementation of Quality Standards, relationships with schools and school districts, and the evolution of City programs.
- 4. Youth Programming, Scholarships and Fee Activity Funding Report.** (Parks, Recreation and Neighborhood Services)  
**Purpose:** Provide a report on Parks, Recreation, and Neighborhood Services youth programming, access, funding, challenges, and progress.
- 5. Office of Immigrant Affairs Activities and Welcoming San Jose Plan 2021-2024 Report.** (City Manager's Office – Office of Racial Equity)  
**Purpose:** Provide a report on the Office of Immigrant Affairs Activities and Welcoming San Jose Plan 2021-2024.  
[Deferred from March per Committee]
- 6. City Council Policy Priority #18: Smoke Free Housing Status Report.** (Planning, Building and Code Enforcement)  
**Purpose:** Provide a status report on the progress of City Council Policy Priority #18: Smoke Free Housing and obtain feedback.  
[ADD - 3/17/2021 Rules and Open Government]

**MAY 20, 2021 (9:00 a.m.) SPECIAL MEETING DATE/TIME**

- 1. Rent Stabilization Program Strategic Plan Report.** (Housing)  
**Purpose:** Provide a report on the Rent Stabilization Program Strategic Plan outlining goals and objectives for the program over the coming years.

- 2. Neighborhoods Commission Structure and Process Improvements Status Report.** (Parks, Recreation and Neighborhood Services)  
**Purpose:** Provide a status report on the Neighborhoods Commission and review recommended structural and process improvements to strengthen the Commission's work as it relates to neighborhood issues.
- 3. Summer Program Preview Report.** (Parks, Recreation and Neighborhood Services/Library/Housing/City Manager - Economic Development)  
**Purpose:** Provide a report on summer 2021 programming for San José residents, with a focus on opportunities for children and youth during the school break.
- 4. Youth Commission Report.** (Parks, Recreation and Neighborhood Services)  
**Purpose:** Provide a report on the Youth Commission's activities and collaboration with the Youth Advisory Councils.
- 5. Police Athletic League (PAL) Status Report.** (Parks, Recreation and Neighborhood Services/Police)  
**Purpose:** Provide a verbal status report on work to assess and implement alternative operational models for PAL programming and facilities.
- 6. Fair Housing Assessment Report.** (Housing)  
**Purpose:** Provide a report and provide input on the draft Assessment of Fair Housing.  
[Deferred from February]
- 7. Public Life Annual Report.** (City Manager's Office/Office of Cultural Affairs/Parks, Recreation and Neighborhood Services)  
**Purpose:** Provide an annual report on citywide efforts to activate and improve public life in San José.  
[Deferred from April]

## **JUNE 10, 2021**

- 1. Responsible Landlord Engagement Initiative and Blighted Properties Report.** (Housing)  
**Purpose:** Provide a report on the assessment and options with Responsible Landlord Engagement Initiative to continue neighborhood improvements by resolving problem properties afflicted with blight, disrepair, persistent code violations, and criminal activity.
- 2. Therapeutic Programs and Services Report.** (Parks, Recreation and Neighborhood Services)  
**Purpose:** Provide a report on Citywide therapeutic programs and services.