



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: William L. McDonald
Jennifer A. Maguire

SUBJECT: FIRE DEPARTMENT EXPEDITED
INSPECTION FEE

DATE: May 27, 2011

Approved

5/27/11

RECOMMENDATION

It is recommended the City Council amend the Proposed 2011-2012 Fees and Charges Report to set the Expedited Inspection Fee from the proposed 1.5 times the hourly rate (minimum 1 hour) to the hourly rate (minimum 1 hour), consistent with the 2010-2011 Adopted Budget Levels.

ANALYSIS

In the Proposed 2011-2012 Fees and Charges Report, the Fire Department proposed a change in its Inspector Activity Fees - Expedited Inspection from the Adopted 2010-2011 Hourly Fee (minimum 1 hour) to 1.5 times the hourly rate (minimum 1 hour). This change was recommended based on staff estimates of the resources required to fulfill expedited inspection services. Upon further review, assumptions on the resources required to meet expedited inspection service levels did not warrant an increase to the fee. Therefore, it is recommended to set Hourly Rate (minimum 1 hour) at the 2010-2011 Adopted Budget level. This change will not impact the Fire Department's 2011-2012 revenue estimates.

Fire Department staff will continue to review its fee structure and any changes will be presented during the 2012-2013 Proposed Budget process.

WILLIAM L. MCDONALD
Fire Chief

JENNIFER A. MAGUIRE
Budget Director