
**DOWNTOWN PARKING BOARD
MINUTES**

September 1, 2021

Meeting held via Zoom

Item Subject

1. Call to Order & Chairperson Report

Meeting called to order at 10:02 a.m.

2. Public Record

No Discussion

3. Open Forum

No Discussion

4. Consent Calendar

Action: (6-0-0) Board member Rast moved to approve the meeting minutes for the June 2, 2021 DPB meeting. Board member Heindel seconded the motion.

Document Filed: September 1, 2021 DPB minutes

5. General Business

A. FY 2021-22 Annual DPB Work Plan

Arian Collen (DOT) presented the FY 2021-22 Annual Work Plan.

Action: (6-0-0) Board member Rast moved to approve the FY 2021-22 Annual Work Plan. Board member Schneider seconded the motion.

Document Filed: FY 2021-22 Annual Work Plan

B. Memo to Transportation & Environment Committee, FY 2020-21 DPB Annual Report and FY 2021-22 Work Plan

Mr. Collen presented the T&E memo with the attached FY 2020-21 Annual Report outlining DPB work for the year and the FY 2021-22 work plan identifying agenda topics for the year.

Action: (6-0-0) Board member Rast moved to approve the Memo to T&E, FY 2021-22 DPB Annual Report and FY 2021-22 Work Plan. Board member Schneider seconded the motion.

Document Filed: Memo to T&E, FY 2021-22 Annual Report and FY 2021-22 Work Plan

6. Capital/Finance

A. FY 2020-21 CIP Update

Mr. Collen provided an update on the year-end FY 2020-21 Capital Improvement Program financials and highlighting key projects and expenditures.

Document Filed: FY 2020-21 CIP budget and project status

B. FY 2021-22 Budget and 5-Year CIP

Mr. Collen presented the FY 2021-22 Proposed Parking Fund Budget, highlighting the key elements of the operating revenues, expenses, and CIP. A discussion ensued, including a request of the board for staff to identify any large anticipated CIP projects in the upcoming 5-year CIP.

Document Filed: FY 2021-22 Budget and 5-Year CIP

C. Review & Potential Revision of Existing Meter District Area Reserve

Heather Hoshii presented the memo outlining the overview and history of the Parking Meter District Area Reserves. A discussion ensued including review of the next steps to continue review of the topic throughout FY 2021-22.

Document Filed: Review & Potential Revision of the Existing Parking Meter District Area Reserve – Overview & History

7. Parking Programs & Rates Updates

A. Parking Permit Agreement Program & Prioritization

Mr. Collen presented the background, programmatic details, and next steps for the conceptual parking agreement program. A discussion ensued with the board requesting to bring the item back in November for further discussion.

Action: (5-0-1) Board member Cord moved to defer action and agendaize the item again at the November DPB Meeting. Vice Chair Heindel seconded the motion.

Document Filed: Parking Agreement Program & Prioritization Slide Presentation

8. Parking Programs & Rates Updates

A. Downtown Transportation Plan

Due to time constraints this item was deferred to a special meeting scheduled for October 12, 2021

Document Filed: Downtown Transportation Plan Project Overview Presentation Slides

B. Citywide Parking & Transportation Demand Management (TDM) Ordinance Update

Due to time constraints this item was deferred to a special meeting scheduled for October 12, 2021

Document Filed: Parking and Transportation Demand Management (TDM) Ordinance Update

C. Diridon Area Development/Project Update

No discussion on this item

D. Downtown Promotion and Marketing Update

No discussion on this item

9. Future Agenda Items

Items for the October 12, 2021 DPB Special Meeting:

- Downtown Transportation Plan
- Citywide Parking & Transportation Demand Management (TDM) Ordinance Update

Meeting was adjourned at 12:11pm