

Special/Capital Funds Recommended Budget Adjustments Summary Annual Report 2010-2011

<u>Action</u>	<u>Department/Program</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
AIRPORT CAPITAL IMPVT FUND (520)				
Ending Fund Balance Adjustment	Airport Capital Program		(\$210,000)	
Decreases the Ending Fund Balance to offset the action recommended in this report.				
Taxiway W Improvements/Revenue from Other Agencies	Airport Capital Program		(\$1,635,000)	(\$1,635,000)
Decreases grant revenue from the Federal Aviation Administration with a corresponding decrease to the Taxiway W Improvements appropriation by \$1.6 million. Due to construction bids coming in lower than anticipated, the Airport is able to adjust the budget down for phase III of the construction of the Taxiway W Improvements project.				
Transfer to the Airport Surplus Revenue Fund - Owner Controlled Insurance Program	Airport Capital Program		\$210,000	
Establishes a Transfer to the Airport Surplus Revenue Fund (Fund 524) from the Airport Capital Improvement Fund (Fund 520) by \$210,000. Funds previously held in the Owner Controlled Insurance Program (OCIP) for the North Concourse Building project have been refunded as the project nears completion, and can be transferred to the Airport Surplus Revenue Fund (Fund 524) to enable the repayment of commercial paper initially used to fund the OCIP claims loss reserve.				
TOTAL AIRPORT CAPITAL IMPVT FUND (520)			(\$1,635,000)	(\$1,635,000)
AIRPORT FISCAL AGENT FUND (525)				
Interest Earnings/Transfer to Airport Revenue Fund	Airport		\$732,949	\$732,949
Recognizes additional interest earnings of \$732,949 from the July 2011 issuance of revenue bonds and transfers that money to the Airport Revenue Fund (Fund 521). A corresponding set of adjustments are also recommended in the Airport Revenue Fund (Fund 521).				
Reserve for Debt Service	Airport		(\$201,835)	
Decreases the Ending Fund Balance - Reserve for Debt Service by \$201,835. With the recent valuation of bond reserves by Bond Counsel, it was determined that there are excess reserves in the Reserve for Debt Service for the 2004 bond series. Under the Airport Master Trust Agreement, the 2004 bond series excess reserve funds shall be returned to the Airport Revenue Fund. A corresponding increase to the Transfer to the Airport Revenue Fund (Fund 521) in the amount of \$201,835 is also recommended.				

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AIRPORT FISCAL AGENT FUND (525)				
<i>Reserve for Debt Service/Transfer from the Airport Revenue Fund</i>	Airport		(\$267,691)	(\$267,691)
Decreases the Ending Fund Balance - Reserve for Debt Service by \$267,691. With the recent valuation of bond reserves by Bond Counsel, it was determined that there are excess reserves in the Reserve for Debt Service for the 2001 bond series. Under the Airport Master Trust Agreement, the 2001 bond series excess reserve funds shall be retained in the Airport Fiscal Agent Fund (Fund 525), thereby reducing the amount of funding required to be transferred to this fund by the Airport Revenue Fund (Fund 521) for debt interest payments. A corresponding decrease to the Transfer from the Airport Revenue Fund (Fund 521) in the amount of \$267,991 is also recommended.				
<i>Transfer to Airport Revenue Fund</i>	Airport		\$201,835	
Increases the Transfer to the Airport Revenue Fund (Fund 521) from the Airport Fiscal Agent Fund by \$201,835. With the recent valuation of bond reserves by Bond Counsel, it was determined that there are excess reserves in the Reserve for Debt Service held in the Airport Fiscal Agent Fund (Fund 525) from the 2004 revenue bond issue in the amount of \$201,835. Under the Airport Master Trust Agreement associated with the 2004 issue, excess reserve funds shall be released and returned to the Airport Revenue Fund to pay interest costs. A corresponding reduction to the Reserve for Debt Service is also recommended elsewhere.				
TOTAL AIRPORT FISCAL AGENT FUND (525)			\$465,258	\$465,258
AIRPORT REV BOND IMP FUND (526)				
<i>Ending Fund Balance Adjustment</i>	Airport Capital Program		(\$2,489,000)	
Decreases the Ending Fund Balance to offset the actions recommended in this report.				
<i>Taxiway W Improvements</i>	Airport Capital Program		\$181,000	
Increases the Taxiway W Improvements project by \$181,000 to increase the construction contingency reserve for Phase III of this project. During Phases I and II, this project experienced unforeseen sewer and soil condition issues, therefore the Phase III project contingency is increased accordingly. Any project funds unused will be counted as savings in the Airport Revenue Bond Improvement Fund.				
<i>Transfer to the Airport Surplus Revenue Fund - Owner Controlled Insurance Program</i>	Airport Capital Program		\$2,308,000	
Establishes a Transfer to the Airport Surplus Revenue Fund (Fund 524) from the Airport Revenue Bond Improvement Fund (Fund 526) by \$2,308,000. Funds previously held in the Owner Controlled Insurance Program (OCIP) for the North Concourse Building project have been refunded as the project nears completion, and can be transferred to the Airport Surplus Revenue Fund (Fund 524) to enable the repayment of commercial paper initially used to fund the OCIP claims loss reserve.				
TOTAL AIRPORT REV BOND IMP FUND (526)			\$0	\$0

