



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Jennifer A. Maguire

SUBJECT: 2015-2016 PROPOSED FEES &
CHARGES DOCUMENT
AMENDMENTS

DATE: June 2, 2015

Approved

Date

6/2/15

REPLACEMENT

RECOMMENDATION

Approve amendments to the 2015-2016 Proposed Fees & Charges Report for the following fees:

Finance Department

- a) Include and revise the Late Payment Charge for Municipal Water Collection Delinquencies from \$7 or 7% of the bill, whichever is greater, to \$10 or 10% of the bill, whichever is greater for Solid Waste Delinquencies;

Office of Economic Development

- b) Include the Special Event Permit Fee in the amount of \$40.00 per permit for the use of public paseos and plazas for limited special event or guaranteed simple assembly;

Public Works Department

- c) Decrease the Cat/Spay/Neuter Clinic Fee for non-residents (space available basis) from \$80 to \$75.

BACKGROUND

The 2015-2016 Proposed Fees & Charges document was released on May 1, 2015 and outlined a majority of the proposed fees and charges accruing to the General Fund and selected fees and charges associated with other funds. Subsequent to the release of that report, the Administration is recommending further amendments to more accurately align fees with activities and the departmental fees and charges resolutions, and to correct for minor errors or oversights during the initial preparation.

June 2, 2015

Subject: 2015-2016 Proposed Fees & Charges Document Amendments

Page 2

ANALYSIS

The following are descriptions of each of the recommended changes to the 2015-2016 Proposed Fees & Charges Report.

Finance Department

The 2015-2016 Fees & Charges Report recommended a Late Payment Charge increase from \$7 or 7% of the bill, whichever is greater, to \$10 or 10% of the bill, whichever is greater for Solid Waste Delinquencies. To be consistent with the Solid Waste Delinquencies, it is recommended that the Municipal Water Collection Delinquency Late Payment Charge (San José Municipal Code §15.08.330) also be increased by the same amount. This fee was inadvertently excluded from the 2015-2016 Fees & Charges Report. No additional revenue in the Water Utility Fund is assumed as a result of this change.

Office of Economic Development

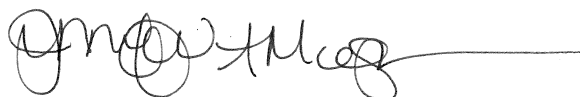
On August 5, 2014, the City Council approved a Special Event Permit Fee in the amount of \$40.00 per permit for the use of public paseos and plazas for limited special event or guaranteed simple assembly. This action continues the fee in 2015-2016 that was inadvertently excluded from the 2015-2016 Proposed Fees & Charges Report. No additional revenue in the Transient Occupancy Tax Fund is assumed as a result of this change.

Public Works Department

It is recommended to revise the Cat Spay/Neuter Clinic Fee for non-residents (space available basis) in the 2015-2016 Proposed Fees & Charges Report from \$80 to \$75. The 2015-2016 Proposed Fees & Charges Report included an increase to the fee from \$75 to \$80 in error. The fee should remain at \$75 in 2015-2016. Because the General Fund revenue estimate was based on the \$75 fee level, no revenue impacts are assumed as a result of this change.

COORDINATION

This memorandum has been coordinated with the City Attorney's Office, Office of Economic Development, Finance, and Public Works Departments.



JENNIFER A. MAGUIRE

Senior Deputy City Manager/Budget Director