



*Parks, Recreation and  
Neighborhood Services*

## **PARKS AND RECREATION COMMISSION**

---

District 1 - Daphna Woolfe, Chair  
District 3 - Lawrence Ames  
District 5 - Daisy Barocio  
District 7 - Giavanna Vega  
District 9 - Janny Choy  
Citywide - Jose Villarreal, Vice Chair

Andre Morrow - District 2  
Kelly Snider - District 4  
Art Maurice - District 6  
Vacant - District 8  
Vacant - District 10

---

# **Minutes**

**Wednesday, September 1, 2021**

**5:30 p.m.**

### **I. Call to Order & Orders of the Day**

---

- Meeting called to order at 5:30 p.m.
- Teresa Meyer-Calvert provided meeting logistics information.

### **II. Public Comment**

---

*(Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission).*

- None

### **III. Announcements**

---

- None

### **IV. Announcements of Conflict of Interest**

---

- None

### **V. Consent Calendar**

---

- A. Approve the Minutes of August 11, 2021
- B. Approve the Attendance August 11, 2021
- C. Receive and File Correspondence to Commission

Documents Filed: (1) Minutes of August 11, 2021, (2) Attendance Report for August 11, 2021

Action: Upon motion by Commissioner Ames seconded by Commissioner Morrow, the Commission minutes and attendance report were approved.  
(9-0)

## **VI. Reports**

---

### **A. Chair**

- Council District 8 and 10 have open seats. Commissioner stepped down.
- Asked Commissioners to please try to visit the parks in their districts

### **B. Director:**

1. **Nicolle Burnham**, Deputy Director, Parks, Recreation and Neighborhood Services (PRNS), reported on the following:
  - Thanked Commissioner Morrow and Council Member Jimenez for visiting the Parks Maintenance Team during lunch in August for Council District 2.
  - Happy Hollow Park and Zoo, Senior Hour on the fourth Thursday of the month on September 23 and October 28 from 9:00 – 10:00 a.m. for adults age 50+. Free entrance but must register in advance online.
  - September 15 will be the annual Trails count. Volunteers will count the trail users for the day at trails.
  - Senior Nutrition Program has delayed the return to dining in person until October or November due to the increase in the variant. PRNS will continue curbside delivery of lunch at all senior centers.
2. **Jon Cicirelli**, Director, Parks, Recreation and Neighborhood Services (PRNS), reported on the following:
  - Invited everyone to attend Viva Calle on Sunday, September 19, 2021
  - Thanked Commissioner Ames for asking about the use of recycled water at parks. PRNS has reduced regular water usage at Parks by 15%. Recycled water at parks does not have the same restrictions as regular water.
  - Invited everyone to visit Parks, and Community Centers when they reopen
  - Announced that Senior Programs will not reopen until November due to Covid increase.
  - Spoke to Vaccinations
  - Spoke to property located north of Columbus Park. The City is in a three-stage process to clean up the property and put up fencing. City is building tiny homes on the other side of 87, a project by BeautifySJ.
  - Thanked Commissioner Morrow and Council Member Jimenez for visiting the Park Maintenance team in August.

**C. Council and Commission**

**1. Council Liaison; Michele Dexter**

- Learning Circle has been installed and completed at the Guadalupe Oak Grove Park
- Announced Capital Projects. 1) Repairing turf at the Jeffry Fontana Park, 2) Incorporating land that is located near the school into Glenview Park
- Announced “Heart of Park” event on October 16, 2021 at 1:00 p.m.

**2. Commissioner Snider**

- Thanked Nicolle Burnham, Deputy Director for presenting information regarding PDO/PIO at the Spur Organization
- Announced movie event on September 15, 2021 at SOFA Pocket Park in the evening. Sponsored by Veggielution and San Jose State University. Movie title is “A Reckoning in Boston”.