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AIRPORT REVENUE FUND (521)				
<i>Miscellaneous Revenue/Earned Revenue</i>	Airport			(\$732,949)
Decreases the Miscellaneous Revenue in the Airport Revenue Fund (Fund 521) by \$732,949. This action offsets an increase in the transfer from the Airport Fiscal Agent Fund (Fund 525) that reflects additional interest earnings received.				
<i>Transfer from Airport Fiscal Agent Fund</i>	Airport			\$732,949
Increases the Transfer from the Airport Fiscal Agent Fund (Fund 525) to reflect additional interest earnings received from the July 2011 issuance of Revenue Bonds. A corresponding action to reduce the Airport's Miscellaneous Revenue in this fund is also recommended.				
<i>Transfer from Airport Fiscal Agent Fund/Transfer to Airport Surplus Revenue Fund</i>	Airport		\$201,835	\$201,835
Increases the Transfer from the Airport Fiscal Agent Fund by \$201,835. With the recent valuation of bond reserves by Bond Counsel, it was determined that there are excess reserves in the Airport Fiscal Agent Fund (Fund 525) from the 2004 revenue bond issue. Under the Airport Master Trust Agreement associated with the 2004 issue, excess reserves shall be released from the Airport Fiscal Agent Fund (Fund 525) and will be used to replenish the reserve for discretionary expenses. There are corresponding adjustments in the Airport Fiscal Agent Fund (Fund 525) and the Airport Surplus Revenue Fund (Fund 524).				
<i>Transfer to Airport Fiscal Agent Fund</i>	Airport		(\$267,691)	
Decreases the Transfer to the Airport Fiscal Agent Fund (Fund 525) by \$267,691. With the recent valuation of bond reserves by Bond Counsel, it was determined that there are excess reserves held in the Airport Fiscal Agent Fund (Fund 525) for the 2001 bond series. Under the Airport Master Trust Agreement, the 2001 bond series excess reserve funds shall be used to reduce interest payments in the Airport Fiscal Agent Fund (Fund 525). There are corresponding adjustments in the Airport Fiscal Agent Fund (Fund 525) and the Airport Surplus Revenue Fund (Fund 524).				
<i>Transfer to Airport Surplus Revenue Fund</i>	Airport		\$267,691	
Increases the transfer to the Airport Surplus Revenue Fund (Fund 524) by \$267,691. With the recent valuation of bond reserves by Bond Counsel, it was determined that there are excess reserves held in the Airport Fiscal Agent Fund (Fund 525) for the 2001 bond series. Under the Airport Master Trust Agreement, the 2001 bond series excess reserve funds shall be used to reduce interest payments, thereby reducing the need for the Transfer from the Airport Revenue Fund (Fund 521), and making available these excess reserve funds to replenish the Reserve for Discretionary Expenses in the Airport Surplus Revenue Fund (Fund 524). There are corresponding adjustments in the Airport Fiscal Agent Fund (Fund 525) and the Airport Surplus Revenue Fund (Fund 524).				
TOTAL AIRPORT REVENUE FUND (521)			\$201,835	\$201,835

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<u>Action</u>	<u>Department/Program</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
AIRPORT SURPLUS REV FD (524)				
<i>Commercial Paper Principal and Interest/Transfers from Airport Capital Funds</i>	Airport		\$2,518,000	\$2,518,000
Increases Commercial Paper Principal and Interest and establishes transfers to the Airport Surplus Revenue Fund (Fund 524) for a total amount of \$2,518,000, from the Airport Capital Improvement Fund (Fund 520) in the amount of \$210,000 and from the Airport Revenue Bond Improvement Fund (Fund 526) in the amount of \$2,308,000. Funds previously held in the Owner Controlled Insurance Program (OCIP) for the North Concourse Building project have been refunded as the project nears completion, and can be transferred to the Airport Surplus Revenue Fund (Fund 524) to enable the repayment of commercial paper initially used to fund the OCIP claims loss reserve.				
<i>Reserve for Discretionary Expenses/Transfer from Airport Revenue Fund</i>	Airport		\$469,526	\$469,526
Restores the Reserve for Discretionary Expenses in the Airport Surplus Revenue Fund (Fund 524) that were used to cover a temporary reserve valuation deficit in the Airport Fiscal Agent Fund (Fund 525). Included in the 2010-2011 Year-End Clean-up Memorandum approved by City Council on June 21, 2011 were a set of transactions to temporarily restore the level of reserves held by the trustee. Based on the value of the Airport's outstanding bonds, Bond Counsel had determined that the reserve levels had fallen below the levels required to be held in order to be in compliance with bond requirements. Funding was temporarily transferred to the Airport Fiscal Agent Fund (Fund 525) from the Airport Surplus Revenue Fund's (Fund 524) Reserve for Discretionary Expenses. This action restores those funds with a corresponding increase in the Transfer from the Airport Revenue Fund (Fund 521). According to the Master Trust Agreement associated with this issue, release of excess reserves must be deposited in the Airport Revenue Fund (Fund 521). A corresponding set of adjustments are also recommended in the Airport Revenue Fund (Fund 521) and the Airport Fiscal Agent Fund (525).				
TOTAL AIRPORT SURPLUS REV FD (524)			\$2,987,526	\$2,987,526
BLDG & STRUCT CONST TAX FD (429)				
<i>Ending Fund Balance Adjustment</i>	Traffic Capital Program		(\$180,000)	
Reduces the Ending Fund Balance to offset actions recommended in this report.				
<i>High Speed Rail/Earned Revenue</i>	Traffic Capital Program		(\$200,000)	(\$200,000)
Decreases the High Speed Rail project and the corresponding estimate for revenue from the California High Speed Rail Authority (CHSRA) as the CHSRA is currently unable to commit to a reimbursement schedule as the City is in the process of determining the alignment of Diridon Station Planning activities. It is anticipated at this time that the visual design guidelines will be presented for City Council consideration in November 2011.				

