

**CITY OF SAN JOSE
COUNCIL POLICY MANUAL
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POLICY #	POLICY TITLE	ADOPTED DATE	MOST RECENT REVISION
0 - ADMINISTRATION AND GOVERNMENT			
0-1	Council Policy Manual	8/3/1970	10/31/2006
0-2	Suggestions for New or Increased Revenue Sources	8/31/1970	9/5/1989
0-3	Library Materials and Services	3/29/1971	3/1/2011
0-4	Consolidated Policy Governing Boards and Commissions	2/19/1991	3/17/2020
0-4	Section A: Appointments to Boards and Commissions (Previously 0-4)	4/3/1972	
0-4	Section B: Appointment of City Employees and Council Assistants to Boards and Commissions (Previously 0-20)	8/21/1990	1/22/1992
0-4	Section C: Involvement in the Legislative Process	10/2/1990	
0-4	Section D: Political Involvement of Boards and Commissions, Committees and their Members	10/20/1990	
0-4	Section I: Board and Commission Referral System	7/2/1991	
0-6	Audits by City Auditor	9/4/1973	10/22/1991
0-9	Proclamation of Days	5/30/1978	5/15/1979
0-10	General Task Forces and Committees	6/26/1979	
0-11	Council Resolution Policy	7/10/1979	11/1/2016
0-12	Council Referral System	4/22/1980	6/26/2001
0-13	Orientation of Candidates for Council	2/5/1980	
0-15	Code of Ethics for Officials and Employees of the City of San Jose	8/19/1980	4/24/2018
0-18	Citizen Complaint Procedures	5/25/1982	
0-19	Preservation of Historical Records	6/1/1984	
0-21	Services to the Disabled	4/8/1986	
0-28	Council Conduct Policy (formerly Censure Policy)	11/8/1994	11/30/2004
0-29	Public Private Competition	3/25/1997	10/20/2009
0-30	San Jose Education Initiative (formerly Schools & City Collaborative)	2/11/2020	
0-31	Council-Staff Interaction	8/24/1993	4/25/2006
0-36	City Council / Commission Code of Conduct	6/19/2007	9/27/2011
0-37	Code of Conduct for Public Meetings in the Council Chambers and Committee Rooms	8/14/2007	

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0-38	City Council Expenditure and Reimbursement Policy	10/16/2007	4/7/2020
0-39	Council Labor Negotiations Guidelines	3/4/2008	1/25/2011
0-40	Framework for Establishing Demonstration Partnerships	6/3/2008	9/13/2011
0-41	Service Delivery Evaluation	10/20/2009	
0-42	Retiree Communication Policy	6/18/2013	
0-43	Open Data Policy	4/5/2016	
0-44	Wage Theft Prevention	5/24/2016	
0-45	Suicide Prevention Policy	3/3/2020	

1 - FINANCE AND ACCOUNTING

1-1	Council Policy on Free Use of Convention and Cultural Facilities	10/20/1981	
1-2	Assistance to Non-Profit Organizations from San Jose Participating in Events of National Prominence	10/13/1970	2/17/1981
1-11	City Participation in Regional Transportation	12/16/1986	
1-12	City of San Jose Investment Policy	11/3/1987	3/9/2021
1-14	Criteria and Guidelines for Bond Financing of Residential Development	12/13/1988	9/28/1993
1-15	Debt Management Policy	5/21/2002	3/7/2017
1-16	Multi-family Housing Revenue Bonds	6/11/2002	3/27/2018
1-17	Donation, Sponsorship and Fundraising Policy	3/23/2004	8/21/2012
1-18	Operating Budget and Capital Improvement Program	10/12/2004	6/16/2020
1-19	Prohibition of City Funding for Purchase of Single-Serving Bottled Water	6/17/2008	
1-20	Donation of Surplus Property	11/18/2008	
1-21	Pricing and Revenue Policy	6/16/2009	
1-22	Governmental Fund Balance Financial Reporting Policy	6/21/2011	
1-22	Governmental Fund Balance Financial Reporting Policy	6/21/2011	
1-23	Energy Risk Management Policy	5/1/2018	

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2-1	Exhibition of National and State Flags from City Buildings - All Occasions	4/27/1970	11/14/2006
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2-4	Council Office Space Acquisition/Modification	9/13/1977	9/11/2007
2-6	Inventory, Storage and Display of Gifts	8/27/1985	
3 - PERSONNEL			
3-1	Parks, Recreation and Neighborhood Services Volunteer Policy	5/18/1970	6/9/2009
3-2	Employee Safety	1/26/1993	
3-3	Living Wage Policy	11/17/1998	1/28/2014
3-4	Job Description and Qualifications for the Independent Police Auditor	9/23/2014	
4 - UTILITIES			
4-1	Energy Conservation	11/9/1976	
4-2	Public Streetlights	2/13/1980	2/15/2011
4-3	Outdoor Lighting on Private Developments	3/1/1983	6/20/2000
4-5	Pollution Prevention	5/24/1994	6/24/2003
4-6	Environmentally Preferable Procurement	9/25/2001	4/24/2012
5 - PUBLIC SAFETY AND LAW ENFORCEMENT			
5-1	Transportation Analysis Policy	2/27/2018	
5-2	Festivals, Parades and Celebrations	5/1/1972	4/20/1993
5-3	Transportation Impact Policy	9/5/1978	2/27/2018
5-6	Traffic Calming Policy for Residential Neighborhoods	4/25/2000	6/17/2008
5-7	Public Release of Video Footage for Police Incidents of Extraordinary Public Interest	11/10/2020	
6 - PLANNING AND ZONING			
6-2	Development Policy	4/29/1971	
6-4	Billboards on City-Owned Land	6/28/1971	9/25/2018
6-5	Street Naming and Renaming	3/13/1972	8/11/2020
6-7	Prezoning	11/25/1975	
6-9	High Rise Development	7/10/1979	12/18/1979
6-10	Criteria for Review of Drive-Through Uses	3/13/1979	11/6/1990
6-11	Design Criteria for conversion of Residential Structures to Non-Residential Uses	4/1/1980	

