



**CIVIL SERVICE COMMISSION  
Meeting Minutes  
September 2, 2021**

**\* COVID-19 NOTICE \***

*Consistent with AB 361 and City of San Jose Resolution Nos. 79485, 80237, 80266, 80290, 80323 and 80343, this meeting was not physically open to the public, and the Civil Service Commission Members were teleconferencing from remote locations.*

**CALL TO ORDER: 4:00 p.m.**

PRESENT: Bill Brill, Chair; Commission Members Hightower, Vice Chair; Joan Smith Roy Truitt and Michael Wilcoxon.

ABSENT: All Present.

STAFF: Senior Deputy City Attorney, Colleen Winchester; Deputy City Clerk Ruth Krantz.

**CALL TO ORDER AND ADOPTION OF ORDERS OF THE DAY**

Upon motion by Commissioner Hightower, seconded by Commissioner Smith and carried unanimously, the Orders of the Day were approved. (5-0.)

**CONSENT CALENDAR**

Upon motion by Vice Chair Hightower, seconded by Commissioner Smith and carried unanimously, the Consent Calendar was approved. (5-0.)

**END OF CONSENT CALENDAR**

**HEARINGS SCHEDULED**

None.

## **REPORT OF THE ATTORNEY/CLERK AND ACTION ON FUTURE MEETINGS**

Senior Deputy City Attorney Colleen Winchester offered a presentation regarding Commission meeting requirements and updated the Commission on the Governor's issuance of an Executive Order extending the ability for public entities to offer remote meetings.

### **Future**

### **ADJOURNMENT**

Upon motion by Vice Chair Hightower, seconded by Commissioner Smith and carried unanimously, the Civil Service Commission meeting of the City of San José adjourned at 4:27 p.m. (5-0.)

***DRAFT***

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**BILL BRILL, CHAIR**

ATTEST:  
CIVIL SERVICE COMMISSION  
CITY CLERK, TONI J. TABER, CMC, SECRETARY

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Ruth Krantz, CMC, Deputy Secretary