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<u>Action</u>	<u>Department/Program</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
BLDG & STRUCT CONST TAX FD (429)				
<i>Lighting and Signal Program</i>	Traffic Capital Program		\$120,000	
Increases the Lighting and Signal Program by \$120,000 to fund traffic signal/streetlight plan review and design work for projects generated by development activities, regional projects, and grant sources. These projects require conceptual engineering work such as field investigation, design options and cost estimating to determine the ultimate scope of the project.				
<i>Lyndale Sidewalk Project</i>	Traffic Capital Program		\$60,000	
Establishes an appropriation for the Lyndale Sidewalk Project. This project will construct sidewalks in a County pocket that was recently annexed into the City. As part of the annexation, the County of Santa Clara agreed to fund sidewalk improvements on certain streets. The County will be designing and bidding all the work, however the City will be required to fund all Public Works permits, plan review, and inspection during the construction period. This funding will allow for the project to move forward and cover Public Works staff time associated with this project.				
TOTAL BLDG & STRUCT CONST TAX FD (429)			(\$200,000)	(\$200,000)
BUSINESS IMPVT DIST FUND (351)				
<i>Downtown Business Improvement District/Earned Revenue</i>	Economic Development		\$29,529	\$134,746
Increases the Earned Revenue estimate (\$134,746) and the Downtown Business Improvement District budget (\$29,529) to reflect additional assessments anticipated to be received from property owners in this district. The funding pays for maintenance of parking facilities, aesthetic enhancements, and promotion of public events and general business activities in the area. The services and improvements are funded by assessments collected from the individual property owners within the district, and the funds are restricted for uses within the area. The remaining balance of funds of \$105,217 is recommended to be placed in the Ending Fund Balance for future use.				
<i>Ending Fund Balance Adjustment - Downtown</i>	Economic Development		\$105,217	
Increases the Ending Fund Balance to recognize additional Downtown Business Improvement District earned revenue as described above.				
<i>Ending Fund Balance Adjustment - Hotel</i>	Economic Development		(\$66,534)	
Decreases the Ending Fund Balance to provide additional funding to the Hotel Business Improvement District appropriation as described in this report.				

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BUSINESS IMPVT DIST FUND (351)				
<i>Hotel Business Improvement District/Earned Revenue</i>	Economic Development		\$570,993	\$504,459
Increases the Earned Revenue estimate (\$504,459) and the Hotel Business Improvement District budget (\$570,993) to reflect additional assessments anticipated to be received from property owners in this district. The funding pays for maintenance of parking facilities, aesthetic enhancements, and promotion of public events and general business activities in the area. The services and improvements are funded by assessments collected from the individual property owners within the district, and the funds are restricted for uses within the area. Because additional funds of \$66,534 are also needed for these activities, a decrease to the Ending Fund Balance is also recommended as described above.				
TOTAL BUSINESS IMPVT DIST FUND (351)			\$639,205	\$639,205
CONST/CONV TAX FIRE FUND (392)				
<i>Ending Fund Balance Adjustment</i>	Public Safety Capital Program		(\$336,000)	
Decreases the Ending Fund Balance to offset actions recommended in this report.				
<i>Facilities Improvements</i>	Public Safety Capital Program		\$336,000	
Increases the Facilities Improvements appropriation by \$336,000 to fund critical repairs needed at various Fire Stations around the City. Funding will be used to repair termite damage at Fire Station 14, replace the roof at Fire Station 10, retrofit the fuel tank at Fire Station 4 for new biodiesel fuel, repair asphalt, and repair/replace the roll-up doors at Fire Station 2. A corresponding decrease to the Ending Fund Balance is recommended to fund this action.				
TOTAL CONST/CONV TAX FIRE FUND (392)			\$0	\$0
CONST/CONV TAX PK CD 3 FUND (380)				
<i>Ending Fund Balance Adjustment</i>	Parks & Comm Fac Dev Capital Program		(\$15,000)	
This action reduces the Ending Fund Balance to offset the action recommended in this report.				
<i>Watson Park Soccer Field Fixtures, Furnishings and Equipment</i>	Parks & Comm Fac Dev Capital Program		\$15,000	
This action establishes the Watson Park Soccer Field Fixtures, Furnishings and Equipment project in the amount of \$15,000. This project will provide funding for the purchase of equipment, including additional soccer goals, nets, wheels, corner flags, bleachers, storage containers, and signs, which are needed to maximize programming of the newly renovated fields. An offsetting adjustment to the Ending Fund Balance is also recommended in this report.				
TOTAL CONST/CONV TAX PK CD 3 FUND (380)			\$0	\$0
CONST/CONV TAX PK CD10 FD (389)				
<i>Ending Fund Balance Adjustment</i>	Parks & Comm Fac Dev Capital Program		\$120,000	
This action increases the Ending Fund Balance to offset the action recommended in this report.				

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<u>Action</u>	<u>Department/Program</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
CONST/CONV TAX PK CD10 FD (389)				
<p><i>Transfer from General Fund: Leland Sports Field Repayment</i></p> <p>This action establishes a transfer from the General Fund in the amount of \$120,000 toward the total repayment to this fund of \$350,000 that supported the addition of an enhanced concession/storage/bathroom facility at the Leland Sports Field. This allocation of \$120,000 reflects the balance of fees collected, as approved by the City Council on March 20, 2007, once the cost of operations and maintenance were paid in 2008-2009, 2009-2010, and 2010-2011. A corresponding transaction is included in the General Fund Required Technical/Rebalancing Actions section of this report.</p>	<p>Parks & Comm Fac Dev Capital Program</p>			<p>\$120,000</p>
TOTAL CONST/CONV TAX PK CD10 FD (389)			\$120,000	\$120,000
CONST/CONV TAX PK YARDS FD (398)				
<p><i>Fire Station 19 Conversion</i></p> <p>This action eliminates the Fire Station 19 Conversion project. The former Fire Station 19 building was originally slated to be converted to a parks maintenance facility, however, the building is not up to American with Disabilities Act (ADA) standards, thereby making the conversion cost prohibitive. A corresponding action to establish the Fire Station 19 Demolition project is recommended as part of this report.</p>	<p>Parks & Comm Fac Dev Capital Program</p>		<p>(\$295,000)</p>	
<p><i>Fire Station 19 Demolition</i></p> <p>This action establishes the Fire Station 19 Demolition project in the amount of \$295,000. The former Fire Station 19 building was originally slated to be converted to a parks maintenance facility, however, the building is not up to American with Disabilities Act (ADA) standards, thereby making the conversion cost prohibitive. Additionally, due to the outsourcing of parks maintenance services, an additional facility is no longer required. The new Fire Station 19 Demolition project will provide funding to completely demolish the building, which is located at the northern end of Penitencia Creek Park. A corresponding reduction to the Fire Station 19 Conversion project is recommended as part of this report.</p>	<p>Parks & Comm Fac Dev Capital Program</p>		<p>\$295,000</p>	
TOTAL CONST/CONV TAX PK YARDS FD (398)			\$0	\$0
CONST/CONV TAX PKS CW FUND (391)				
<p><i>Ending Fund Balance Adjustment</i></p> <p>This action decreases the Ending Fund Balance to offset the action recommended in this report.</p>	<p>Parks & Comm Fac Dev Capital Program</p>		<p>(\$350,000)</p>	

