

CHIEF DEPUTY CITY ATTORNEY

City of San José, CA





THE CITY OF SAN JOSÉ

The City of San José plays a vital economic and cultural role anchoring the world's leading region of innovation. Encompassing 180 square miles at the southern tip of the San Francisco Bay, San José is Northern California's largest city, third largest in the State, and the 10th largest city in the nation. With more than one million residents, San José is one of the most diverse large cities in the United States. San José's transformation into a global innovation center has resulted in one of the largest concentrations of technology companies and expertise in the world, including major technology headquarters like Cisco, Adobe, Samsung, and eBay, as well as start-ups and advanced manufacturing.

San José has received accolades for its vibrant neighborhoods, healthy lifestyle, and diverse attractions from national media, including *Business Week* and *Money* magazines. The downtown area is home to high-rise residential projects, theaters, museums, and diverse entertainment attractions such as live music, live theater, cafes, restaurants, and nightclubs. Inquiring minds are served by The Tech Interactive, the San José Museum of Art, and many local galleries and venues. The City is served by fifteen (15) of the 32 public school districts in the County of Santa Clara, and over 300 private and parochial schools provide residents with a range of educational choices. Universities in and near the City include San José State University, Santa Clara University, Stanford University, and three University of California campuses.

In 2011, the City adopted Envision San José 2040, a long-term growth plan that sets forth a vision and comprehensive road map to guide the City's anticipated growth through the year 2040. The Plan proactively channels that growth in new homes and workplaces into transit-accessible, infill growth areas, and supports evolution toward a more urban landscape and lifestyle. The San José area is powered by one of the most highly educated and productive populations in the United States. More than 40% of the workforce has a bachelor's degree or higher, compared with 25% nationally. Forty percent of San José residents are foreign born, and 50% speak a language other than English at home. San José is proud of its rich cultural diversity and global connections, and the essential role the City plays in connecting residents and businesses to the nation and the world.

THE CITY GOVERNMENT

The City of San José is a full-service Charter City and operates under a Council-Manager form of government. The City Council consists of ten (10) council members elected by district and a mayor elected at large. The City Manager, who reports to the Council, and her executive team provide strategic leadership that supports the policy-making role of the Mayor and the City Council, and motivates and challenges the organization to deliver high quality services that meet the community's needs. The City actively engages with members of the community through Council-appointed boards and commissions.

In addition to providing a full range of municipal services including police and fire, San José operates an airport, a municipal water system, a regional wastewater treatment facility, some 200 neighborhood and regional parks, and a library system with 24 branches. The City also oversees convention, cultural, and hospitality facilities that include the San José McEnery Convention Center, Center for the Performing Arts, California Theater, Mexican Heritage Plaza, and the SAP Center San José – home of the National Hockey League San José Sharks.

THE DEPARTMENT

The Office of the City Attorney is committed to providing excellent legal services, consistent with the highest professional and ethical standards, with the goal of protecting and advancing the City's interests in serving the people of San José. The City Attorney's Office advocates, defends, and prosecutes on behalf of the City's interests. It provides oral and written advice on legal issues and prepares documents to implement official City actions.

The Office of the City Attorney is proud to be an equal opportunity workplace committed to equal employment opportunity regardless of race, color, ancestry, religion, sex, national origin, sexual orientation, age, citizenship, marital status, disability, gender identity or Veteran status.

Pursuant to the City's COVID-19 Mandatory Vaccination and Testing Policy, the City of San José is requiring all new hires to provide proof of COVID-19 vaccination as a condition of employment absent a documented medical and/or religious exemption.

THE POSITION DESCRIPTION

The San José City Attorney's Office seeks an experienced, well-qualified, motivated, and collaborative attorney to join the Office as a full-time supervisory Chief Deputy City Attorney. The Office addresses many interesting and challenging legal issues. The Chief Deputy is one of two Chief Deputies responsible for supervising and assisting deputy and senior deputy attorneys with transactional and general government matters, and is part of the Office management team. In addition to attorney supervisory duties, the successful candidate will negotiate and draft contracts, write legal opinions, draft resolutions, ordinances, memoranda, and correspondence; provide legal advice to the City Council, Council Committees, and the City Manager; and provide legal representation and advice for various City departments. Experience in municipal law and attorney supervision is desirable, as is familiarity with legal issues related to transportation, public works, real estate and land use, environment, public procurement, public finance, public safety, and technology. The ideal candidate should also have a working knowledge of various local, state, and federal laws and program requirements, and be familiar with equity issues and efforts.

Candidates must be licensed to practice law in California, have an ability to communicate effectively both verbally and in writing, and be able to develop and maintain productive and collaborative relationships with co-workers, City officials, and other City departments.

COMPENSATION AND BENEFITS

The current salary range for this position is \$167,663 - \$253,926 per year. Salary is commensurate with experience. The Chief Deputy City Attorney also receives an ongoing non-pensionable compensation of approximately five percent (5%). The City's comprehensive benefits package is available for this position.

For more information on Executive Management Benefits: <https://www.sanjoseca.gov/home/showpublisheddocument?id=21323>

For more information on Health Benefits: <https://www.sanjoseca.gov/your-government/departments/human-resources/benefits>

HOW TO APPLY

Please send resume and letter of interest to: Nora Frimann, City Attorney, 200 East Santa Clara Street, 16th Floor Tower, San Jose, CA 95113, or e-mail to atty.res@sanjoseca.gov. Application review is ongoing, and the most qualified candidates will be invited for an interview.