

— SAN JOSE —  
**PARKS, RECREATION &  
NEIGHBORHOOD SERVICES**

**General San Jose Park Rules and Regulations**

1. Picnic reservations are on a first-come, first-served basis and can be made in person at Leininger Center, 1300 Senter Road, San José, California, 95112 or online at [www.sanjoseca.gov/prns](http://www.sanjoseca.gov/prns) (under Plan your Visit select Reserve a Picnic Site). Online reservations must be made at a minimum of three days prior to requested reservation date. Reservations are taken up to one year (365 days) prior to requested reservation date. Office hours are Monday – Friday, 8:30am – 4:30pm.
2. Full payment is required at the time reservation is made. In person payment is accepted in cash, card, check or money order made payable to the *City of San José*. For online reservations, payments must be made by credit card (VISA, MasterCard, and Discover).
3. Reservation permit holders **must arrive at the reservation site on the date reserved by 8:00 a. m. (8:30am for Emma Prusch) and place reservation sign at the site.** Picnic permit holder or responsible adult (18 years or older) from the party **MUST return to the reservation site on the date reserved by 10:00 a.m. and remain on site with a copy of the Approved Permit.** Applicant must have a copy of the approved picnic permit with them at the park at all times. The site will be opened to the public for general use at 10:00 a.m. if the reservation holder is not present. An adult representative from the group must be present at all times.
4. Reservations are made based on availability and with the understanding that the City of San José reserves the right to cancel with full refund or make other arrangements. Every effort will be made to notify user of a City-initiated cancellation at the earliest possible date.
5. Only one (1) additional prep table, for serving purposes only, is allowed at the picnic site. Not to be used for additional seating. Additional tables and chairs from outside of the park are NOT allowed.
6. Reservations for use by youth groups must be signed by an adult (18 years or older). An adult representative from the group must be present at all times.
7. Only Coals are allowed in BBQ pits, no wood burning allowed.
8. Generators are not allowed at any City parks with the exception of air jump permits at approved parks.
9. Smoking is **NOT** allowed in City of San José parks.
10. Skating is allowed only on paved sidewalks and pathways. Skateboarding, roller skating, or inline skating on park structures, furniture or hard courts is prohibited. Visit the Action Sports Park at Lake Cunningham for Skateboarding, inline skating and bicycle activities.
11. Motorized scooters, drones, model planes or boats are not allowed
12. Dogs on leash are permitted at most parks. However, dogs are **not** allowed at Japanese Friendship Garden, Alum Rock Regional Park, west side of Almaden Lake Park, Happy Hollow or the Municipal Rose Garden. No other animals are permitted this includes ponies. Ponies are allowed only at Alum Rock Park (Log Cabin, Rustic Lands picnic sites).
13. Vehicles **ARE NOT** permitted on service roads, trails or paths.
14. It is unlawful to damage, deface or otherwise alter City Park property. No damaging or collecting flowers, plants, trees, or other vegetation. Littering/unauthorized dumping or dumping of residential garbage is not allowed. Picnic areas must be left clean and any décor must be removed and disposed of properly. (tape, string, ribbon, balloons, streamers, etc.).

