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MEETING MINUTES  
February 11, 2021  
7:00 PM

**I. Call to Order & Orders of the Day**  
**Roll Call**

PRESENT: Ben Foster, Ruth Merino, Richard Zahner, Anthony Strawa, Gerald Gottheil.

ABSENT: Daniel Zazueta

STAFF: Assistant Director Zachary Struyk, Public Information Manager Kate Ziemba, Frontier Energy Consultant Chris Bradt, ICF Consultant Bob Dibella, and Interim Commission Secretary Elise Doan

**Call to Order & Orders of the Day**

Chair Foster convened the Clean Energy Community Advisory Commission at 7:07 p.m. via Zoom, once the Commission had enough members for a quorum.

**II. Public Record**  
None on file.

**III. Public Comment**  
Blair Beekman, Adrian Rafizadeh, Ying Wu

**IV. Consent Calendar**  
Approve the minutes for the Regular Meeting of January 14, 2021.

Document Filed: January 14, 2021 meeting minutes.

Action: Upon motion by Commissioner Merino and seconded by Commissioner Gottheil and carried, the minutes were unanimously approved. (5-0-0)

**V. Reports and Information Only**  
A. Chair Ben Foster

B. Assistant Director Struyk gave a department update to the commission. Commissioners asked questions and discussion ensued.

**VI. New Business**

A. Received briefing and gave comment on staff recommendation to apply to administer California Public Utility Commission Energy Efficiency programs. Commissioners asked questions and discussion ensued.

Action: Commissioners agreed to bring forth language (page 3) to City Council  
Upon motion by Commissioner Merino and seconded by Commissioner Gottheil, the language was approved (4-0-1)

B. Received briefing on building electrification market trends and available technology, presented by a representative from ICF consulting. Commissioners asked questions and discussion ensued.

C. Received update on State bills and/or California Public Utility Commission topics.

**VII. Old Business**

There was no old business.

**VIII. Meeting Schedule and Agenda Items**

The next regular meetings will be March 11, 2021 at 7:00 pm.

*Potential agenda items for next meeting:*

- *Receive briefing and give comment on option of City providing full electrical service to Downtown West project*
- *Receive briefing on budget, margin, surplus, and reserves that are expected for SJCE as part of the 2021/2022 fiscal year*

**IX. Adjournment**

Chair Foster adjourned the meeting at approximately 9:23 p.m.

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BEN FOSTER, CHAIR

ATTEST:  
CLEAN ENERGY COMMUNITY ADVISORY SECRETARY

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ELISE DOAN, INTERIM COMMISSION SECRETARY

### **CECAC Language Submitted to City Council**

The Clean Energy Community Advisory Commission (CECAC) voted at its meeting on February 11, 2021 to support the staff recommendation. Although the CECAC identified many challenges for Community Energy Department (CED) staff to consider and overcome in the Elect to Administer (ETA) energy efficiency program design and implementation, the CECAC agreed that the program's financial benefits to the community, greenhouse gas reduction potential, and the opportunity it provides to SJCE to deepen community engagement merit pursuing the application to be an ETA energy efficiency program administrator. The CECAC requests quarterly updates on program progress.