



# Memorandum

## WORK PLAN CONTENTS

**TRANSPORTATION AND ENVIRONMENT  
COMMITTEE WORK PLAN  
August 2021 - June 2022**

**COMMITTEE MEMBERS:**

DEV DAVIS, CHAIR  
DAVID COHEN, VICE-CHAIR  
MAYA ESPARZA, MEMBER  
RAUL PERALEZ, MEMBER  
PAM FOLEY, MEMBER

**STAFF:**

LEE WILCOX, CITY MANAGER'S OFFICE  
COLLEEN WINCHESTER, CITY ATTORNEY'S OFFICE  
SCOTT GREEN, MAYOR'S OFFICE  
YASMIN GARCIA, CITY CLERK'S OFFICE

**MISSION STATEMENT:**

To provide the community with safe, secure, and efficient surface and air transportation systems that support San José's livability and economic vitality and to provide environmental leadership through policy development, program design and reliable utility services and infrastructure.

***AUGUST THROUGH DECEMBER 2021 WORK PLAN ITEMS:***

**AUGUST 2, 2021 – MEETING CANCELLED**

**AUGUST 30, 2021 – SPECIAL MEETING DATE**

- 1. Airport Commission Annual Report and Work Plan. (Consent Calendar) (Airport)**  
**Purpose:** Provide the Airport Commission Annual Report for Fiscal Year 2020-2021 and approve the Airport Commission Work Plan for 2021-2022 to comply with the City Municipal Code pertaining to Boards and Commissions, detailing the status of the City's backlog of capital infrastructure repair, maintenance and replacement needs.
- 2. City Roadmap: Regional Transportation Activities Quarterly Report. (Transportation)**  
**Purpose:** Provide a verbal quarterly report on regional transportation funding, programs, and projects of interest to the City of San José involving regional, state, and federal agencies such as the Santa Clara Valley Transportation Authority (VTA), Bay Area Rapid Transit (BART), Caltrain, the Metropolitan Transportation Commission, California High Speed Rail Authority, and the State Department of Transportation (Caltrans), as part of the approved City Roadmap for 2021-2022.

**3. City Roadmap: Lowering PG&E Above Market Costs for Clean Energy.** (Community Energy)

**Purpose:** Provide a status report on Lowering PG&E Above Market Costs for Clean Energy as part of the approved City Roadmap for 2021-2022.

**OCTOBER 4, 2021**

**1. Downtown Parking Board Annual Report and Work Plan. (Consent Calendar)**  
(Transportation)

**Purpose:** Provide the Downtown Parking 2020-2021 Annual Report and 2021-2022 Work Plan.

**2. Clean Energy Community Advisory Commission Annual Report and Work Plan. (Consent Calendar)** (Community Energy)

**Purpose:** Provide the Clean Energy Community Advisory Commission 2020-2021 Annual Report and 2021-2022 Work Plan.

**3. City Roadmap: San José-Santa Clara Regional Wastewater Facility Capital Improvement Program Semi-Annual Report.** (Environmental Services/Public Works)

**Purpose:** Provide a semi-annual report on the San José-Santa Clara Regional Wastewater Facility Capital Improvement Program for the first half of 2021 as part of the approved City Roadmap for 2021-2022.

**4. Labor Policies and Community Benefits Best Practices for Long-Term Renewable Energy Contracts Report.** (Community Energy)

**Purpose:** Provide a report on labor policies and community benefits best practices for long-term renewable energy contracts.

**5. Draft Community Forestry Management Plan Report.** (Transportation)

**Purpose:** Provide a report on a draft Community Forestry Management Plan to establish City standards and practices that will help create and maintain a thriving community forest aiding in a healthy and sustainable community for residents and businesses

**NOVEMBER 1, 2021**

**1. California Environmental Quality Act (CEQA) Mitigation Monitoring and Reporting Program Semi-Annual Status Report. (Consent Calendar)** (Planning, Building and Code Enforcement)

**Purpose:** Provide a semi-annual status report on the California Environmental Quality Act (CEQA) Mitigation Monitoring and Reporting Program for the period of 2020-2021 to October 2021.