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CONST/CONV TAX PKS CW FUND (391)				
<i>Plaza de Cesar Chavez Fountain Repair and Improvements</i>	Parks & Comm Fac Dev		\$350,000	
	Capital Program			
<p>This action establishes the Plaza de Cesar Chavez Fountain Repair and Improvements project in the amount of \$350,000. An equipment failure caused the fountain's underground vault to flood, causing extensive damage to the electrical system and circuitry. This project will provide funding to evaluate the damage, develop a repair plan, replace damaged equipment, and if needed, expand the vault and pump system to prevent a reoccurrence. An offsetting adjustment to the Ending Fund Balance is also recommended in this report.</p>				
TOTAL CONST/CONV TAX PKS CW FUND (391)			\$0	\$0
CONSTRUCTION EXCISE TAX FD (465)				
<i>Bridge Maintenance and Repair</i>	Traffic Capital Program		\$50,000	
<p>Increases the Bridge Maintenance and Repair appropriation by \$50,000. This funding will be used to continue funding an on-call contractor to perform repairs, maintenance, and accessibility improvements on City-owned bridges and their approaches.</p>				
<i>Congestion Management Program Dues</i>	Traffic Capital Program		(\$29,000)	
<p>Decreases funding for the Congestion Management Program Dues appropriation to reflect the revised amount of the City's payment of dues supporting the Santa Clara County Congestion Management Program. A new member agency fee schedule was released after the adoption of the budget, and the fee schedule reflected a lower payment than programmed in the 2011-2012 Adopted Budget. An increase the Ending Fund Balance is recommended to offset this action.</p>				
<i>Ending Fund Balance Adjustment</i>	Traffic Capital Program		(\$81,000)	
<p>Decreases the Ending Fund Balance to offset actions recommended in this report.</p>				
<i>Geometric Design Standards Manual Update/Miscellaneous Revenue</i>	Traffic Capital Program		\$180,000	\$144,000
<p>Recognizes and appropriates funds from the Community Design and Transportation Planning Grant for an update to the Geometric Design Standards Manual. This project, which will cost a total of \$180,000, would be funded through a combination of grant funds (\$144,000) and a local match of \$36,000. A corresponding reduction to the Reserve for Transportation Grants is recommended elsewhere in this report for the local match portion. This project will revise and update the existing City geometric standards per the San José General Plan to help deliver San José's proposed multi-modal system.</p>				

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<u>Action</u>	<u>Department/Program</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
CONSTRUCTION EXCISE TAX FD (465)				
<i>Lyndale Sidewalk Project</i>	Traffic Capital Program		\$60,000	
Establishes an appropriation for the Lyndale Sidewalk Project. This project will construct sidewalks in a County pocket that was recently annexed into the City. As part of the annexation, the County of Santa Clara agreed to fund sidewalk improvements on certain streets. The County will be designing and bidding all the work, however the City will be required to fund all Public Works permits, plan review, and inspection during the construction period. This funding will allow for the project to move forward and cover Public Works staff time associated with this project.				
<i>Maintenance District 15 Feasibility Study/Miscellaneous Revenue</i>	Traffic Capital Program		\$20,000	\$20,000
Recognizes funds from a developer to perform a feasibility study for a potential maintenance district annexation to include enhanced landscaping and street improvements in the public right of way. The proposed improvements are located within and adjacent to Maintenance District 15 between Neiman Blvd. and Cadwallader Avenue approximately 2,600 feet north of Yerba Buena Avenue. These improvements are proposed for the approval of a 39 unit residential development in the Silver Creek Valley area.				
<i>Maintenance District 19 Feasibility Study/Miscellaneous Revenue</i>	Traffic Capital Program		\$20,000	\$20,000
Recognizes and appropriates funds from a developer to perform a feasibility study for a potential maintenance district annexation in North San José to include enhanced improvements and median islands in the public right of way. The proposed improvements are located within Maintenance District 19 at the southeast corner of Zanker Road and River Oaks Parkway. The improvements are part of a proposed mixed use development with approximately 1,900 units and some local retail square footage.				
<i>Montague Expressway Improvements</i>	Traffic Capital Program		\$200,000	
Increases the Montague Expressway Improvements project by \$200,000. This project will widen the expressway from six to eight lanes, thereby enhancing the expressway's capacity. This additional funding is recommended to support additional right of way costs associated with the project, and would be funded through a recommended reduction to the Reserve for North San José Traffic Impact Fees, as described elsewhere in this report.				
<i>Reserve - North San José Traffic Impact Fees</i>	Traffic Capital Program		(\$200,000)	
Traffic Impact Fees collected from developers for the North San José can only be used to develop transportation improvements in the North San José area. This action would decrease the Reserve for North San José Traffic Impact Fees to support additional costs related to the Montague Expressway Improvements project. A corresponding addition to to Montague Expressway Improvement project is recommended elsewhere in this report.				

