

**CITY PROPOSAL – CITY PAID UNION RELEASE TIME CODE**

City Proposed Language:

6.3 Release Time

6.3.1 Release time from regular City duties shall be provided to designated Union representatives in accordance with the following provisions.

6.3.2 Designated Union Representatives. The following designated Union Representatives shall be eligible for release time to attend meetings as listed in this Article.

6.3.2.1 Union President. The Union President or one (1) designated representative except where noted below, up to two (2) designated representatives shall be granted release time from regular City duties to attend the following meetings:

- To attend Civil Service Commission meetings when matters affecting the Union are considered.
- To attend City Council meetings when matters affecting the Union are considered.
- To attend Federated Retirement Board meetings.
- To attend administrative grievance meetings when used to facilitate settling of administrative grievances.
- To attend Benefit Review Forum meetings (up to two (2) designated representatives.)
- To attend meetings scheduled by Administration when attendance is requested.
- To attend other meetings and trainings approved by the Director of Employee Relations, or designee.

6.3.2.2 The designated representative may be the Union President or another designated representative for functions allowing for one (1) representative to attend,

and may be the Union President and one (1) additional representative or two (2) designated representatives for meeting allowing for up to two (2) attendees.

6.3.3 City Paid Union Release Time: The designated bargaining unit representative(s) shall use the City Paid Union Release Time (URT) payroll code for any paid time off eligible for release time from regular City duties to attend authorized meetings. Upon request by the City, the bargaining unit representative(s) shall provide the City with a general explanation of the business conducted when the URT code is used.