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15. Only (1) 10X10 shade canopy allowed per reservation site
16. Vendors hired must be paid off site. Transfer of money on City of San Jose property is not allowed.
17. Special activities or large equipment must be approved by Picnic Reservation Staff and Rangers in advance. No parking lot events.
18. Weapons, guns, including air guns, paintball guns, or any dangerous instruments are not allowed in this park
19. **(1) Air jumper from a City approved vendor is only permitted in ALLOWED picnic sites upon approval by Parks Division office.** Please inquire with Parks Division Office for Air Jump Guidelines and Permit application. An approved Air Jump permit fee is \$60 for San Jose Residents, \$100 for non-residents.
20. Reservations may be changed in writing (date and/or location) at applicant's request. **The cost for this change will be a \$25.00 fee, plus/minus the difference in site rental fees.** Changes MUST be requested more than **48 hours prior to reservation date.**
21. Reservations made after 12 noon on Fridays for the following Saturday, Sunday, or Monday will be charged a **Rush Fee of \$30.**
22. **CANCELLATION POLICY** - Cancellations must be requested in writing/email or in person by the permit holder. Refunds via check will be mailed to the address on the receipt 6-8 weeks following the date of cancellation. If the payment is charged to a credit card, it will be credited within 1-3 weeks after cancellation date.  
Refunds will be issued for:
  - Cancellations made more than **30 calendar days prior** to reservation date, minus **25 percent (25%)** cancellation fee.
  - Cancellations made within **30 calendar days or less prior** to reservation date, minus **50 percent (50%)** cancellation fee.
23. Refunds will NOT be issued if:
  - **Cancellations that are requested 48 hours or less prior to reservation date.**
  - Permit holder does not arrive by 10:00 a.m. on the reservation date.
24. **There are no refunds for inclement weather.**
25. Holiday rates may apply on some City observed holidays (Easter Sunday, Mother's Day, Memorial Day, Father's Day, Independence Day, and Labor Day) for Picnic Reservations. For more information please contact Parks Division Office (408-794-6504 or email [picnicreservations@sanjoseca.gov](mailto:picnicreservations@sanjoseca.gov)).
26. Fees are established by City Council Resolution and are subject to change at any time.
27. Alcohol is **PROHIBITED** at all Neighborhood Parks, Emma Prusch Farm Park and Overfelt Gardens. Alcohol (beer, wine, champagne or sake, **no hard alcohol**) is permitted **only in the picnic areas** at Almaden Lake Park, Alum Rock Park, Edenvale Garden Park, Kelley Park, and Lake Cunningham Park.
28. All San José Municipal Codes, Federal and State laws apply.
29. Amplified sound including drums, DJ's, and loud radios are prohibited except for Lake Cunningham Park Cypress Pavilion reservable picnic site. One low volume/ battery operated, or Bluetooth non-amplified device is permitted.

**Parks may have additional rules that vary from park to park. Please inquire with Parks Division Office for Park specific Rules and Regulations at 408-794-6504 or [picnicreservations@sanjoseca.gov](mailto:picnicreservations@sanjoseca.gov)**

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**Park Specific Rules and Regulations**

**ALMADEN LAKE PARK**

- Fish may be caught and released but should not be eaten. This lake contains fish and sediment that may be contaminated with mercury, which may be harmful if ingested by humans. Fishing licenses must be displayed at all times. Please see posted signs as the lake may be closed for health concerns.
- Private boating is temporarily prohibited until an inspection program can be implemented.
- Air jumper with City approved vendor is only permitted at Quicksilver and Arroyo picnic sites.

**ALUM ROCK PARK**

- Air jumpers, dunk tanks, fishing, food/ vendor trucks and balloons are NOT allowed at this park.
- Horses are to progress no faster than a walk on designated trails.
- No BBQ's or any open flames will be permitted in Alum Rock Park due to high fire danger. During fire season, the use of facility barbecues may be severely restricted, or the park may be closed to the public. Fire readings are taken daily at 2 p.m. Reservations that may be impacted by fire restrictions will be notified the day before by 4 p.m. In the case of complete park closure, permit holder options are to relocate to another City park if available or receive a full refund. Please contact the Ranger Office if you have any questions. (408) 259-5477.

**EMMA PRUSCH FARM PARK**

- One air jumper from a City-approved vendor is permitted at REDWOOD GROVE and CITRUS GROVE picnic sites upon approval of Parks Division office.
- Children must be supervised by an adult.
- Balloons/ small decorations are not allowed at Emma Prusch Farm Park.
- Do not feed, touch or disturb animals in the park.

**KELLEY PARK**

- Air jumpers and dunk tanks are NOT permitted.

**LAKE CUNNINGHAM PARK**

- NO boating, fishing, swimming and wading in lake. Please keep pets away from water.
- No kite flying, helium balloons or operating drones, model airplanes, or remote-control vehicles.
- Dunk tanks are not allowed.
- Air jumper with City-approved vendor is permitted at reservable picnic sites upon approval by Parks Division office.

**MUNICIPAL ROSE GARDEN**

- Confetti, other small decorations, large groups of musicians, electrical use and receptions of any kind are not allowed.
- Barbeques are not allowed at this park.

**NEIGHBORHOOD PARKS**

- The Neighborhood Parks listed, Cahalan, Capitol, Cataldi, Fowler Creek, Flickinger, Los Paseos, Murdock, Paul Moore, Ramblewood-North, allow air jumpers with picnic reservation after following City air jump procedure. Please inquire with Parks Division Office for Air Jumper Guidelines (Permit Addendum, list of allowed sites, and approved vendor list.) All Air Jumper permits must be made in person. For more information, please call (408) 794-6504.

**OVERFELT GARDENS PARK**

- Barbeques, sports, fishing, water activities dunk tanks and air jumpers are not allowed at this park.