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CONSTRUCTION EXCISE TAX FD (465)				
Reserve - Transportation Grants	Traffic Capital Program		(\$101,000)	
Decreases the Reserve for Transportation Grants by \$101,000 to fund the local match portion of four new grants recommended for appropriation as part of this report. This funding will allow for the local match requirements for the Walkn' Roll (\$37,000), St. John Street Pedestrian/Bike Improvements (\$15,000), Geometric Design Standards (\$36,000), and Safe Access San José (\$13,000) to be satisfied.				
Safe Access San José/Earned Revenue	Traffic Capital Program		\$97,000	\$84,000
Establishes an appropriation in the amount of \$97,000 for the Safe Access San José project. This funding, which is supported through federal funds (\$84,000) from the Climate Initiative Safe Routes to School Grant and a reduction to the Reserve for Transportation Grants (\$13,000), will support low-cost engineering enhancements to increase safety along walking/bicycle lanes. The overall goal of this grant is to reduce gas emissions, ease traffic congestion, and create a safer environment in school zones. A corresponding reduction to the Reserve for Transportation Grants is recommended elsewhere in this report.				
St. John Street/Pedestrian/Bike Improvements/Earned Revenue	Traffic Capital Program		\$90,000	\$75,000
Recognizes and appropriates funds from the Community Design and Transportation Planning Grant for a Bicycle and Pedestrian Facilities improvement project. This project, which will cost a total of \$90,000, would be funded through grant funds (\$75,000) and a local match of \$15,000. A corresponding reduction to the Reserve for Transportation Grants is recommended elsewhere in this report for the local match portion. This project will develop conceptual plans that will include the assessment of the existing right of way to create a pedestrian, bicycle, and transit friendly multi-modal facility.				
Walkn' Roll/Earned Revenue	Traffic Capital Program		\$325,000	\$288,000
Recognizes and appropriates funds from the Metropolitan Transportation Commission Climate Initiative Grant for the Walkn' Roll program. This three year program, which will cost \$1.1 million, will be supported by \$943,000 in grant funds with a local match requirement of \$122,000. In 2011-2012 the anticipated expenditures for this program are \$325,000, with grant revenues estimated at \$288,000 (requiring a 2011-2012 local match of \$37,000). A corresponding action to decrease the Reserve for Transportation Grants is recommended elsewhere in this report. This program will develop and implement a mode-shift and encouragement program to reduce greenhouse gas emissions, ease traffic congestion, and create a safer pedestrian environment at approximately 35 selected schools within the City.				
TOTAL CONSTRUCTION EXCISE TAX FD (465)			\$631,000	\$631,000
CONV/CULTURAL AFFAIRS FUND (536)				
Ending Fund Balance Adjustment	Convention Facilities Dept		(\$1,050,000)	
Decreases the Ending Fund Balance to offset actions recommended in this report.				

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CONV/CULTURAL AFFAIRS FUND (536)				
<i>Miscellaneous Improvements</i>				
<p>Increases the allocation for Miscellaneous Improvements by \$450,000. This allocation is traditionally used for urgent and unanticipated repairs at the Convention Center and other cultural facilities under the management of Team San José. In 2011-2012, urgent funding needs were identified for the San José Civic Auditorium in order to perform elevator repairs and upgrades, which would have nearly exhausted the Adopted Budget allocation of \$500,000. This increase is required to ensure that the elevator upgrades/repairs can be completed while preserving funding to address any other other urgent and unanticipated needs this year.</p>	<p>Convention Facilities Dept</p>		\$450,000	
<i>San Jose Convention and Visitors Bureau Services</i>				
<p>Establishes an allocation for Convention and Visitors Bureau (CVB) services in the amount of \$600,000. Traditionally, CVB services have been funded from the Transient Occupancy Tax Fund, General Fund, and Airport, however as a result of reduced General Fund resources for this program and TOT receipts which are still far below peak 2007-2008 levels, it is recommended that resources in the Convention and Cultural Affairs Fund be allocated to support sales efforts associated with the expanded and renovated Convention Center. While efforts related to the expansion/renovation are still underway, these funds will be used to secure sales, ensuring that bookings are in place in advance of the project's completion.</p>	<p>Convention Facilities Dept</p>		\$600,000	
TOTAL CONV/CULTURAL AFFAIRS FUND (536)			\$0	\$0
E PRUSCH MEM PK IMPR FUND (131)				
<i>Earned Revenue</i>				
<p>This action increases the Earned Revenue in the Emma Prusch Memorial Park Fund in the amount of \$16,766 to reflect the receipt of funds from the William F. Prusch Fund. Proceeds in the William F. Prusch Fund may be expended at Emma Prusch Park, therefore, this report recommends shifting the remaining funds from the closing out of the William F. Prusch Fund to the Emma Prusch Memorial Park Fund and establishing a new project (reflected below) for the William Prusch Multicultural Building Minor Improvements project.</p>	<p>Parks & Comm Fac Dev Capital Program</p>			\$16,766
<i>Emma Prusch Park Windmill</i>				
<p>This action establishes the Emma Prusch Park Windmill project in the amount of \$8,000. This project will provide funding to evaluate the current condition of the windmill and estimate costs associated with making the windmill operational for use in powering farm landscaping irrigation. A corresponding decrease to the Reserve: Emma Prusch Park Windmill allocation is also included in this report.</p>	<p>Parks & Comm Fac Dev Capital Program</p>		\$8,000	
<i>Reserve: Emma Prusch Park Windmill</i>				
<p>This action decreases the Reserve: Emma Prusch Park Windmill allocation to offset a corresponding action recommended in this report to allocate the funding to the Emma Prusch Park Windmill project.</p>	<p>Parks & Comm Fac Dev Capital Program</p>		(\$8,000)	

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E PRUSCH MEM PK IMPR FUND (131)				
<i>William Prusch Multicultural Building Minor Improvements</i>	Parks & Comm Fac Dev Capital Program		\$16,766	
<p>This action establishes the William Prusch Multicultural Building Minor Improvements project in the amount of \$16,766. This project will provide funding for minor improvements to the building, which may enhance revenue potential. Improvements will include painting the activity room, classrooms, and restrooms; cleaning the elevated ductwork, rafters, and windows; resurfacing the wood floor; and installing a new room divider and new window screens. A corresponding increase to Earned Revenue is recommended in this report to offset this adjustment.</p>				
TOTAL E PRUSCH MEM PK IMPR FUND (131)			\$16,766	\$16,766
EDW BYRNE MEMORIAL JAG FD (474)				
<i>2009 Justice Assistance Grant (JAG)/Earned Revenue</i>	Police		\$650	\$650
<p>Recognizes and appropriates additional interest earnings (\$650) for the 2009 JAG that was earned in 2010-2011 in order to spend the funds before the spending deadline of September 30, 2012.</p>				
<i>2010 Justice Assistance Grant (JAG)/Earned Revenue</i>	Police		\$575	\$575
<p>Recognizes and appropriates additional interest earnings (\$575) for the 2009 JAG that was earned in 2010-2011 in order to spend the funds before the spending deadline of September 30, 2012.</p>				
TOTAL EDW BYRNE MEMORIAL JAG FD (474)			\$1,225	\$1,225
FEDERAL DRUG FORF FUND (419)				
<i>2011 COPS Hiring Grant</i>	Police	.45	\$32,354	
<p>On September 28, 2011, the City was awarded the 2011 COPS grant in the amount of \$1,703,664 to reimburse the City for the costs related to three entry level Police Officer positions for three years. The City is responsible for the costs related to higher than entry-level salaries, non-reimbursable benefits, and non-personal/equipment associated with the three positions. As part of the grant award, the City must also retain the positions for an additional year after the three year grant reimbursement period has expired. This action appropriates \$32,354 (0.45 positions) to provide for the cost differences for the three positions that are not grant reimbursement eligible. A corresponding entry in the Police Department's General Fund Personal Services appropriation is also recommended in this report to add the three Police Officer positions to the Police Department and recognize and appropriate \$181,257 (2.55 positions) for the reimbursement from the federal government of their associated costs, effective February 1, 2012. Year two of the grant will be included as part of the 2012-2013 Base Budget process.</p>				
<i>Ending Fund Balance Adjustment</i>	Police		(\$32,354)	
<p>Decreases the Ending Fund Balance to offset the actions recommended in this report.</p>				
TOTAL FEDERAL DRUG FORF FUND (419)		.45	\$0	\$0

