

HOUSING & COMMUNITY DEVELOPMENT COMMISSION
MEETING ACTION MINUTES

September 21, 2021

MEMBERS PRESENT (10):	Martha O’Connell Ryan Jasinsky Roma Dawson Alex Shoor Barry Del Buono Linh Vong Ruben Navarro Andrea Wheeler Victoria Partida Huy Tran John Sellarole Roberta Moore	Chair (MR) Vice Chair (ML) <i>late 5:20pm</i> Commissioner (D1) Commissioner (D2) Commissioner (D3) Commissioner (D4) Commissioner (D5) Commissioner (D6) Commissioner (D7) Commissioner (D8) Commissioner (D9) Commissioner (D10)
MEMBERS ABSENT:	VACANT	Commissioner (Mayor)
STAFF PRESENT:	Kristen Clements Luisa Galdamez	HCDC Secretary, Housing Department HCDC Assistant Secretary, Housing Department

(I) Call to Order & Orders of the Day

A. Review logistics for Zoom meetings

Chair O’Connell called the meeting to order at 5:00 p.m.

(II) Introductions

(III) Announcements/ Ice Breaker (K. Clements, Housing)

(IV) Review of Housing & Community Development Commission Functions, Powers and Duties (K. Clements, Housing) (No Memo)

Ms. Clements reviewed Section 2.08 Part 28 of the San José Municipal Code regarding the Commission’s areas of subject matter focus and responsibilities.

(V) Cycles for Workplan and Funding Sources (K. Clements, Housing) (No Memo)

Ms. Clements reviewed the annual cycles of reports and actions on federal funds from the U.S. Department of Housing and Urban Development, the City’s Housing Trust Fund, the City’s Measure E Funds, the Housing Crisis Workplan, and the Housing Element.

Housing & Community Development Commission
FINAL - Special Meeting Retreat Day 1, September 21, 2021
Item III-A

(VI) Housing & Community Development Commission Draft FY 2020-21 Accomplishments
(K. Clements, Housing)

ACTION: Review draft 2020-21 HCDC Accomplishments, give input, and authorize Housing Department staff to revise draft 2020-21 HCDC Accomplishments per Commissioners' comments for final approval at the Commission's next regular meeting on October 14, 2021.

Commissioner Dawson made the motion to Authorize Housing Department staff to revise draft 2020-21 HCDC Accomplishments per comments for final approval at the Commission's next regular meeting on October 14, 2021, with a second by Commissioner Navarro. The motion passed 12-0.

Yes: O'Connell, Jasinsky, Dawson, Shoor, Del Buono, Vong, Navarro, Wheeler, Partida, Tran, Sellarole, Moore (12)

No: None (0)

(VII) Open Forum

Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Commission.

(VIII) Meeting Schedule

The next Commission retreat meeting is scheduled to be held on **Wednesday, September 22, 2021, at 5:00 p.m.** online.

(IX) Adjournment

Chair Wheeler adjourned the meeting at 6:38 p.m.