**2. Municipal Regional Stormwater National Pollutant Discharge Elimination System (NPDES) Permit Semi-Annual Report.** (Environmental Services)

**Purpose:** Provide a semi-annual report on the new Municipal Regional Stormwater National Pollutant Discharge Elimination System (NPDES) Permit.

3. **Municipal Water Billing and Customer Service Audit Report.** (City Auditor)  
**Purpose:** Provide a report on the Municipal Water Billing and Customer Service Audit.
4. **City Roadmap: Vision Zero Traffic Safety Status Report.** (Transportation)  
**Purpose:** Provide a status report on Vision Zero Traffic Safety as part of the approved City Roadmap for 2021-2022.
5. **City Roadmap: Climate Smart San José Plan Semi-Annual Report.** (Environmental Services)  
**Purpose:** Provide a semi-annual report on the Climate Smart San José Plan, including the Climate Smart American Cities Climate Challenge, as part of the approved City Roadmap for 2021-2022.
6. **Residential Garbage and Recycling Rates Report.** (Environmental Services)  
**Purpose:** Provide a report on Residential Garbage and Recycling rates.

#### **DECEMBER 6, 2021**

1. **City Roadmap: Regional Transportation Activities Quarterly Report.** (Transportation)  
**Purpose:** Provide a verbal quarterly report on regional transportation funding, programs, and projects of interest to the City of San José involving regional, state, and federal agencies such as the Santa Clara Valley Transportation Authority (VTA), Bay Area Rapid Transit (BART), Caltrain, the Metropolitan Transportation Commission, California High Speed Rail Authority, and the State Department of Transportation (Caltrans), as part of the approved City Roadmap for 2021-2022.
2. **Major Local Transportation Planning Report.** (Transportation)  
**Purpose:** Provide a report on major local transportation planning efforts being implemented in San José, including an update on the multi-jurisdictional vision, planning, and transit project development along the Stevens Creek Corridor and on the Access & Mobility Plan.
3. **Storm Sewer and Sanitary Sewer Annual Reports.** (Public Works)  
**Purpose:** Provide a report on the Storm Sewer and Sanitary Sewer Annual Reports for 2020-2021, including investments, activities, and capital improvements to the City's Storm Sewer and Sanitary Sewer collection systems.
4. **San José Clean Energy Business Operations Status Report.** (Community Energy)  
**Purpose:** Provide a status report on San José Clean Energy business operations, including updated forecasts for program and power costs, the Power Charge Indifference Adjustment, borrowing, and loan repayments.

***DRAFT JANUARY THROUGH JUNE 2022 WORK PLAN ITEMS:***

**JANUARY 3, 2022 - MEETING CANCELLED**

**FEBRUARY 7, 2022**

1. **Solid Waste Program and Recycle Right Public Outreach Program Status Report.** (Environmental Services)  
**Purpose:** Provide a status report on the Solid Waste Program, including residential and commercial recycling and solid waste collection programs and the local state of recycling, and the Recycle Right Public Outreach Program.
2. **Potential Microgrids at Critical Facilities Evaluation Status Report.** (Public Works)  
**Purpose:** Provide a status report on the evaluation of potential microgrids at critical facilities.
3. **City Street Sweeping Conditions Status Report.** (Transportation)  
**Purpose:** Provide a status report on City street sweeping conditions.

**MARCH 7, 2022**

1. **City Roadmap: Regional Transportation Activities Quarterly Report.** (Transportation)  
**Purpose:** Provide a verbal quarterly report on regional transportation funding, programs, and projects of interest to the City of San José involving regional, state, and federal agencies such as the Santa Clara Valley Transportation Authority (VTA), Bay Area Rapid Transit (BART), Caltrain, the Metropolitan Transportation Commission, California High Speed Rail Authority, and the State Department of Transportation (Caltrans), as part of the approved City Roadmap for 2021-2022.
2. **Citywide Pavement Conditions, Funding, and Maintenance Program Delivery Strategy Report.** (Transportation)  
**Purpose:** Provide a report on Citywide pavement conditions, funding, and the maintenance program delivery strategy.
3. **City Roadmap: Electrical Service for Major Developments Status Report** (Community Energy)  
**Purpose:** Provide a status report on Electrical Service for Major Developments as part of the City Roadmap for 2021-2022.