Special/Capital Funds Recommended Budget Adjustments Summary Annual Report 2010-2011

<u>Action</u>	<u>Department/Program</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
FEDERAL LLEBG PROG FUND (415)				
<i>Earned Revenue - Interest Earnings</i>	Police			\$2
Recognizes interest earnings anticipated in 2011-2012 in order to close-out this fund as recommended below.				
<i>Ending Fund Balance Adjustment</i>	Police		(\$91)	
Decreases the Ending Fund Balance to offset the actions recommended in this report.				
<i>LLEBG Close-Out</i>	Police		\$93	
Appropriates interest earnings from 2009-2010 (\$80) and 2010-2011 (\$11) and interest earnings anticipated in 2011-2012 (\$2) in order to use these funds and close out the Local Law Enforcement Block Grant Fund.				
TOTAL FEDERAL LLEBG PROG FUND (415)			\$2	\$2
GENERAL PURPOSE PARKING FD (533)				
<i>Downtown Weekend Parking/Earned Revenue</i>	Transportation		(\$35,000)	(\$35,000)
Reduces the revenue estimate for Parking Garages and Lots by \$35,000, with a corresponding reduction to the Department of Transportation Non-Personal/Equipment appropriation. This action is recommended due to the preservation of free parking during certain weekend hours at the Market and San Pedro Square, 3rd Street, 2nd and San Carlos, and Fourth Street Garages until July 2012. The parking changes has a corresponding impact on contractual staffing requirements for the garages. These parking changes were approved by the City Council in June 2011 as part of the Master Parking Rate Schedule.				
TOTAL GENERAL PURPOSE PARKING FD (533)			(\$35,000)	(\$35,000)
GIFT TRUST FUND (139)				
<i>Library - General Gifts/Earned Revenue</i>	Library		\$24,478	\$24,478
Increases the Library-General Gifts appropriation and corresponding estimate for Earned Revenue to recognize and appropriate gifts made in support of Work Smart: An Industry Specific Vocational ESL Project (\$22,728) and Alum Rock Library for the Target Matching Funds grant and programming and supplies (\$1,750).				
<i>River Oaks Park Maintenance/Transfer from Subdivision Park Trust Fund</i>	Parks, Rec, & Neigh Svcs		\$664,200	\$664,200
Establishes the River Oaks Park Maintenance appropriation and increases the estimate for Transfers to reflect a transfer from the Subdivision Park Trust Fund for Parks, Recreation and Neighborhood Services Department maintenance costs associated with River Oaks Park. Developer funding of \$664,200 was received and deposited in the Subdivision Park Trust Fund. These funds are required to be used for maintenance of the newly developed park.				

Special/Capital Funds Recommended Budget Adjustments Summary Annual Report 2010-2011

<u>Action</u>	<u>Department/Program</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
GIFT TRUST FUND (139)				
<i>Safe Summer Initiative/Earned Revenue</i>	Parks, Rec, & Neigh Svcs		\$79,509	\$79,509
Establishes the Safe Summer Initiative appropriation and increases the corresponding estimate for Earned Revenue to support scholarships for youth to attend City of San José summer camps through the Safe Summer Initiative. The summer camp program provides children with a safe environment, recreational programs, and nutritious meals.				
<i>Vista Montana Park Maintenance/Earned Revenue</i>	Parks, Rec, & Neigh Svcs		\$75,000	\$75,000
Establishes the Vista Montana Park Maintenance appropriation and increases the corresponding estimate for Earned Revenue from developers to fund Parks, Recreation and Neighborhood Services Department maintenance costs associated with the newly developed Vista Montana Park.				
TOTAL GIFT TRUST FUND (139)			\$843,187	\$843,187
HOME INVEST PART PROG FUND (445)				
<i>Multi-Family Loans and Grants/Earned Revenue</i>	Housing		\$1,873,166	\$1,873,166
Increases the estimate for Earned Revenues and the corresponding funding for Multi-Family Loans and Grants to reflect federal funding from the U.S. Department of Housing and Urban Development for the Kings Crossing Housing project. This project was originally funded in the Low and Moderate Income Housing Fund; however, in order to create savings in the Low and Moderate Income Housing Fund as a result of the possible dissolution of redevelopment agencies throughout the State, this project was refinanced and the funds are recommended to be redistributed to the Home Investment Partnership Program Fund. A corresponding decrease to the Multi-Family Loans and Grants appropriation in the Low and Moderate Income Housing Fund is recommended elsewhere in this document.				
TOTAL HOME INVEST PART PROG FUND (445)			\$1,873,166	\$1,873,166
HOUSING TRUST FUND (440)				
<i>Housing and Homeless Project/Earned Revenue</i>	Housing		\$60,000	\$60,000
Increases the Housing and Homeless Project appropriation and recognizes funding received from Unity Care Group to provide for a funding gap in the renovation and rehabilitation of Unity Place II, a newly-renovated apartment complex for young parents.				
TOTAL HOUSING TRUST FUND (440)			\$60,000	\$60,000
INTEGRATED WASTE MGT FUND (423)				
<i>Capital Program and Public Works Department Support Service Costs</i>	Environmental Services		\$2,000	
This action establishes a Capital Program & Public Works Department Support Service Costs for services associated with the construction of the Household Hazardous Waste Las Plumas Facility.				

