

Memorandum

TO: CIVIL SERVICE COMMISSION

FROM: TONI J. TABER, CMC

**SUBJECT: ELECTION OF COMMISSION
OFFICERS**

DATE: October 22, 2021

RECOMMENDATION

It is recommended that the Commission conduct the nomination and election of Commission officers – Chair and Vice-Chair – for calendar year 2022.

BACKGROUND

Under Civil Service Commission Resolution 146, Article II, Section 201 “the Chair and Vice-Chair shall be elected for terms of one (1) year commencing at noon on the first day of December, and continuing to the next succeeding first day of the December”.

ANALYSIS

To ensure compliance with the Commission’s rules and procedures, it is recommended that the Commission consider the nomination and election of officers for 2017 at its December 1, 2016 meeting. Staff will implement procedures so that the nomination and election of officers is held during the November meeting each year pursuant to the Commission’s by-laws.

TONI J. TABER, CMC
City Clerk

For questions, please contact Ruth Krantz, Deputy City Clerk, at 408-535-1275

