



Parks, Recreation and  
Neighborhood Services

## City of San José Parks and Recreation Commission

District 1 - Daphna Woolfe  
District 3 - Lawrence Ames  
District 5 - Daisy Barocio  
District 7 - Giavanna Vega  
District 9 - Min Janny Choy  
Citywide - Jose Villarreal

Andre Morrow - District 2  
Kelly Snider - District 4  
Art Maurice - District 6  
Vacant - District 8  
Rich Giammona - District 10

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### MEETING AGENDA August 11, 2021

5:30 p.m.

[Zoom Webinar](#)

- I. Call to Order & Orders of the Day**
- II. Announcements and Welcoming of Commissioners**
  - A. Council Liaison, Councilmember Matt Mahan
  - B. Jon Cicirelli, Director, PRNS
- III. Public Comment** *(Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission.) –*
- IV. Consent Calendar** *(The consent calendar items are considered to be routine and will be adopted by one motion. There will be no separate discussion of these items unless a request is made by a member of the Parks Commission, staff, or public to have an item removed from the consent calendar and considered separately.)*
  - A. Approve the [June 2, 2021 Minutes](#)
  - B. Approve the [June 2, 2021 Attendance Report](#)
  - C. Receive and File Correspondence to Commission
- V. Icebreaker;** Janine Bray, Recording Secretary/Interim Staff Specialist PRNS (15 minutes)
- VI. How a Commission Works**
  - A. Brown Act, Muni Code, City Council & City Policies; Teresa Meyer-Calvert, Interim Senior Analyst, PRNS (15 minutes)
  - B. Roles and Responsibilities; Teresa Meyer-Calvert, Interim Senior Analyst, PRNS (10 minutes)

- VII. **PRNS Background and Operational Information**
- A. Who We Are and What We Do; PRNS Executive Team (30 minutes)
  - B. COVID Response and Recovery; PRNS Executive Team (15 minutes)
  - C. [Parks Fee Program](#); Nicolle Burnham, Deputy Director, PRNS (15 mins)
- VIII. [Developing a Workplan](#); PRNS Executive Team (45 minutes)
- IX. **Election of Officers**; Teresa Meyer-Calvert, Interim Senior Analyst, PRNS
- X. **Closing Remarks**; Jon Cicirelli, Director, PRNS
- XI. **Adjournment**

*The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.*

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at <http://www.sanjoseca.gov/prc>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk, 200 East Santa Clara Street, 14<sup>th</sup> Floor, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

On occasion the Commission may consider agenda items out of order.

The Parks and Recreation Commission meets every first Wednesday of the month at 5:30 p.m. and, with special meetings as necessary. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

**To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please email: [janine.bray@sanjoseca.gov](mailto:janine.bray@sanjoseca.gov) as soon as possible, but at least three business days before the meeting. Please direct correspondence and questions to:**

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