

**HOUSING & COMMUNITY DEVELOPMENT COMMISSION**

**MEETING ACTION MINUTES**

**August 27, 2020**

**MEMBERS PRESENT (10):**

Andrea Wheeler	Chair (D6)
Alex Shoor	Vice Chair (D2)
Barry Del Buono	Commissioner (D3)
Ruben Navarro	Commissioner (D5)
Victoria Partida	Commissioner (D7)
Julie Quinn	Commissioner (D9)
Roberta Moore	Commissioner (D10)
Ryan Jasinsky	Commissioner (ML) - <i>Arrived at 5:30 PM</i>
Martha O'Connell	Commissioner (MR)
Nhi Duong	Commissioner (Mayor) - <i>Arrived at 5:32 PM</i>

**MEMBERS ABSENT:**

District 1 – VACANT	Commissioner (D1)
District 8 – VACANT	Commissioner (D8)
Shavell Crawford	Commissioner (D4)

**STAFF PRESENT:**

Kristen Clements	Housing Department
Ragan Henninger	Housing Department
Viviane Nguyen	Housing Department
Fred Tran	Housing Department

**(I) Call to Order & Orders of the Day**

A. Review logistics for Zoom meetings

**Chair Wheeler called the meeting to order at 5:00 p.m.**

**(II) Introductions** – Commissioners and staff introduced themselves.

**(III) Announcements**

**(IV) Overview of Housing Department Priorities for 2020-21 (K. Clements, Housing)**

**Ms. Ragan Henninger provided an overview of the Housing Department's roadmap priorities for FY 2020-21.**

**(V) Overview of Housing & Community Development Commission Functions, Powers and Duties (K. Clements, Housing)**

**Ms. Kristen Clements provided an overview of the HCDC's functions, powers, and duties under San Jose's Municipal Code.**

**Housing & Community Development Commission  
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**(VI) Housing & Community Development Commission Draft 2019-20 Accomplishments  
(K. Clements, Housing)**

ACTION: Recommend to direct Housing staff to revise draft 2019-20 HCDC Accomplishments per Commissioners' comments for final approval at September 10, 2020 regular meeting.

**Commissioner Quinn made the motion to direct Housing staff to revise draft FY 2019-20 HCDC Accomplishments per Commissioners' comments for final approval at the September 10, 2020, regular meeting, with a second by Commissioner O'Connell. The motion passed 10-0.**

**Yes: Wheeler, Shoor, Del Buono, Partida, Navarro, Quinn, O'Connell, Moore, Duong, Jasinsky (10)  
No: None (0)**

**(VII) Review and Commissioner Input on Preliminary Draft HCDC 2020-21 Workplan  
(K. Clements, Housing)**

ACTION: Recommend to direct Housing staff to revise 2020-21 HCDC Workplan per Commissions' comments for final approval at September 10, 2020 regular meeting.

**Commissioner Del Buono made the motion to direct Housing staff to revise the FY 2020-21 HCDC Workplan per Commissions' comments for final approval at the September 10, 2020, regular meeting, with a second by Commissioner Navarro. Motion passed 9-0-1.**

**Yes: Wheeler, Shoor, Del Buono, Partida, Navarro, Quinn, O'Connell, Duong, Jasinsky (9)  
No: None (0)  
Abstain: Moore**

**(VIII) Open Forum**

*Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Commission.*

**(IX) Meeting Schedule**

The next Commission meeting is scheduled to be held on **Thursday, September 10, 2020, at 5:45 p.m.** online.

**(X) Adjournment**

**Chair Wheeler adjourned the meeting at 6:29 p.m.**