

San José Digital Privacy Advisory Taskforce Meeting Minutes

Friday, November 5, 2021

2:30 – 3:30pm

Remote (Zoom)

Participants

1. Victor Sin, Chair of the Santa Clara Valley Chapter, ACLU of Northern California
2. Bob Lim, Vice President Information Technology & Chief Information Officer, San José State University
3. Irina Raicu, Director, Internet Ethics, Markkula Center for Applied Ethics, Santa Clara University
4. Mike Shapiro, Chief Privacy Officer, Santa Clara County
5. Stephen Caines, Technology and Innovation Policy Advisor, City of San José
6. Michelle Finneran Denedy, CEO, Privatus
7. Rob Lloyd, Chief Information Officer, City of San José
8. Marcelo Peredo, Chief Information Security Officer, City of San José
9. Albert Gehami, Digital Privacy Officer, City of San José

Outcomes

1. Taskforce reviewed approach to City privacy education, identified key components and existing material to incorporate into trainings
2. Taskforce reviewed priority use cases in progress, to incorporate into ongoing discussions
3. Taskforce discussed next steps for developing Privacy Policy Precedent, shared existing templates for building precedent log

Action Minutes

- I. Introductions**
 - a. Albert Gehami, Digital Privacy Officer, City of San José, provided opening remarks and facilitated introductions.
- II. Update on Privacy Policy implementation**
 - a. Albert Gehami provided updates on how the City has embedded Privacy into upcoming City projects
 - b. Taskforce members offered to share existing educational material with San José, including:
 - i. Training for how to apply Privacy Policy
 - ii. Approach to rolling out City-wide training
 - iii. Specialty training for executives, council members and their aids
 - iv. General training for City staff
 - c. To discuss additional material on Privacy trainings with Mike Shapiro, Chief Privacy Officer, Santa Clara County
- III. Discussion of Privacy use cases in development**
 - a. Albert Gehami shared details on [Monterey & Curtner “Vision Zero”](#) – project using a variety of traffic safety measures to reduce fatal accidents in a high-risk intersection
 - i. need for signage around intersection if engaging in traffic recording,

- ii. Need for policy if using automated license plate readers; Mike Shapiro to share Santa Clara County Policy on automated license plate readers
 - iii. potential for more outreach focused on privacy
- b. Albert Gehami shared details on DoT's Traffic metrics data collection – translating video footage into a set of anonymous traffic metrics (e.g., # of cars at an intersection, # of near-collisions) to study and improve intersection safety
 - i. Discussed need to confirm camera footage is deleted on device with no accidental storage
- c. Albert Gehami shared details on Police open data portal
 - i. Confirmed with Taskforce that data is not a granularity that could lead to identification
 - ii. Stephen Caines, Technology and Innovation Policy Advisor, City of San José shared information on additional Police open data portal.

IV. Next Steps

- a. Next Digital Privacy Advisory Task Force meeting will focus on updates to Privacy trainings and developing use cases. It will be scheduled for late Winter 2022 or early Spring 2022

The Taskforce meeting adjourned at 3:35pm