

HOUSING & COMMUNITY DEVELOPMENT COMMISSION

MEETING ACTION MINUTES

December 09, 2021

MEMBERS PRESENT:	Martha O’Connell	Chair (MR)
	Ryan Jasinsky	Vice Chair (ML)
	Roma Dawson	Commissioner (D1)
	Alex Shoor	Commissioner (D2)
	Barry Del Buono	Commissioner (D3)
	Linh Vong	Commissioner (D4)
	Ruben Navarro	Commissioner (D5)
	Andrea Wheeler	Commissioner (D6)
	Victoria Partida	Commissioner (D7)
	John Sellarole	Commissioner (D9)
MEMBERS ABSENT:	Huy Tran	Commissioner (D8)
	Roberta Moore	Commissioner (D10)
	VACANT	Mayor (CW)
STAFF PRESENT:	Kristen Clements	HCDC Secretary, Housing Department
	Luisa Galdamez	HCDC Assistant Secretary, Housing Department
	Helen Chapman	Council Office Liaison, District 2
	Kemit Mawakana	Division Manager, Housing Department
	Elisha St Laurent	Analyst II, Housing Department

(I) Call to Order & Orders of the Day

A. Review logistics for Zoom meetings

Chair O’Connell called the meeting to order at 5:45 p.m.

(II) Introductions – Commissioners and staff introduced themselves.

(III) Consent Calendar

A. Minutes for the Meeting of November 18, 2021

ACTION: Approve the November 18, 2021 action minutes.

Commissioner O’Connell made the motion to approve the minutes for the meeting of November 18, 2021, with a second by Commissioner Dawson. The motion passed 10-0.

Yes: O’Connell, Jasinsky, Dawson, Shoor, Del Buono, Vong, Navarro, Wheeler, Partida, Sellarole (10)

No: None (0)

Absent: Tran, Moore (2)

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(IV) Reports and Information Only

- A. Chair:** Chair O’Connell noted her regret that Fred Tran was not able to attend the meeting so the Commission could note its thanks in person.
- B. Director:** Ms. Clements stated that the Commission would hear the first Measure E Annual Report regarding how these funds have been spent by the City to serve the needs of San José.
- C. Council Liaison:** Ms. Helen Chapman reminded Commissioners of upcoming items of interest at the next City Council meeting on December 14, 2021: Opportunity Housing; SB 9; and the Ground Floor Commercial Requirement for 100% Affordable Housing as part of General Plan Four-Year Review.

(V) Open Forum

(VI) Old Business

(VII) New Business

**A. Measure E Annual Report for Fiscal Year 2020-2021
(K. Mawakana, Housing Development)**

ACTION: Review the Measure E Annual Report for Fiscal Year 2020-2021 and make possible recommendations to staff.

Commissioners made comments and asked clarifying questions. No action was taken.

(VIII) Open Forum

Members of the Public are invited to speak on any item that does not appear on today’s Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Commission.

(IX) Meeting Schedule

The next regular Commission meeting is scheduled to be held on **January 13, 2022, at 5:45pm** online. Items expected to be heard are (*corrected version*):

- Annual Action Plan FY 2022-23 Funding Priorities
- Commercial Linkage Fee Ordinance Updates

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In addition, a second, Special Meeting is expected to be held in January. At the meeting, Commissioners agreed the date would be **January 27, 2022, at 5:45 p.m. online**. Item expected to be heard is:

- Assessment of Fair Housing Report & Housing Element Strategies Report

(X) Adjournment

Chair O’Connell adjourned the meeting at 7:00 p.m.