Special/Capital Funds Recommended Budget Adjustments Summary Annual Report 2010-2011

<u>Action</u>	<u>Department/Program</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
INTEGRATED WASTE MGT FUND (423)				
<i>Ending Fund Balance Adjustment</i>	Environmental Services		(\$2,000)	
This action decreases the Ending Fund Balance to offset the action recommended in this report.				
TOTAL INTEGRATED WASTE MGT FUND (423)			\$0	\$0
LAKE CUNNINGHAM FUND (462)				
<i>Ending Fund Balance Adjustment</i>	Parks & Comm Fac Dev Capital Program		(\$58,000)	
This action decreases the Ending Fund Balance to offset the action recommended below.				
<i>Lake Cunningham Parking Machines</i>	Parks & Comm Fac Dev Capital Program		\$58,000	
This action establishes the Lake Cunningham Parking Machines project in the amount of \$58,000. This project will provide funding for the purchase of two parking machines, as well as the installation of the equipment and electrical and telephone lines. An offsetting adjustment to the Ending Fund Balance is also recommended in this report.				
TOTAL LAKE CUNNINGHAM FUND (462)			\$0	\$0
LOW/MOD INCOME HOUSING FD (443)				
<i>Ending Fund Balance Adjustment</i>	Housing		\$1,873,166	
Increases the Ending Fund Balance to offset the action recommended below.				
<i>Multi-Family Loans and Grants</i>	Housing		(\$1,873,166)	
Decreases the Multi-Family Loans and Grants appropriation to shift expenditure costs for the Kings Crossing Housing project from the Low and Moderate Income Housing Fund to the Home Investment Partnership Program Fund. In order to create savings in the Low and Moderate Income Housing Fund as a result of the possible dissolution of redevelopment agencies throughout the State, this project was refinanced and the funds are recommended to be redistributed to the Home Investment Partnership Program Fund. A corresponding increase to the Multi-Family Loans and Grants appropriation in the Home Investment Partnership Program Fund is recommended elsewhere in this document.				
TOTAL LOW/MOD INCOME HOUSING FD (443)			\$0	\$0
NEIGHBHD SECURITY BOND FD (475)				
<i>Contingency Reserve</i>	Public Safety Capital Program		(\$20,000)	
Reduces the Contingency Reserve to fund punch list and repair items to finalize construction of Fire Station 2 as recommended elsewhere in this report.				

Special/Capital Funds Recommended Budget Adjustments Summary Annual Report 2010-2011

<u>Action</u>	<u>Department/Program</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
NEIGHBHD SECURITY BOND FD (475)				
<i>Fire Station 2 - Rebuild</i>	Public Safety Capital Program		\$20,000	
Increases the Fire Station 2 - Rebuild appropriation by \$20,000 to fund punch list and repair items to finalize construction on the station. This funding will be used to repair wiring for thermostats in the dorm rooms, install bollards for the ADA parking space (\$6,000), repair the generator controls (\$4,300), and repair the bay door controls (\$3,400). A corresponding decrease to the Contingency Reserve is recommended in this report.				
TOTAL NEIGHBHD SECURITY BOND FD (475)			\$0	\$0
RES CONST TAX FUND (420)				
<i>Capital Program and Public Works Department Support Service Costs</i>	Developer Assisted Capital Program		\$6,000	
This action establishes a Capital Program and Public Works Department Support Service Costs for services associated with general street improvements projects in residential areas.				
<i>Ending Fund Balance Adjustment</i>	Developer Assisted Capital Program		(\$6,000)	
This action decreases the Ending Fund Balance to offset the action recommended in this report.				
TOTAL RES CONST TAX FUND (420)			\$0	\$0
SUBDIVISION PARK TRUST FUND (375)				
<i>Reserve: Future PDO/PIO Projects</i>	Parks & Comm Fac Dev Capital Program		(\$857,200)	
This action decreases the Reserve: Future PDO/PIO Projects to offset actions recommended in this report.				
<i>TRAIL: Coyote Creek (Highway 237 to Story Road)</i>	Parks & Comm Fac Dev Capital Program		\$32,000	
This action increases the TRAIL: Coyote Creek (Highway 237 to Story Road) project in the amount of \$32,000. Funding totaling \$31,000 is allocated in the Park Trust Fund in 2011-2012 for master planning and the development of environmental review documents. However, due to the trail development occurring near the historical structures at San José High School, additional federally mandated environmental documentation is required than was originally anticipated. An offsetting adjustment in the Reserve: Future PDO/PIO Projects is also recommended in this report.				
<i>TRAIL: Milestone Markers</i>	Parks & Comm Fac Dev Capital Program		\$75,000	
This action establishes the TRAIL: Milestone Markers allocation in the amount of \$75,000. This project will provide funding to deploy mileage markers, signage and striping for emergency and directional purposes along various trails in the City's trail system. The Parks, Recreation and Neighborhood Services Department is currently pursuing a State grant which, if awarded, will reimburse the Subdivision Park Trust Fund for costs associated with this project. An offsetting adjustment in the Reserve: Future PDO/PIO Projects is also recommended in this report.				

