



DEFERRED COMPENSATION ADVISORY COMMITTEE REGULAR MEETING

For information about this meeting, contact the Human Resources Department; by phone (408) 535-1285 or email HRbenefits@sanjoseca.gov.

Julia Cooper called the meeting of the Deferred Compensation Advisory Committee to order at 9:02 a.m. on Monday, September 20, 2021, Teleconferenced via Zoom Meeting.

Roll Call:

Julia Cooper, Chair	City Manager's Representative
Lee Wilcox	City Manager's Representative
Roberto Peña, Vice Chair	Management Employees' Representative
David Woolsey	Police Representative
Jaime Fonseca	Employees' Representative
Jamal Fountaine	Firefighter Representative

Also Present:

Jennifer Schembri	Human Resources
Amy Morton	Human Resources
Melissa Lopez	Human Resources
Eric Lemon	Finance
Vincent Galindo	Hyas Group
Bishop Bastien	Voya
Suzanne Hutchins	City Attorney
Eric Lemon	Finance

Absent:

Jason Santos	Employees' Representative
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ANNOUNCEMENTS

Staff congratulated Lee Wilcox on recent promotion to Assistant City Manager and advised the committee we will likely be getting a replacement for his seat.

APPROVAL OF MINUTES

1. [June 15, 2021](#)

***M.S.C.** (Julia Cooper/Roberto Peña) approved the minutes for the Deferred Compensation Advisory Committee Meetings on June 15, 2021.

CONSENT CALENDAR

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call Human Resources at 408-535-1285 as soon as possible, but at least three business days before the meeting/event.

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2. Accept report on [YTD Fund Performance Summary](#)
3. Accept Voya Quarterly [Activity Report](#) for 2nd Quarter 2021

***M.S.C.** (Jaime Fonseca/ Roberto Peña) accepted the consent items and no item was pulled for discussion.

BUSINESS (Discussion and/or Action Items)

4. Review and accept [Investment Performance Evaluation Report and Watch List](#) for Period ending June 30, 2021 — Vincent Galindo, Hyas Group delivered the report.
***M.S.C.** (David Woolsey/ Jamal Fountaine) accepted the report and watch list.
5. NAGDCA Connect Annual Conference Share-Out and Discussion—Staff (Discussion) Amy Morton opened the discussion and Julia Cooper asks that for the December meeting the committee prepare a matrix of sessions that were offered with any materials and/or recordings linked and for people who went to share notes/feedback.
6. Review and discuss [CIT Fund follow up items](#)— Vincent Galindo, Hyas Group presented the document outlining requested areas for clarification. The committee requested the item be placed on the agenda for December so they can make a decision. Staff confirmed that all items will be e-mailed out well ahead of the meeting for further review and requested committee members to send any additional questions in advanced of the meeting so Voya and/or consultant will be prepared to respond in December.
7. Review and discuss Voya’s recommendation regarding “de minimus” [Account cashout threshold changes](#) — Bishop Bastien, Voya and Vincent Galindo, Hyas Group (Discussion) Bishop presented the memo. The committee requested staff to work with Retirement Services, Finance, and Voya to ensure we are taking all possible action in locating participants whose addresses are not current, do a campaign in conjunction with Voya to locate low balance account holders, and review the potential vendors that are able to provide the IRAs for cash out accounts. Vincent Galindo advised the committee that locating participants is part of fiduciary responsibility.

REPORTS AND INFORMATIONAL ITEMS

8. Staff Update —Staff. Amy Morton, Human Resources, informed the committee on the following:
 - a. Outreach to people who have over 30 years of service and no longer contributing to their retirement were sent an e-mail prompting them to save additional in their 457 plan.
 - b. Announced the launching of Virtual Brown Bag Seminars. Advised the group Staff is working to get them posted on the website and the plan is to have 2-3 seminars/quarter.
 - c. Participant feedback from the fund changes seemed to be received well and Voya agreed that there wasn’t too much negative feedback.
 - d. Roberto Pena and Jaime Fonseca’s seats are set to expire in March. Staff will work to get their appointments renewed or replaced.
9. Stable Value Renewal Rate—Staff. Amy Morton, Human Resources, informed the committee that the rate is going in the right direction and has increased from 1.85% to 1.86%.
10. Update on the [Deferred Compensation Plans Fourth Quarter Financials](#) for FY 2020-21— Eric Lemon, Finance Department delivered the report. Committee requested that Staff work to ensure all eligible plans are able to be rolled into our plan and asked a report on

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the topic be added to the December agenda and to work with Voya on a campaign to promote account consolidation.

11. Update on Regulatory and/or Legislative Items, including economic and market forecast — Vincent Galindo, Hyas Group delivered the report.
12. Verbal Update regarding [Hyas Group joining Morgan Stanley](#) as part of its Institutional Consulting Business— Vincent Galindo, Hyas Group delivered the update.
13. Update on the Deferred Compensation Plans [Revenue Reimbursement Report for the period January 2021 to August 2021](#)—Bishop Bastien, Voya delivered the report.
14. Verbal update on amendment to Voya’s agreement to reflect Voya’s fee reductions from 5.75 basis points to 5 basis points—Staff. Amy Morton, Human Resources, informed the committee that there is a small fee reduction and that have been included in recently executed amendments.

NEXT MEETING

Next Committee Meeting, Monday, December 13, 2021, Via Zoom, 9:00 a.m.

OPEN FORUM/PUBLIC COMMENT

The meeting was adjourned at 10:57 a.m.

Julia Cooper, Chair
Deferred Compensation Advisory Committee