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POLICY #	POLICY TITLE	ADOPTED DATE	MOST RECENT REVISION
6-14	Guidelines for Child Day Care	9/28/1982	6/24/2003
6-15	City Boundary Changes in Existing Urbanized Areas	1/10/1984	
6-16	Uses of Public Property	5/20/1986	
6-17	Criteria for Special Handling of Development Projects	6/23/1987	12/3/1991
6-18	Council-Initiated Rezoning to A-Agricultural District	3/21/1989	
6-19	Flag Lot Development in Single Family Neighborhoods	12/11/1990	
6-20	Land Use Policy for Monopoles and Cellular Telephone Facilities	1/22/1991	9/16/2003
6-22	Process and Criteria for Developing Specific Plans	6/4/1991	3/22/1994
6-23	Guidelines for Evaluation of Nightclubs and Bars	6/25/1991	2/23/1993
6-25	Guidelines for Designation of City Historic Landmarks	11/3/1992	
6-26	Guidelines for Evaluation of Parking Lots	6/8/1993	6/21/1994
6-27	Evaluation of 24-hour Uses	4/26/1994	
6-29	Post Construction Urban Runoff Management	2/3/1998	10/4/2011
6-30	Public Outreach Policy	11/16/1999	9/21/2004
6-31	Uses of San Jose/Santa Clara Water Pollution Control Plant Lands	11/7/2000	
6-32	Private Sector Green Building Policy	10/7/2008	
6-33	Conversion of Mobilehome Parks to Other Uses	02/23/2016	

7 - REAL PROPERTY

7-1	Below Market Rental Policy for Use of City-Owned Land and Buildings by Qualified Organizations for Governmental or Other Public Purposes	4/13/1970	4/6/2021
7-2	City Hall Facility Use	4/13/1970	5/25/2010
7-4	Relocation Policy for Persons Displaced by Capital Improvement Programs	7/6/1971	12/4/2007
7-5	Naming of City-owned Land and Facilities	4/24/1972	6/8/2010
7-6	Sales Commissions, Real Estate	5/21/1973	4/30/2013
7-7	Williamson Act - Waiver or Deferral of Cancellation Fees	1/9/1979	
7-8	Long-term Use of City Parklands for Private Enterprise Purposes	2/14/1986	05/22/2012
7-10	Placement of Communication Facilities on City-Owned Land	10/8/1996	12/4/2007
7-11	City Hall Exhibits Policy	8/21/2007	1/29/2008
7-12	Free Use of Community Center Reuse Sites in Exchange for Services that Primarily Benefit San José	4/22/2008	11/27/2012

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7-14	City Hall Special Evening Lighting Policy	6/20/2017	
8 - ENGINEERING, CONTRACTING, CONSTRUCTION			
8-1	Criteria for the Installation of Stop Signs	4/3/1972	1/29/2019
8-5	Minimum Park Development and Building Design Criteria	11/21/1978	
8-6	Utility Excavations	10/2/1979	1/23/1990
8-7	Sanitary Sewer Level of Service	6/15/1982	
8-8	Policy on Outreach for Minority and Women-owned Business Enterprise Participation in City Contracts	7/6/1982	5/1/1984
8-12	Estimating Construction Costs and Developing of Project Budget	8/22/2000	
8-13	Green Building Policy	6/9/2001	3/6/2007
8-14	Post-construction Hydromodification Management	10/18/2005	2/23/2010
8-15	Natural Gas Infrastructure for Municipal Facilities	10/29/2019	
9 - GENERAL			
9-1	Markers for Points of Interest	9/7/1971	
9-2	Off-Site Directional Signs for Public or Quasi-Public Facilities	2/28/1972	5/26/1981
9-3	Community Identification and Wayfinding	3/27/1972	12/14/2010
9-4	Installation of Parking Facility Guide Signs	6/26/1972	6/1/1981
9-5	Travel by Elected and Appointed City Officials	11/20/1972	9/18/2018
9-6	Service Station Permit Requirements	9/23/1980	
9-8	Rate Review Process for Tow Car Services	10/11/1983	6/25/2019
9-9	Smoking in City-Owned Public Facilities	10/9/1984	6/3/2014
9-10	Expression of Council Sympathy upon the Death or Serious Illness of a Council Member or Member of their Immediate Family	4/15/1986	
9-11	Distribution of Tickets or Passes to City/Agency Officials	9/2/1993	11/19/2013
9-12	Emergency Financial Assistance to Non-Profit Organizations	10/30/2007	

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POLICY #	POLICY TITLE	ADOPTED DATE	MOST RECENT REVISION
9-13	Grants to Outside Entities	10/30/2007	
9-14	Monument Policy	3/23/2010	
9-15	Removal of Shrines or Memorials	3/8/2016	

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