



*Parks, Recreation and  
Neighborhood Services*

## **PARKS AND RECREATION COMMISSION**

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District 1 - Daphna Woolfe, Chair  
District 3 - Lawrence Ames  
District 5 - Daisy Barocio  
District 7 - Giavanna Vega  
District 9 - Janny Choy  
Citywide - Jose Villarreal, Vice Chair

Andre Morrow - District 2  
Kelly Snider - District 4  
Art Maurice - District 6  
Vacant - District 8  
Vacant - District 10

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### **Minutes**

**Wednesday, December 1, 2021**

**5:30 p.m.**

#### **I. Call to Order & Orders of the Day**

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- Meeting called to order at 5:30 p.m.
- Brooke Bayne provided meeting logistics information.
- Commissioner Villarreal Absent.

#### **II. Public Comment**

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*(Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission).*

- None

#### **III. Announcements**

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- None

#### **IV. Announcements of Conflict of Interest**

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- None

#### **V. Consent Calendar**

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- A. Approve the Minutes of November 3, 2021
- B. Approve the Attendance November 3, 2021
- C. Receive and File Correspondence to Commission

Documents Filed: (1) Minutes of November 3, 2021, (2) Attendance Report for November 3, 2021.

Action: Upon motion by Commissioner Morrow, seconded by Commissioner Choy, the Commission minutes and attendance report were approved. (7-0-1-1) Abstain: Vega; Absent: Villarreal.

## **VI. Reports**

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### **A. Chair**

- None.

### **B. Director:**

1. **Avi Yotam**, Deputy Director, Parks, Recreation and Neighborhood Services (PRNS), reported on the following:

- December 8, 2021, 5:30 p.m., Guadalupe Gardens community meeting to discuss future park amenities.
- December 5 – 19, 2021, a community survey will be conducted regarding Guadalupe Gardens.
- A community survey will be conducted to seek input on a proposed Thank You America Monument at the Vietnamese Heritage Garden in Kelly Park.

### **C. Council and Commission**

1. **Council Liaison;** Michele Dexter

- Reported on the City of San Jose re-districting efforts.

### **D. Staff and Organizations**

- None.

## **VII. New & Returning Business**

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### **A. Alma Neighborhood Park Master Plan and Park Naming**

Documents Filed: (1) Memo from Nicolle Burnham, Deputy Director, PRNS, dated November 15, 2021; (2) PowerPoint Presentation.

Yves Zsutty, Division Manager, PRNS; Sara Sellers, Parks Manager, PRNS, presented.

Chair Woolf opened the item for public comment.

Public Comments: Paul Soto commented on the park name.

Commissioner discussion ensued.

Staff responded to Commissioner questions.

Action: Commissioner Ames motioned to accept the informational report for the Draft Master Plan for park development; recommend approval of the Master Plan by the City Council; and recommend approval by City Council of the name, which was seconded by Commissioner Barocio. The motion carried. (8-0-1). Absent: Villareal

**B. 2020-2021 Status Report on Parks and Community Facilities Development Capital Improvement Program**

Documents Filed: (1) Memo from Jon Cicirelli, Director, PRNS, dated November 15, 2021; (2) PowerPoint Presentation.

Nicole Burnham, Deputy Director, PRNS; Yves Zsutty, Division Manager, PRNS presented.

Chair Woolfe opened the item for public comment.

Public Comments: None

Commissioner discussion ensued.

Staff responded to Commissioner questions.

Action: Commissioner Barocio motioned to accept the Annual Report on Park Impact Ordinance and Parkland Dedication Ordinance Fees for 2020-2021; accept Annual Status Report on PRNS Capital Improvement Program; and accept the 2020-2021 Measure P Bond Audit Report, which was seconded by Commissioner Morrow. The motion carried. (8-0-1). Absent: Villareal

**C. Municipal Golf Courses Update**

Documents Filed: (1) Memo from Jon Cicirelli, Director, PRNS, dated November 15, 2021; (2) PowerPoint Presentation.

Avi Yotam, Deputy Director, PRNS; Troy Trede, Parks Manager, PRNS, presented.

Chair Woolfe opened the item for public comment.

Public Comments: None.

Commissioner discussion ensued.

Staff responded to Commissioner questions.

**Action:** Commissioner Maurice motioned to accept the staff update report on the City's municipal golf courses, including plans to initiate the procurement process for future golf course operations, which was seconded by Commissioner Morrow. A friendly amendment was entered and accepted approving a letter from the commission recommending a contract term of 15 years with the ability to extend and adhering to the City of San Jose Climate Smart goals. The motion carried. (6-2-1).  
Noes: Choy, Snider; Absent: Villareal

### **VIII. Adjournment**

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Meeting adjourned at 8:44 p.m.

The City of San Jose is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at [http://www.sanjoseca.gov/clerk/cp\\_manual/CPM\\_0\\_15.pdf](http://www.sanjoseca.gov/clerk/cp_manual/CPM_0_15.pdf)

To request an accommodation or alternative format for City-sponsored meetings or printed materials, please call 408-793-5505 or 408-294-9337 (TTY) as soon as possible; but, at least three business days before the meeting.

For questions, please contact Parks Division at (408) 793-4186.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection in the Parks, Recreation and Neighborhood Services Department at San José City Hall, 200 E. Santa Clara Street, 9th Floor, San José, CA 95113 at the same time that the public records are distributed or made available to the legislative body.

The foregoing minutes were approved by the Parks and Recreation Commission on February 2, 2022.

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Daphna Woolfe, Chair  
Parks and Recreation Commission