




CITY COUNCIL ACTION REQUEST

Department(s): Housing	CEQA: Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment.	Coordination: City Attorney's Office, City Manager's Budget Office	Dept. Approval: /s/ Jacky Morales-Ferrand
Council District(s): Citywide			CMO Approval:  8/4/2021

SUBJECT: LEASE AGREEMENT WITH FRANKLIN MCKINLEY SCHOOL DISTRICT TO ESTABLISH AN EVICTION PREVENTION HELP CENTER

RECOMMENDATION:

Adopt a resolution ratifying a lease agreement with Franklin McKinley School District, in an amount not to exceed \$20,000 through July 30, 2022, to establish an eviction prevention help center assisting low-income San José residents with obtaining assistance for rental and utility relief, legal services and other social service referrals.

BASIS FOR RECOMMENDATION:

The City of San José has transitioned from Emergency Response to the beginning of Community and Economic Recovery, integrating recovery efforts into City departments spanning 18 City Roadmap initiatives. The Housing Department leads the Housing Stabilization roadmap item, which includes the work stream for the establishment of the Eviction Prevention Help Center.

The Eviction Prevention Help Center will aid tenants and landlords in the neighborhoods most impacted by the coronavirus to access recovery assistance such as rent relief, utility relief, legal services, and other social service referrals. The Center's services can be accessed in the following ways; 1) virtually on the City's website, 2) City Hall first floor, 3) Franklin McKinley School District Offices and 4) pop-up locations throughout the City, with concentrations in neighborhoods and zip codes most impacted by COVID-19.

The primary office for the Eviction Prevention Help Center is located in a portion of the Franklin McKinley School District offices. Under the powers provided to the City Manager under the proclamation of local emergency due to COVID-19, the City Manager signed a lease agreement with Franklin McKinley School District to lease 1,000 square feet at their District Offices (645 Wool Creek Drive) for twelve months beginning August 1, 2021. It's anticipated the Center will open mid-August, with the exact hours of operation still in development but will include evenings and weekends.

Climate Smart San Jose: The recommendation in this memo has no effect on Climate Smart San José energy, water, or mobility goals.

Commission Recommendation/Input: No Commission recommendation related to this item.

This Council item is consistent with the City's 2021-2022 Adopted Operating Budget City Service Areas Delivery Framework.

COST AND FUNDING SOURCE:

The total cost for this agreement with Franklin McKinley School District shall not exceed \$20,000, funded from the American Rescue Plan Fund, which was approved as part of the Housing Stabilization Citywide roadmap item through the Community and Economic Recovery Budget Addenda (MBA#16).

Fund #	Appn. #	Appn. Name	Total Appn.	Amt. for Recommendation	2021-2022 Adopted Operating Budget Page*	Last Budget Action (Date, Ord. No)
402	217N	Resident Relief – Housing Stabilization	\$10,650,000	\$20,000	X-7	06/22/2021, Ord. 30621

**The Proposed Operating Budget was adopted by the City Council on June 15, 2021.*

FOR QUESTIONS CONTACT: Ragan Henninger, Deputy Director, Housing Department, at ragan.henninger@sanjoseca.gov.