**APRIL 4, 2022**

1. **City's Deferred Maintenance and Infrastructure Backlog Status Report.** (Public Works)  
**Purpose:** Provide a status report on the City's Deferred Maintenance and Infrastructure Backlog.
2. **Bike Plan 2025 and Trail Network Annual Report.** (Transportation)  
**Purpose:** Provide an annual report on Bike Plan 2025 and the trail network.
3. **City Roadmap: San José-Santa Clara Regional Wastewater Facility Capital Improvement Program Semi-Annual Report.** (Environmental Services/Public Works)  
**Purpose:** Provide a semi-annual status report on the San José-Santa Clara Regional Wastewater Facility Capital Improvement Program for the second half of 2021 as part of the approved City Roadmap for 2021-2022.
4. **San José Clean Energy Programs Roadmap Status Report.** (Community Energy)  
**Purpose:** Provide a status report on the San José Clean Energy Programs Roadmap.
5. **City Roadmap 2021-2022 Initiative: Climate Smart San José Plan Semi-Annual Report.** (Environmental Services)  
**Purpose:** Provide a semi-annual report on the Climate Smart San José Plan, including the Climate Smart American Cities Climate Challenge, as part of the approved City Roadmap for 2021-2022.

**MAY 2, 2022**

1. **California Environmental Quality Act (CEQA) Mitigation Monitoring and Reporting Program Semi-Annual Status Report. (Consent Calendar)** (Planning, Building and Code Enforcement)  
**Purpose:** Provide a semi-annual status report on the City of San José's California Environmental Quality Act (CEQA) Mitigation Monitoring and Reporting Program for the period of October 2021 to March 2022.
2. **City Roadmap: Vision Zero Traffic Safety Status Report.** (Transportation)  
**Purpose:** Provide a status report on Vision Zero Traffic Safety as part of the approved City Roadmap for 2021-2022.
3. **Future Wastewater Discharge Regulations and Potential Impacts on San José-Santa Clara Regional Wastewater Facility Capital Projects Report.** (Environmental Services)  
**Purpose:** Provide a report on future wastewater discharge regulations and their potential impacts on San José-Santa Clara Regional Wastewater Facility Capital Projects.
4. **City-Generated Tow Services Delivery Model Status Report.** (Planning, Building and Code Enforcement/Police)  
**Purpose:** Provide a status report of the City-Generated Tow Services Delivery Model.

**JUNE 6, 2022**

1. **City Roadmap: Regional Transportation Activities Quarterly Report.** (Transportation)  
**Purpose:** Provide a verbal quarterly report on regional transportation funding, programs, and projects of interest to the City of San José involving regional, state, and federal agencies such as the Santa Clara Valley Transportation Authority (VTA), Bay Area Rapid Transit (BART), Caltrain, the Metropolitan Transportation Commission, California High Speed Rail Authority, and the State Department of Transportation (Caltrans), as part of the approved City Roadmap for 2021-2022.
  
2. **Major Local Transportation Planning Report.** (Transportation)  
**Purpose:** Provide a report on major local transportation planning efforts being implemented in San José, including an update on the multi-jurisdictional vision, planning, and transit project development along the Stevens Creek Corridor.
  
3. **Municipal Regional Stormwater National Pollutant Discharge Elimination System (NPDES) Permit Semi-Annual Report.** (Environmental Services)  
**Purpose:** Provide a semi-annual report on the new Municipal Regional Stormwater National Pollutant Discharge Elimination System (NPDES) Permit.