**D. Staff and Organizations**

**1. Coyote Creek Flood Control and Park Integration**

Documents Filed: (1) Memo, (2) PowerPoint Presentation

Yves Zsutty, Division Manager, PRNS; Julianne O’Brien, PE, Project Manager, Valley Water; Alec Nicholas, Valley Water

Chair Woolf opened the item for public comment

Public Comments: None

Commissioner discussion ensued

Staff responded to Commissioner questions

Action: Commissioner Morrow motioned to accept the informational report on collaboration with Santa Clara Valley Water District regarding the ongoing flood control projects and the potential installation of flood related improvements within City parks; which was seconded by Commissioner Maurice. The motion carried. (9-0).

**2. Neighborhood Center Partner Program (NCPP) Update**

Documents Filed: (1) Memo, (2) PowerPoint Presentation

Hal Spagenberg, Interim Division Manager, PRNS; Pauline Khok, Recreation Supervisor, PRNS; Petra Riguro, Interim Program Manager, PRNS presented.

Chair Woolfe opened the item for public comment.

Public Comments: None

Commissioner discussion ensued

Staff responded to Commissioner questions

3. **Park Design Guidelines**

Documents Filed: (1) Memo, (2) PowerPoint Presentation

Sara Sellers, Parks Manager, PRNS; Yves Zsuttu, Division Manager, PRNS presented the item.

Chair Woolfe opened the item for public comment.

Public Comments:

- Guilianna Pendleton, Audubon Society spoke to light pollution

Commissioner discussion ensued

Staff responded to Commissioner questions

Action: Commissioner Barocio motioned to accept the progress report on Park Design Guidelines; which was seconded by Commissioner Morrow. The motion carried. (9-0).

**VII. New & Returning Business**

---

A. **Approve the June 2, 2021 Minutes**

Documents Filed: Minutes from June 2, 2021

Teresa Meyer-Calvert noted that the Commissioners voted on the minutes at the August meeting; however, a motion was not made or seconded.

Action: Commissioner Ames motioned to accept the June 2, 2021 minutes; which was seconded by Commissioner Morrow. The motion carried. (9-0)

B. **Approve the June 2, 2021 Attendance Report**

Documents Filed: Attendance Report from June 2, 2021

Teresa Meyer-Calvert noted that the Commissioners voted on the Attendance Report at the August meeting; however, a motion was not made or seconded.

Action: Commissioner Ames motioned to accept the June 2, 2021 Attendance Report; which was seconded by Commissioner Morrow. The motion carried. (9-0)

**C. 2021-22 Parks and Recreation Commission Work Plan**

Documents Filed: 2021-22 Parks and Recreation Commission Work Plan

Teresa Meyer-Calvert, Interim Senior Analyst, PRNS; presented the item.

Chair Woolfe opened the item for public comment.

Public Comments: None

Commissioner discussion ensued

Staff responded to Commissioner questions

Action: Commissioner Morrow motioned to accept 2021 - 22 Park and Recreation Commission Work Plan; which was seconded by Commissioner Maurice. The motion carried. (9-0).

**VIII. Adjournment**

---

Meeting adjourned at 8:24 p.m.

The City of San Jose is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at [http://www.sanjoseca.gov/clerk/cp\\_manual/CPM\\_0\\_15.pdf](http://www.sanjoseca.gov/clerk/cp_manual/CPM_0_15.pdf)

To request an accommodation or alternative format for City-sponsored meetings or printed materials, please call 408-793-5505 or 408-294-9337 (TTY) as soon as possible; but, at least three business days before the meeting.

For questions, please contact Parks Division at (408) 793-4186.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection in the Parks, Recreation and Neighborhood Services Department at San José City Hall, 200 E. Santa Clara Street, 9th Floor, San José, CA 95113 at the same time that the public records are distributed or made available to the legislative body.

The foregoing minutes were approved by the Parks and Recreation Commission on October 6, 2021.

\_\_\_\_\_  
Daphna Woolfe, Chair  
Parks and Recreation Commission