Special/Capital Funds Recommended Budget Adjustments Summary Annual Report 2010-2011

<u>Action</u>	<u>Department/Program</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
SUBDIVISION PARK TRUST FUND (375)				
<i>Transfer to the Gift Trust Fund: River Oaks Park Maintenance</i>	Parks & Comm Fac Dev Capital Program		\$664,200	
<p>This action establishes a transfer to the Gift Trust Fund for Parks, Recreation and Neighborhood Services Department maintenance costs associated with River Oaks Park. Funding totaling \$1,328,400 was received and deposited in the Subdivision Park Trust Fund in winter 2010, of which \$664,200 is obligated to be used for maintenance of the newly developed park. This action transfers the funding from the Subdivision Park Trust Fund to the Gift Trust Fund and a corresponding action elsewhere in this report recommends establishing a new appropriation in the Gift Trust Fund for the River Oaks Park Maintenance project.</p>				
<i>West Home Land Acquisition</i>	Parks & Comm Fac Dev Capital Program		\$86,000	
<p>This action increases the West Home Land Acquisition allocation in the amount of \$86,000 due to additional funding needed for closing costs and real estate costs associated with the land purchase. An offsetting adjustment in the Reserve: Future PDO/PIO Projects is also recommended in this report.</p>				
TOTAL SUBDIVISION PARK TRUST FUND (375)			\$0	\$0
SUPPL LAW ENF SVCES FUND (414)				
<i>Earned Revenue - SLES 2010-2012 Grant</i>	Police			(\$65,888)
<p>Decreases the estimate for Earned Revenue from the State of California due to a payment for the 2010-2012 Supplemental Law Enforcement Services (SLES) Grant (\$65,888) that was received in 2010-2011 instead of 2011-2012 as previously anticipated. A corresponding decrease to the Ending Fund Balance is recommended to offset this action.</p>				
<i>Ending Fund Balance Adjustment</i>	Police		(\$65,888)	
<p>Reduces the Ending Fund Balance to adjust for lower earned revenue anticipated in 2011-2012 as discussed below.</p>				
<i>SLES Grant 2010-2012/Earned Revenue</i>	Police		\$738,859	\$738,859
<p>Recognizes and appropriates the remaining payments from the State of California for the 2010-2012 SLES grant (\$738,614) as well as interest income earned on the funding for the 2010-2012 grant cycle (\$245). Funding will be used according to the spending plan that was approved by the City Council on February 1, 2011. The spending plan allocates funding for hardware, software, technology upgrades, officer safety equipment, and enhancements in investigative abilities including AFR/RMS and Mobile ID Phases 3 and 4.</p>				
TOTAL SUPPL LAW ENF SVCES FUND (414)			\$672,971	\$672,971
UNEMPLOYMENT INSUR FD (157)				
<i>Ending Fund Balance Adjustment</i>	Human Resources		(\$550,000)	
<p>Decreases Ending Fund Balance to offset actions recommended in this report.</p>				

Special/Capital Funds Recommended Budget Adjustments Summary

Annual Report 2010-2011

<u>Action</u>	<u>Department/Program</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
UNEMPLOYMENT INSUR FD (157)				
<i>Payment of Claims</i>	Human Resources		(\$2,880,000)	
<p>This action reduces the City's Payment of Claims appropriation by \$2.9 million to account for reconciliation adjustments that are required as a result of final 2011-2012 Adopted Budget actions as explained below.</p>				
<i>Transfers for Reimbursements from City Funds</i>	Human Resources			(\$3,430,000)
<p>As directed by the City Council through the approval of the Mayor's June Budget Message for Fiscal Year 2011-2012, this action reduces the estimate for Transfers for Reimbursements from City Funds for unemployment contributions by \$3.4 million as a result of a complete unemployment contributions reconciliation based on the final actions approved in the 2011-2012 Adopted Budget. As part of final General Fund budget balancing actions, the City's unemployment contribution from the General Fund to be paid to this fund was reduced by \$1.1 million to account for estimated lower unemployment insurance claims. An additional reduction of \$550,000 for estimated General Fund unemployment insurance claims was also approved by the City Council as part of those same final budget balancing actions, however, that action was only reflected in the General Fund with the corresponding decrease in the Unemployment Insurance Fund inadvertently excluded. This recommendation will correct for that exclusion in this fund (\$550,000) and proportionally reflect additional lower Special/Capital Fund transfers into this fund (\$355,000) that have not yet been reflected. An additional reduction in reimbursements to this fund from all City funds totaling \$2.5 million (\$1.6 million in the General Fund excluding development-fee programs) is also recommended as part of this action based on lower projected unemployment insurance claims costs as a result of the final employee placement process that occurred at the end of June 2011. A corresponding decrease to the Ending Fund Balance (\$550,000) and Payment of Claims appropriation (\$2.9 million) in this fund are recommended in this report to offset these actions. Corresponding actions in other funds are reflected elsewhere in this report.</p>				
TOTAL UNEMPLOYMENT INSUR FD (157)			(\$3,430,000)	(\$3,430,000)
WATER UTILITY FUND (515)				
<i>ESD Non-Personal/Equipment (Wholesale Water Purchases)</i>	Environmental Services		(\$126,000)	
<p>This action decreases the Environmental Services Department Non-Personal/Equipment appropriation to recognize anticipated savings for wholesale water purchases. As described below, water rates will be lower than assumed in the Adopted 2011-2012 Budget.</p>				
<i>Earned Revenue (Potable Water Sales)</i>	Environmental Services			(\$126,000)
<p>This action decreases the estimate for Earned Revenue due to lower than anticipated potable water rates. The budget was built on a rate increase of 6.5%, however a rate increase of 5.9% was approved because wholesale water rates from the San Francisco Public Utilities Commission did not increase as much as had been expected.</p>				
TOTAL WATER UTILITY FUND (515)			(\$126,000)	(\$126,000)

Special/Capital Funds Recommended Budget Adjustments Summary Annual Report 2010-2011

<u>Action</u>	<u>Department/Program</u>	<u>Positions</u>	<u>Use</u>	<u>Source</u>
WORKFORCE INVSTMNT ACT FD (290)				
<i>Ending Fund Balance Adjustment</i>	Economic Development		\$554,288	
Increases the Ending Fund Balance to offset the decrease to the Reserve for Program Allocation as described below.				
<i>Reserve for Program Allocation</i>	Economic Development		(\$554,288)	
Decreases Reserve for Program Allocation and reallocates this funding to the unrestricted ending fund balance while still maintaining the minimum Program Reserve requirement.				
TOTAL WORKFORCE INVSTMNT ACT FD (290)			\$0	\$0