

# City of San José COVID-19 Recovery Task Force

## Meeting Notes | February 10, 2022

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**Date / Time** February 10, 2022 | 6:00 PM

**Location** Virtual Meeting – Zoom Meeting

### AGENDA

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1. Welcome and Housekeeping
2. COVID-19 Recovery Task Force Update
3. Task Force Member Survey Results: COVID-19 Recovery Task Force Committees
4. Task Force Committee Framework and Approach
5. Breakout Exercise
6. Public Comment
7. Next Steps
8. Adjourn

### ATTENDANCE

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**Task Force Members:** 42 of the 55 Task Force members were present at the meeting. See the end of this document for members in attendance.

**Public:** There were approximately 5 members of the public in attendance.

**City Staff:** Rosalynn Hughey, Deputy City Manager; Rob Lloyd, Deputy City Manager; Aurelia Bailey, Assistant to the City Manager; Carlos Velázquez, Assistant to the City Manager; Laura Buzo, Assistant to the City Manager; Nanci Klein, Director, OEDCA; Blage Zelalich, Acting Deputy Director OEDCA; Ragan Henninger, Deputy Director, Housing Department; Maria De Leon, Deputy Director, Parks, Recreation and Neighborhood Services; Katerina Tubera, Staff Specialist, CMO.

### MEETING SUMMARY

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#### COVID-19 Recovery Task Force Update

After welcoming and housekeeping, Rosalynn Hughey provided general updates of recent Recovery-related presentations by City staff and extended an invitation to Task Force members to submit upcoming events, activities, or announcements to share in future Task Force

meetings. Rob Lloyd introduced community engagement consultants, Raimi and Associates and Winter Consulting.

### **Task Force Member Survey Results: COVID-19 Recovery Task Force Committees**

Carlos Velazquez shared the results from the survey on Recovery Task Force committees. Two-thirds of Task Force members responded to the survey, with 68% preferring seven committees. Full survey results and Task Force comments can be found [here](#).

The following is a summary of the Task Force discussion/Q&A session:

- There was a recommendation and support for the creation of two committees: Workplace Health, Safety, and Rights; and Just Recovery for Airport & Hotel Workers.
- The creation of a Steering Committee was proposed, to assist with the development of Task Force agendas, ensure communication between committees and governance. The steering committee would consist of a representative from each committee.
- While decision making by the Task Force was achieved through consensus in prior meetings, it was decided to use parliamentary procedure, including motions and voting in future Task Force meetings.
- Education issues of all age groups would be incorporated into the Childcare and Youth Development Committee.
- Task Force alternate representatives and non-Task Force members, including those with lived experiences, can be invited by Task Force members to be part of the committees.
- The Data & Budgeting Committee should be an ongoing committee rather than a short-term one because data is needed throughout the entire process.
- An accessibility and equity lens should be applied within all committees. Disability issues intersect with all committee topics.

A motion was passed (unanimously) to select Option #2 for the committee structure, with the following changes: the Supporting Workers Committee would be two committees: 1) Just Recovery for Airport & Hotel Workers, and 2) Workplace Health, Safety and Rights; the creation of a Steering Committee; and the Data & Budgeting will be a full-term committee.

A motion was passed (unanimously) for each committee to choose its own representative on the Steering Committee. The Steering Committee would be comprised of a chair of each committee.

### **Task Force Committee Framework and Approach**

Aurelia Bailey shared a proposed framework and approach for the committees, including meeting cadence, identification of goals and outcomes, reporting, and availability of staff resources.

Task Force Discussion:

- The committee work is meant to be inclusive. Community subject matter experts and those with lived experiences can be invited to participate in committee meetings, with no requirements to commit to all committee meetings.
- Task Force members can recommend individuals to participate in any committee. Recommendations can also be passed on to City staff to deliver to other committees.
- Interpretation will be available for committees who need language services in their meetings.

### **Breakout Exercise**

Task Force members broke into groups by their choice of committee topic to brainstorm issues and opportunities, data and resource needs, and discuss identifying co-chairs, a meeting schedule, and who else should be involved in the committee work. The following is a summary of the report outs from each group:

- The Community Health & Wellness Committee had a broad discussion on possible areas of focus for the committee, such as fostering physical and mental well-being for all age groups, increasing capacity for health care and social service providers, and connecting families to culturally relevant services. The focus of the committee will be defined in their first meeting scheduled for March 2.
- The Supporting Small Business Committee discussed the different definitions of small businesses to help them define their focus, the need to connect with other resources to support small businesses, and possible organizations to invite to the committee. More time and a full committee roster are needed to discuss the rest of prompts.
- The Just Recovery for Airport & Hotel Workers and Workplace Health, Safety, and Rights Committees met in one breakout group, and discussed the need for more time to define their focus areas. Broadening the Airport & Hotel Worker committee focus was an idea to incorporate artists, arts organization and hospitality worker issues. The committees discussed meeting in February in advance of the March 10 Task Force meeting.
- The Childcare & Youth Development Committee discussed expanding the focus area to include care and education for all age groups, the data to review and possible groups to invite to the committee. Co-chairs were chosen, and the committee desired to find time to meet during the monthly Task Force meetings.
- The Data & Budgeting Committee reviewed its area of focus, refining it to describe their goal of gathering data and metrics for Task Force-wide understanding and application, including people's voices, and ensuring budgeting process is equitable and funds produce impact. A Chair was selected, and a meeting schedule was discussed.
- The Housing committee reviewed its areas of focus and discussed expanding and better defining them, including legal assistance and unhoused issues. The Committee will use

subsequent meetings to review who else to invite to join its work.

- The Community Engagement Committee reviewed its area of focus and plans for community engagement activities later in the year. The group shared a desire for in-person engagement and to look beyond the traditional methods of engagement, to seek creative ways to engage with those with lived experiences.

### **Public Comment**

One member of the public spoke about their non-profit's efforts to support small businesses with operating online in a digital marketplace.

The Task Force meeting ended at 8:40 p.m.

NOTE: The full set of meeting materials, including the agenda, presentation, video recording, and information distributed in advance, are available at:

[www.sanjoseca.gov/COVID19Recovery](http://www.sanjoseca.gov/COVID19Recovery).

Task Force Members in attendance:

Adriana Caldera Boroffice, Allie Lopez, Annie Wu, Araceli Gonzalez, Araceli Sierra, Ashely Robinson (Alternate), Ben Roschke, Bob Brownstein (Alternate), Chelsea Muller (Alternate), Christine Fitzgerald, Claudia Damiani, Derek Grasty, Dr. Anupama Balakrishnan, Dr. Mary Ann Dewan, Dr. Nereyda Hurtado, Edwin Tan, Frederick Liang, Gerard Manuel, Heather Morgan (Alternate), Hector Moreno, Hugo Garcia, Ivon Perez, Jesus Flores, Jose Rodriguez, Justin Wang, Kiana Simmons, Kristense Cameron, Kyra Kazantzis, Louise Auerhahn (Alternate), Mathew Reed (Alternate), Milan Balinton, Mimi Hernandez, Monique Melchor, Monique Yamamoto, Patricia Diaz (Alternate), Philip Nguyen, Quency Phillips, Reymundo Espinoza, Roberto Gil (Alternate), Rosalie Gutierrez Ledesma, Roy Hirabayashi, Zia MacWilliams.

City Departments:

CMO – City Manager's Office

OEDCA – Office of Economic Development and Cultural Affairs

PRNS – Parks, Recreation, and Neighborhood Services